

**DISTRICT EDUCATION COUNCIL
SCHOOL DISTRICT 16**

**MINUTES
April 25, 2005**

<p>Present: Patricia Lee, Chair Winnie Wilson, Vice-Chair Judy Breau Jennifer Doucet Hal Somers Bev Hubbard</p>	<p>Todd MacLeod Jody Holmes Levi Sock Pamela Beers-Sturgeon Edgar Mahoney Kim Beers</p>
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Kathy Baldwin, Superintendent
Sheila Bowie, Administrative Assistant

	AGENDA ITEM	ACTION
A.	<p>CALL TO ORDER</p> <p>Mrs. Lee called the meeting to order at 7:00 p.m. She welcomed everyone and indicated that she was pleased that everyone was able to attend.</p>	
B.	<p>APPROVAL OF AGENDA</p> <p>One item was added to the agenda under G. New Business, ii) Educational Specifications for Eleanor W. Graham Middle School. By consensus, the agenda was approved as amended.</p>	
C.	<p>APPROVAL OF MINUTES</p> <p>By consensus, the minutes of the March 21, 2005 meeting were approved.</p>	
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p style="padding-left: 40px;">i) Certificate of Appreciation</p> <p>Mrs. Lee took this opportunity to recognized Towne Ford Sales and Service Ltd. for their pledge of \$20,000 over the next five years to a scholarship fund. Hal Somers accepted the "Certificate of Appreciation" on behalf of the firm.</p>	
E.	<p>INFORMATION ITEM</p> <p style="padding-left: 40px;">i) Portal for Education</p> <p>Peter Gadd, Technology Mentor, gave a brief presentation on the</p>	

	<p>Department of Education Portal Site. He described the site as a web server based (computer) access to provincial, district and school “filing cabinets”. Users will have access to an increasing number of school, district and provincially based resources. He noted that it is for the use of educators in New Brunswick. He indicated that the site is at various stages of progress, but once it is fully developed users will be able to upload and download files for their own use or to share/collaborate with others. Mrs. Lee thanked Mr. Gadd for a very informative presentation.</p> <p>ii) Smart Board</p> <p>Todd Fitzpatrick, Technology Mentor, gave a presentation on the Smart Board. He explained that the Smart Board is a computer/projector based technology that makes classroom presentations of teaching/learning material very dynamic, interactive and convenient. He indicated that the delivery of multimedia support for learning concepts being developed can be done by either interactive internet sites or direct use of “Notebook” software to deliver prepared lesson material. He noted that in his role, he goes out to the schools to show teachers how to use it. He indicated that this is a great resource that the teachers have at their disposal. He demonstrated to council members how the Smart Board works, and informed them that every school in the district has at least one and many have several. Mrs. Lee thanked Mr. Fitzpatrick for an excellent presentation.</p> <p>Mrs. Baldwin noted that by the end of June, there will be about 125 Smart Boards in District 16 classrooms.</p>	
F.	<p>CORRESPONDENCE</p> <p>i) Letter and a copy of the 2005-06 Budget Speech from Bernard Lord, Premier, to Patricia Lee, Chair.</p> <p>Mrs. Lee circulated the correspondence.</p>	
G.	<p>NEW BUSINESS</p> <p>i) Spring Fling 2005</p> <p>Mrs. Lee advised that Winnie Wilson, Edgar Mahoney, and Jody Holmes have indicated that they will be attending the Spring Fling 2005 on May 6 and 7 in Bathurst. She requested that they report back to council after the event takes place. Anyone else interested in attending was asked to contact Mrs. Bowie.</p>	DEC

	<p>ii) Educational Specification for Eleanor W. Graham Middle School</p> <p>Mrs. Baldwin circulated a copy of the educational specifications for the Eleanor W. Graham Middle School. She indicated that Tim Dunn and Esmond Daigle, School District 16; Danial Scully, Principal; Jan Manger, PSSC Chairperson; Kim Beers, DEC; sat on a committee with André Paulin, Department of Education, to look at the educational specifications. She noted that the document has the consensus of the group. After council reviewed the document, IT WAS MOVED BY Winnie Wilson, seconded by Jody Holmes, that the educational specifications for the Eleanor W. Graham Middle School be approved as presented. MOTION CARRIED. Council requested that the document be forwarded to the Minister of Education.</p>	Mrs. Baldwin
H.	<p>ANNUAL COUNCIL PLANNING CYCLE MONTHLY REVIEW</p> <p>i) Policy 2.1 – Leadership Style ii) Policy 2.4 – Chair’s Role iii) Policy 2.6 – Council Members’ Code of Conduct</p> <p>Policies 2.1, 2.4, and 2.6 are covered on the DEC checklist.</p> <p>iv) Policy 2.2 – Council Job Description</p> <p>Mrs. Lee indicated that the DEC is ensuring high quality education with the funds and resources that are given to us.</p> <p>v) Policy 2.8 – Parent School Support Committee Budget</p> <p>This item was tabled to the next meeting.</p> <p>vi) Policy 4.2 – Budgeting/Forecasting</p> <p>Mrs. Baldwin indicated that District 16 will break even at the end of this fiscal year. She noted that with the commitment of funds to the Cyber Bullying Workshop, the DEC has expended its budget as well.</p> <p>Mrs. Baldwin indicated that the Cyber Bullying Workshop is on hold for a week or two. She noted that there will be a change in the format if negotiations are not settled.</p> <p>vii) Policy 1.2 – Outstanding Volunteers</p> <p>Mrs. Baldwin reviewed four nominations for outstanding volunteers. Each individual will receive a certificate of appreciation.</p>	<p>Agenda</p> <p>Mrs. Baldwin</p>

<p>I.</p>	<p>“Brag” Session</p> <p>Mrs. Baldwin reported that Eddie Pinder was chosen to be an international judge at a Sports Stacking Competition in Colorado.</p> <p>Mrs. Wilson indicated that some students from Bonar Law Memorial School were interviewed for an article in the Times & Transcript. As part of an enrichment project last year, the students researched original Native legends from their community, rewrote and illustrated them, along with some original stories, then published a book. They launched their book at the Northrop Frye Festival last week in Moncton.</p> <p>Mrs. Lee advised that two students from James M. Hill Memorial High School won a video editing competition for the district and will be going to the provincials in Dalhousie.</p> <p>Mr. MacLeod indicated that Harkins Elementary has been putting strategies in place to reduce student absenteeism. He noted that due to their efforts, the absenteeism rate has decreased substantially over the past few years. He felt that they are definitely headed in the right direction.</p> <p>Mrs. Baldwin provided information on the summer camp to Beijing and Shenzhen, China. She noted that Bonar Law Memorial School is using the funds they made by hosting Chinese students to send a student to China. She noted that this is a wonderful cultural experience.</p> <p>Mrs. Baldwin advised that the Turnaround Achievement Awards are scheduled for June 2.</p> <p>Mrs. Baldwin informed council of the retirement dinner for Devota Appleby to take place on June 9 at the Miramichi Golf & Country Club. She indicated that the cost of the tickets is \$20.00.</p>	<p>DEC</p>
<p>J.</p>	<p>ADJOURNMENT</p> <p>The meeting adjourned at 8:15 p.m.</p>	

Respectfully submitted,

Sheila Bowie
Administrative Assistant