

Competition #: 23-430
Position: Substitute Teacher
Location: Miramichi Area Schools
Assignment: Substitute Teacher List 2023-24
Status: Casual
Start Date: Immediately
End Date: Friday, June 28, 2024

The Anglophone North School District is accepting **Substitute Teacher** applications for the **Miramichi** area schools for the **2023-2024** school year.

New applicants must follow the steps below to be considered for substitute teaching:

1. [Apply online](#) to the competition number noted on the Substitute Teacher job posting. You are required to submit an online resume to apply.
2. Provide the following documentation to:

*Anglophone North School District
c/o Marianne Calhoun, Human Resources Officer
78 Henderson Street, Miramichi, NB E1N 2R7
Fax: (506) 684-7552*

Currently documents may also be emailed to ASDN.Jobs@nbed.nb.ca.
Partial submissions will not be accepted.

- [Application form](#) and **Resume**.
- Two **written references** from individuals who have observed the quality of your teaching and/or work (i.e., cooperation teacher, principal, or university supervisor/advisor). The completed reference checks can be emailed to ASDN.Jobs@nbed.nb.ca.
- If you are a Certified Teacher, please upload your **New Brunswick Teaching Certificate**. We do not require a copy of your teaching portfolio or transcripts if you are applying for a casual supply teaching position.
- If you are **not a Certified Teacher**, please complete the [Local Permit application](#) and upload a copy of your transcripts.
- **Void Cheque** or [Direct Deposit Form](#) from your Banking Institution
- Current [Criminal Records Check](#) with **Vulnerable Sector Search** (completed within the last six months - obtained from your local Police or RCMP Detachment).
- **New employee forms**
 - [Policy 701](#) (must score 100%)
 - [Policy 702 & 703](#)
 - [Confidentiality Agreement](#)
 - [Computer User Account Request Form & Policy 311](#)
 - [TD1](#) and [TD1NB](#) Tax Forms
 - [Workplace Policies](#)

Once all required documents have been submitted and reviewed, eligible applicants will be selected for an interview.

Employment with the Anglophone North School District is contingent upon providing a satisfactory Criminal Records Check with a Vulnerable Sector Search.

Successful candidates will be added to the Substitute Teacher List. **An email will be sent with a login ID and PIN at which time substitutes are eligible to begin accepting assignments.**

Thank you for your interest. Only those selected for an interview will be contacted.

If you are looking for information on the status of your job application, please email ASDN.Jobs@nbed.nb.ca or contact Marianne Calhoun at (506) 684-7632.