

**DISTRICT EDUCATION COUNCIL
SCHOOL DISTRICT 16**

**MINUTES
June 9, 2009**

Present: Patricia Lee, Chair
Jody Holmes, Vice-Chair
Nora Wilson
LeRoy Silliker

Andrew Donovan
Quentin Smallwood
Edgar Mahoney
Bev Hubbard

Laurie Keoughan, Superintendent
Sheila Bowie, Executive Assistant

Absent: Luc Dubé
Raymond Murphy

Levi Sock

	AGENDA ITEM	ACTION
A.	<p>CALL TO ORDER</p> <p>Mrs. Lee called the meeting to order at 7:35 p.m.</p>	
B.	<p>APPROVAL OF AGENDA</p> <p>One item was added to the agenda under G) New Business, iv) 2.4 km Walking Distance. By consensus, the agenda was approved as amended.</p>	
C.	<p>APPROVAL OF MINUTES</p> <p>By consensus, the minutes of the May 19, 2009 meeting were approved.</p>	
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p>Mrs. Lee noted that there is some follow-up from the last meeting currently being circulated in the correspondence file.</p>	
E.	<p>INFORMATION ITEMS</p> <p style="padding-left: 40px;">i) District Vision and Mission</p> <p>Mr. Keoughan briefed the council members on current priorities which are based on those developed over the past eight year period, those developed to address the broad range of student learning needs, and on those to be developed through the next four year district</p>	

	<p>improvement planning process. He noted the district's priorities for technology advancements, special needs, literacy, numeracy, interventions, specialized curricula to address differentiated instruction, assessment, science instruction, and kindergarten. He concluded his presentation by committing to bringing uniformity to the education offered by each school, and to greater consistency in the teaching processes through mentoring and coaching.</p> <p>ii) Strategies for Improvement</p> <p>Mr. Keoughan noted that he has already met with representatives of the DEC, Mrs. Lee and Mr. Mahoney, and the district office education staff, to review the District Improvement Plan and the structure of the planning process. He advised that the Assistant Deputy Minister has extended the deadline for submission of the plan to the Department of Education until September 30. He indicated that he received notification from Dwight Tranquilla that the assessment results will be available after June 11th, and has scheduled a meeting with the educational staff for June 19th to look at these and to identify strategies. He will send out a revised plan via e-mail over the summer, so council will have an opportunity to provide their feedback and comments.</p> <p>Mr. Keoughan distributed a copy of the District Implementation Plans for 2008-09 to each council member. He reviewed the plan, and indicated that, for the most part, the identified initiatives have been implemented. Council provided feedback, and requested that more specific time lines be established for the implementation of the initiatives. As well, council would like to see more detailed updates.</p>	<p>Mr. Keoughan</p> <p>Mr. Keoughan</p>
<p>F. CORRESPONDENCE</p>	<p>Council went into a brief in camera session to deal with some of the following list of correspondence:</p> <ul style="list-style-type: none"> • Congratulatory Letter to the District 16 Student Services Literacy Team from Patricia Lee, Chair, on receiving a Provincial Award at the Premier's Awards of Excellence in Education Gala. • Congratulatory Letter to Patrick Scully, Bonar Law Memorial School, from Patricia Lee, Chair, on receiving a Provincial Award at the Premier's Awards of Excellence in Education Gala. • Congratulatory Letter to Rick Hayward, Technology Mentor, from Patricia Lee, Chair, on receiving the District Award at the Premier's Awards of Excellence in Education Gala. 	

	<ul style="list-style-type: none"> • Letter to the Hon. Kelly Lamrock, Minister of Education, from Patricia Lee, Chair, expressing concern about the impact of budget reductions. • Education Dropout Statistics – September 30, 2007 to September 30, 2008. • Letter to Patricia Lee, Chair, from Muriel MacCullam, Millerton School regarding a personnel issue. • Letter to Patricia Lee, Chair, from Delalene Foran, Provincial President, CUPE Local 1253, regarding budget cuts, etc. • E-mail to Patricia Lee, Chair, from Monique LeClair, regarding a complaint. <p>Council returned to regular session to continue with the agenda.</p>	
G.	<p>NEW BUSINESS</p> <p>i) Capital Construction and Improvement Projects Priorities</p> <p>Mr. Keoughan circulated the Physical Plant Status list to council members for review. He noted that the projects were identified by Ron Lavigne, Facilities Manager, and his staff. IT WAS MOVED BY Bev Hubbard, seconded by Quentin Smallwood, that the Physical Plant Status list be approved. MOTION CARRIED.</p> <p>Mr. Holmes provided council members, particularly for the benefit of those who are new, background information on the priority to have a new school constructed in the Tabusintac community. He enlightened everyone of all details relating to this matter, including fundraising and external financing. He noted that even though all funding stipulations, put in place by the current government, have been met, the Minister of Education has indicated that he will not go forward with the new school in Tabusintac. Mr. Holmes advised that the Minister also stated that if the District Education Council kept Tabusintac School as a top priority on the capital construction list, he may revisit the matter. After a brief discussion, IT WAS MOVED BY Nora Wilson, seconded by Bev Hubbard, that the number one priority for the district is the completion of the new school in Tabusintac and the new Eleanor W. Graham Middle School, followed by the renovations to the Phys. Ed. Facilities and Industrial Lab at Harkins Middle School, and the expansion/renovation of the gymnasium at Ian Baillie Primary School as the second and third priority, respectively. MOTION CARRIED.</p> <p>ii) Meeting Dates for 2009-10</p> <p>It was determined that the DEC meetings for the 2009-10 school year would be scheduled on Tuesday nights. The informal session will</p>	DEC

<p>commence at 6:30 p.m., followed by the regular meeting at 7:15 p.m. Mrs. Lee will e-mail the dates to council members.</p>	Mrs. Lee
<p>iii) Minister's Forum Update</p> <p>Mr. Holmes gave a brief update on the Minister's Forum held on May 22 and 23. Some of the highlights included:</p> <ul style="list-style-type: none"> • Student DEC member – The student would have to be an elected student council member, serving a term of one year. There was concern expressed about voting, especially on personnel issues. More direction will be forthcoming from the Department. • Intensive French – whether it would be ready in the fall. • Extra Curricular Transportation – Discussion on the recommendations which came out of the inquiry related to Bathurst accident. The Minister has invited education stakeholders to participate in a forum to discuss the impact of the coroner's recommendations on Wednesday, June 10. • Budget Cuts – It is a reality. DEC chairs have been invited to attend a meeting on "Zero-Based Budget Discussion" scheduled for June 23rd. • Code of Conduct – Michael McCluskey will be developing a generic document. 	
<p>iv) 2.4 km Walking Distance</p> <p>Mr. Keoughan reported that the district has to cut \$170,000 from its transportation budget. He noted that the district can make up some of this amount by eliminating a number of private conveyance contracts and the possible saving as a result of storm days. He indicated that before he looked at possible bus runs, he wanted to know if the council would be willing to operate the 2.4 km bus zone. After a brief discussion, it was determined that council was not in favor of the 2.4 walking distance and put forth some scenarios on how savings might be realized. Mr. Keoughan will check into their feasibility, and report back at the meeting on June 15th.</p>	Mr. Keoughan
<p>Mr. Keoughan reported that the budget was received, and he will provide information electronically to council prior to September.</p>	Mr. Keoughan
<p>Mrs. Lee advised that she will be attending the "Celebrating Roots of Empathy Babies" at the Goodie Shop on June 15th from 3:30 – 5:00 p.m. She will bring greetings from the District Education Council. She noted that the invitation is open to all council members.</p>	DEC

H.	<p>ANNUAL COUNCIL PLANNING CYCLE MONTHLY REVIEW</p> <p>i) Policy 2.1 – Leadership Style ii) Policy 2.4 – Chair’s Role iii) Policy 2.6 – Council Members’ Code of Conduct</p> <p>Policies 2.1, 2.4, and 2.6 are covered on the DEC checklist.</p> <p>iv) Policy 1.3 – Smoke Free Environment</p> <p>Mr. Keoughan advised that this policy is being followed. He indicated there is the issue of high school students hanging around neighborhood properties.</p> <p>v) Policy 2.01 – Educational Leadership</p> <p>Mr. Keoughan reported that during the 2008-09 school year, there were two subject council days and four curriculum implementation days approved by the Minister. All of the days were planned around Professional Learning Communities, and some of the topics included essential learning outcomes, development of common assessment, and pyramids of intervention. He noted that for the upcoming school year, there will be five days held before the end of January, and most will have a focus determined by the Department of Education. There will be very little local flexibility.</p> <p>vi) Policy 2.2 – Council Job Description</p> <p>Mr. Keoughan advised that he operates within the policies established by the DEC. It was noted that council will need to look at all of their policies in some detail over the summer for discussion in the fall.</p> <p>vii) Policy 3.1 – Delegation to the Superintendent</p> <p>Mr. Keoughan indicated that he takes his responsibility very seriously, and exercises due consideration as required.</p> <p>viii) Policy 1.2 – Outstanding Volunteers</p> <p>No nominations for outstanding volunteers were reported.</p> <p>viii) Policy 3.2 – Superintendent’s Performance</p> <p>Mr. Keoughan and Mrs. Bowie left the room while council went into an in camera session to discuss the superintendent’s performance. Upon their return to the meeting, Mrs. Lee briefly went over Mr. Keoughan’s</p>	DEC
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	<p>evaluation. She advised that the council is happy with the relationship they are building with the superintendent. IT WAS MOVED BY Quentin Smallwood, seconded by Nora Wilson, that as a result of the expectations of the District Education Council, the superintendent's salary be increased to Pay Band 11, Step 11. MOTION CARRIED.</p>	Mrs. Lee
I.	<p>BRAG SESSION</p> <p>Mrs. Lee reported that Beth McCarthy, principal of Ian Baillie Primary School, won an award for great Canadian teachers sponsored by the Canadian Family Magazine. She was one of three teachers chosen from across Canada, and will receive \$1,500 for her school. As well, she will be featured in the Canadian Family Magazine in September.</p> <p>Mr. Mahoney made the following announcements regarding Millerton School:</p> <ul style="list-style-type: none"> • that students and community members had a variety show to raise money for the school, • that Millerton School was one of three schools to raise \$2,000 for the Miramichi Youth House, • that the school received an ILF for \$20,000, which was used to make a video on points of historical interest. The students dressed the character part and gave an informational blurb on the history of the event. Tourism NB will be using the video to promote Miramichi this summer. Cathy Carnahan worked with teachers and students on this endeavor, which involved both the community and school. <p>Mr. Mahoney highlighted the following with regard to Blackville School:</p> <ul style="list-style-type: none"> • now has a Metal Fabrication Shop (Welding) and a new course in Recreation & Power Technology (Small Engine Repair), • that eight students out of 22 were accepted into welding at NBCC, • that the school has developed partnerships with Stihl Canada and Yamaha, • that the Grade 12 students did a video for the New Brunswick Liquor Corporation, which the commission will use for commercials. Their entry received \$1,750. • that the Hon. Kelly Lamrock, Minister of Education, and Rick Brewer, MLA, visited Blackville School on June 8. <p>Mr. Keoughan indicated that Scott Bowes, a student at Dr. Losier Middle School, won the provincial Heritage Fair, and will be competing nationally in Ottawa.</p> <p>Mrs. Lee reminded council members of the Multi-Year Infrastructure</p>	

	meeting scheduled for Monday, June 15, at 5:30 p.m. She asked that they bring the document, which was handed out at the first meeting, with them.	DEC
J.	ADJOURNMENT The meeting was adjourned at 11:30 p.m.	

Respectfully submitted,

Sheila Bowie
Executive Assistant

Patricia Lee, Chair
District 16 Education Council