

Competition #: 23-429  
Position: Substitute Teacher  
Location: Bathurst Area Schools  
Assignment: Substitute Teacher List 2023-24  
Status: Casual  
Start Date: Immediately  
End Date: Friday, June 28, 2024

The Anglophone North School District is accepting **Substitute Teacher** applications for the **Bathurst** area schools for the **2023-2024** school year.

**New applicants must follow the steps below to be considered for substitute teaching:**

1. [Apply online](#) to the competition number noted on the Substitute Teacher job posting. You are required to submit an online resume to apply.
2. Provide the following documentation to:

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*Anglophone North School District  
c/o Marianne Calhoun, Human Resources Officer  
78 Henderson Street, Miramichi, NB E1N 2R7  
Fax: (506) 684-7552*

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Currently documents may also be emailed to [ASDN.Jobs@nbed.nb.ca](mailto:ASDN.Jobs@nbed.nb.ca).  
*Partial submissions will not be accepted.*

- [Application form](#) and **Resume**.
- Two **written references** from individuals who have observed the quality of your teaching and/or work (i.e., cooperation teacher, principal, or university supervisor/advisor). The completed reference checks can be emailed to [ASDN.Jobs@nbed.nb.ca](mailto:ASDN.Jobs@nbed.nb.ca).
- If you are a Certified Teacher, please upload your **New Brunswick Teaching Certificate**. We do not require a copy of your teaching portfolio or transcripts if you are applying for a casual supply teaching position.
- If you are **not a Certified Teacher**, please complete the [Local Permit application](#) and upload a copy of your transcripts.
- **Void Cheque** or [Direct Deposit Form](#) from your Banking Institution
- Current [Criminal Records Check](#) with **Vulnerable Sector Search** (completed within the last six months - obtained from your local Police or RCMP Detachment).
- **New employee forms**
  - [Policy 701](#) (must score 100%)
  - [Policy 702 & 703](#)
  - [Confidentiality Agreement](#)
  - [Computer User Account Request Form & Policy 311](#)
  - [TD1](#) and [TD1NB](#) Tax Forms
  - [Workplace Policies](#)

Once all required documents have been submitted and reviewed, eligible applicants will be selected for an interview.

Employment with the Anglophone North School District is contingent upon providing a satisfactory Criminal Records Check with a Vulnerable Sector Search.

Successful candidates will be added to the Substitute Teacher List. **An email will be sent with a login ID and PIN at which time substitutes are eligible to begin accepting assignments.**

Thank you for your interest. Only those selected for an interview will be contacted.

If you are looking for information on the status of your job application, please email [ASDN.Jobs@nbed.nb.ca](mailto:ASDN.Jobs@nbed.nb.ca) or contact Marianne Calhoun at (506) 684-7632.