

**DISTRICT EDUCATION COUNCIL
SCHOOL DISTRICT 16**

**MINUTES
February 21, 2005
Croft Elementary School**

Present:	Patricia Lee, Chair Winnie Wilson, Vice-Chair Levi Sock Judy Breau Jennifer Doucet Hal Somers	Todd MacLeod Pamela Beers-Sturgeon Jody Holmes Kim Beers Bev Hubbard Edgar Mahoney
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Kathy Baldwin, Superintendent
Sheila Bowie, Administrative Assistant

	AGENDA ITEM	ACTION
A.	<p>CALL TO ORDER</p> <p>Mrs. Lee called the meeting to order at 5:00 p.m. She welcomed Charlotte Casey, Director of Branch 1608 NBTA.</p>	
B.	<p>APPROVAL OF AGENDA</p> <p>By consensus, the agenda was approved.</p>	
C.	<p>APPROVAL OF MINUTES</p> <p>By consensus, the minutes of the January 24, 2005 meeting were approved.</p>	
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p style="padding-left: 40px;">i) Update – District Website</p> <p>Mrs. Baldwin advised that Jamie O’Toole is doing a great job, and has launched the new website which will continue to be modified through to the end of March. She invited everyone to go on-line and take a look. She noted that Jamie will also update some school sites and provide inservice on keeping the website up-to-date.</p>	DEC

	<p>ii) DEC/PSSC Dinner</p> <p>Mrs. Lee indicated that our fourth annual DEC/PSSC dinner is tonight, and indicated that there are some great prizes to be drawn for the schools. She asked that council members mingle and introduce themselves to the Parent School Support Committee members during the “Meet & Greet”. She also requested that council members thank the participants as they leave at the end of the evening.</p> <p>Mrs. Baldwin gave a brief update on the DEC budget. She indicated that after the expenses for the DEC/PSSC dinner and Jamie O’Toole’s salary until the end of March, there is still some money left. After a brief discussion, IT WAS MOVED BY Judy Breau, seconded by Jody Holmes, that the DEC spend the rest of their budget on four additional book prizes of \$250.00 each. MOTION CARRIED.</p>	
	<p>CORRESPONDENCE</p> <p>i) Copy of a letter to Hon. Madeleine Dubé, Minister of Education, from Jan Manger, Chair of the Eleanor W. Graham Middle School Parent Support Committee, in support of the Middle Level Health Curriculum.</p> <p>ii) Copy of a letter to Patricia Lee, Chair, from Legislative Assembly of New Brunswick regarding two pieces of legislation recently introduced in the Legislative Assembly on The Right to Read Act (Bill 32) and The Healthy Students Act (Bill 33).</p> <p>Mrs. Lee circulated the correspondence. She provided each council member with a copy of the letter from the Legislative Assembly of New Brunswick and a copy of Research & Discovery Magazine.</p>	
E.	<p>INFORMATION ITEM</p> <p>i) Elementary Sports</p> <p>Eddie Pinder, Physical Education Consultant, spoke to his role as a mentor for a quality physical education program that endorses the skills and attitudes of a healthy, active lifestyle. He elaborated on the specifics of program benefits, goals, movement, clothing, hygiene, and outcomes. The expectations</p>	

	<p>of students regarding active participation, understanding program principles, and developing positive attitudes and behaviors, were also presented. Mr. Pinder continued his presentation with a focus on other pertinent topics: lesson planning, complementary support programs, safety, and the ultimate goal of the physical education programs to promote healthy lifestyles. He also provided council members with a copy of the elementary athletics guidelines. Mrs. Lee thanked Mr. Pinder for his presentation.</p>	
F.	<p>NEW BUSINESS</p> <p>Mrs. Lee advised that she and Mrs. Baldwin will be attending the Minister's Forum on February 25-26. She indicated that she will provide an update.</p> <p>Mrs. Lee requested that a picture be taken of the current District Education Council. This will be done prior to the "Meet & Greet".</p> <p>At this point, Mrs. Wilson chaired the meeting for a brief time.</p> <p>Mrs. Baldwin requested that the following items be added: Administrative Positions, Maclean's, and Intensive French.</p> <p>Mrs. Baldwin advised council of the administrative vacancies that would occur at the end of the school year at the district office and at the school level. She also noted that there still could be more vacancies.</p> <p>Mrs. Baldwin advised that this month, Maclean's and Today's Parent has launched their Great Schools Project whereby schools in Canada are featured in a special report. She noted that schools have to be nominated by March 11. She circulated the information and application forms, and indicated that she would be bringing this to the principals' meeting tomorrow. Mrs. Lee noted that she would make this information available to the Home & School Associations.</p> <p>Mrs. Baldwin informed council that Intensive French has been piloted at Nelson Rural and Blackville School. She is encouraging North & South Esk Elementary and Rexton Elementary to do the same. The program is strongly supported in District 16.</p>	<p>Mrs. Lee</p> <p>Mrs. Baldwin</p> <p>Mrs. Lee</p>
G.	<p>ANNUAL COUNCIL PLANNING CYCLE MONTHLY REVIEW</p> <p>i) Policy 2.1 – Leadership Style</p>	

	<p>ii) Policy 2.4 – Chair’s Role iii) Policy 2.6 – Council Members’ Code of Conduct</p> <p>Policies 2.1, 2.4, and 2.6 are covered on the DEC checklist.</p> <p>iv) Policy 2.2 – Council Job Description</p> <p>Mrs. Lee indicated that Mrs. Baldwin will be highlighting the initiatives in District 16 during the DEC/PSSC dinner, and council will be able to gauge how the district is doing from her report.</p> <p>v) Policy 4.1 – Staff Treatment</p> <p>Mrs. Baldwin reported that there have been no grievances since the last report.</p> <p>vi) Policy 4.3 – Financial Condition</p> <p>Mrs. Baldwin spoke to the specifics of various accounts, and noted that quarterly forecast has indicated that the district will have a balanced budget.</p> <p>vii) Policy 1.2 – Outstanding Volunteers</p> <p>No nominations for outstanding volunteers were reported.</p>	
<p>H.</p>	<p>“BRAG” SESSION</p> <p>Mrs. Doucet indicated that the Croft Elementary School came in second at the District 16 girls’ basketball jamboree.</p> <p>Mrs. Breau advised that she attended the Etiquette Dinner, and that she enjoyed talking with the students.</p> <p>Mrs. Wilson reported that the Bonar Law Memorial High School students are promoting a Relay for Life on April 29. She noted that they are really enthusiastic about raising money for the cause.</p> <p>Mrs. Beers indicated that Rexton Elementary School has piloted the Six + 1 Program. They are very encouraged by their results and are sharing it with others.</p> <p>Mr. Sock noted that Micmac is offered on-line. It is a locally developed course, and is available to all provincial schools.</p>	

	<p>Mrs. Baldwin reported that District 16 will have over 100 smart boards by next month. She noted that last year, Joey Savoy was chosen for an all expense paid trip to Calgary to be trained further on smart boards. She indicated that that she just received word that Kelly Tozer is one of fifteen chosen this year. Joey Savoy was also chosen to present for Smart Canada at a conference in Anaheim, California.</p> <p>This portion of the meeting adjourned at 6:10 p.m. Council members proceeded to the library for a group photo.</p>	
I.	<p>“MEET & GREET” THE PARENT SCHOOL SUPPORT COMMITTEES</p> <p>Council members greeted members of the Parent School Support Committees in the gym.</p>	
J.	<p>DEC/PSSC DINNER & INFORMATION ITEMS (to be covered during the dinner)</p> <p>Mrs. Lee welcomed everyone to the fourth annual DEC/PSSC dinner. She gave a brief presentation on the role of the District Education Council and communication with the Parent School Support Committees. Mrs. Baldwin also presented an overview of new initiatives in District 16.</p>	
K.	<p>ADJOURNMENT</p> <p>The dinner ended at 8:30 p.m.</p>	

Respectfully submitted,

Sheila Bowie
Administrative Assistant