

**DISTRICT EDUCATION COUNCIL
SCHOOL DISTRICT 16**

**MINUTES
December 12, 2005**

Present: Patricia Lee, Chair
Jody Holmes
Judy Breau Hal Somers
Jennifer Doucet Bev Hubbard
Pamela Beers-Sturgeon Chris Wiseman
Edgar Mahoney

Kathy Baldwin, Superintendent
Sheila Bowie, Administrative Assistant

Absent: Winnie Wilson Levi Sock

	AGENDA ITEM	ACTION
A.	<p>CALL TO ORDER</p> <p>Mrs. Lee called the meeting to order at 6:10 p.m.</p>	
B.	<p>APPROVAL OF AGENDA</p> <p>By consensus, the agenda was approved.</p>	
C.	<p>APPROVAL OF MINUTES</p> <p>By consensus, the minutes of the November 28, 2005 meeting were approved.</p>	
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p style="padding-left: 40px;">i) Update on DEC Vacancy</p> <p>Mrs. Lee advised that Nora Wilson has been appointed to fill the DEC vacancy in Zone A. Ms. Wilson will be sworn in at the January meeting.</p>	Agenda
E.	<p>INFORMATION ITEMS</p> <p style="padding-left: 40px;">i) Annual Council Planning Cycle</p> <p>Mrs. Baldwin circulated a list of possible topics for the Annual Planning Cycle for 2006, and provided details on each. Council</p>	

	<p>reviewed the list, and Mrs. Baldwin will develop a schedule based on council's choices and presenters' schedules. The topics selected were Smart Boards, Science, First Nations & the Provincial Aboriginal Education Council, Nutrition, AIM, Talking Partners, Autism & ABA, Phys. Ed., SIP, and Technology. Mrs. Baldwin will provide a complete schedule at the next meeting.</p>	Mrs. Baldwin
F.	<p>CORRESPONDENCE</p> <p>Mrs. Lee circulated the correspondence which included:</p> <ul style="list-style-type: none"> • A letter to Patricia Lee, Chair, from the Hon. Madeleine Dubé, Minister of Education, confirming the appointment of Nora Wilson to the District 16 Education Council. • A copy of a letter to Nora Wilson from the Hon. Madeleine Dubé, confirming her appointment to the DEC. • Christmas card from Premier Bernard Lord & Family. 	
G.	<p>NEW BUSINESS</p> <p>i) Christmas Open House</p> <p>Mrs. Baldwin advised that the Christmas Open House will take place on Wednesday, December 14, from 4:00 – 7:00 p.m. She noted that the cafeteria providers will be supplying complimentary hors d'oeuvres, and that the staff will be available to take you on a tour of our decorated office. She invited council members to attend. Mrs. Baldwin noted that the storm date would be Thursday, December 15.</p> <p>ii) Update on Student Services Review</p> <p>Mrs. Lee reported that she attended an information session on Saturday given by Dr. MacKay on the Student Services Review. She noted that the report is currently in the Minister's hands, and will probably not go public until sometime in the new year.</p>	DEC
H.	<p>ANNUAL COUNCIL PLANNING CYCLE MONTHLY REVIEW</p> <p>i) Policy 2.1 – Leadership Style ii) Policy 2.4 – Chair's Role iii) Policy 2.6 – Council Members' Code of Conduct</p> <p>Policies 2.1, 2.4, and 2.6 are covered on the DEC checklist. Mrs. Lee reported that any comments are appreciated, and the checklists are reviewed after each meeting.</p>	

<p>iv) Policy 1.3 – Smoke Free Environment</p> <p>Mrs. Baldwin advised that people adapt to change over time, and she has had no dealings with regard to this policy.</p> <p>v) Policy 2.01 – Educational Leadership</p> <p>Mrs. Baldwin reported that she has shared this policy with the principals. She noted that the principals are pleased that council has taken the stand that they have, and that they recognize the importance of providing teachers with the necessary in-service to enhance their teaching skills.</p> <p>vi) Policy 2.2 – Council Job Description</p> <p>Mrs. Lee advised that council is ensuring high quality education through the direction given to the superintendent through policy.</p> <p>Mrs. Baldwin gave a brief update of the DEC budget. She reported that even after council’s commitments, there are still some funds available. She asked council to think about how they would like to spend their budget. After a brief discussion, it was determined that council would provide funding toward establishing a Science Center. Mrs. Baldwin will provide a cost estimate at the next meeting, and council will then determine the amount of funding they would like to contribute towards this endeavor.</p> <p>vii) Policy 3.1 – Delegation to the Superintendent</p> <p>Mrs. Lee advised that council is very fortunate to have such a good relationship with the superintendent, and noted that she follows the direction given through DEC policy.</p> <p>viii) Policy 3.2 – Superintendent’s Performance</p> <p>Mrs. Baldwin and Mrs. Bowie left the room while council discussed the superintendent’s performance. Upon their return, Mrs. Baldwin’s performance evaluation, entitled “The Night of Kathy’s Evaluation”, was read by Mrs. Lee. It was agreed that Mrs. Baldwin is doing an outstanding job in School District 16.</p> <p>ix) Policy 1.2 – Outstanding Volunteers</p> <p>No nominations for outstanding volunteers were reported.</p>	<p>Mrs. Baldwin DEC Agenda</p>
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I.	“Brag” Session This item was not discussed.	
J.	ADJOURNMENT The meeting was adjourned at 6:55 p.m.	

Respectfully submitted,

Sheila Bowie
Administrative Assistant