
Classification Specifications

Part II of the Public Service

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CUSTODIAN I

0401-281
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DEFINITION

This is custodial work in the cleaning and care of public schools. Work involves maintaining assigned premises in a clean and orderly condition and performing minor repairs as required. Employees of this class may supervise personnel assigned to assist in a variety of custodial and cleaning activities. Supervisory tasks may include assigning and monitoring work and evaluating performance. Duties require making routine work decisions although work usually follows established methods. Duties include sweeping, mopping, vacuuming and scrubbing floors, waxing and polishing floors and furniture, cleaning washrooms and replacing washroom supplies; cleaning blackboards, windows, lights, diffusers and walls. Work also involves shovelling snow, removing ice from school entrances, maintaining school grounds, mowing lawns, operating a small heating plant, performing minor repairs, routine preventative maintenance, routine inspections of playground equipment and fire safety equipment and generally assuring the security of school premises while they are not in use. In cases where supervision is exercised, employees of this class assign and inspect the work of subordinates. Performance is reviewed by a designated superior through discussions, observations, inspections, reports and overall results achieved for conformance with established standards.

N.B. Other related responsibilities may be assigned as necessary.

QUALIFICATIONS

Graduation from high school, or GED, or any equivalent combination of training and experience, supplemented by an employer-approved training program. Good physical condition is required.