

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
April 16, 2018
Miramichi Valley High School**

Present: Micheal Mortlock, Chair
Joe Petersen, Vice-Chair
Ron Ecker
Andy Flanagan
Carmel Hambrook
Beatrice LeBlanc
Nancy McBain
Mark Donovan, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Sheila Rogers

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at Miramichi Valley High School.</p>
B.	<p>SWEARING-IN CEREMONY</p> <p>Brenda Dunnett, Commissioner of Oaths, officiated over the swearing in of Beatrice LeBlanc, who was recently appointed as the new District Education Council member for Subdistrict 7.</p>
C.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Andy Flanagan and seconded by Carmel Hambrook that the Agenda be approved. MOTION CARRIED.</p>
D.	<p>PRESENTATION: Shawn Wood, Principal – Miramichi Valley High School</p> <p>Mr. Wood introduced himself and welcomed the District Education Council members to Miramichi Valley High School. He noted that the school currently has 700 students.</p> <p>Mr. Wood highlighted some of the features and programs that make MVHS a unique school, including the following:</p> <ul style="list-style-type: none"> • There are three First Nation feeder schools that contribute to cultural awareness at the school.

	<ul style="list-style-type: none"> • MVHS offers an Independent Leadership course which gives students an opportunity to help teachers with special events, projects, etc., while at the same time giving back to their school. • The Elementary Music Methods program allows students to work with elementary students. The elementary students took part in the recent Music Festival. • The High Elements Course at MVHS is the only course in New Brunswick that is on school property. <p>Other special features at the school include the Makerspace and Brilliant Labs projects, the automotive, carpentry, sheathing and electrical program, a sewing lab and fashion lab, an indoor synthetic ice surface, an Olympic-size swimming pool, and the Culinary Tech area. A daycare also operates at the school for three days per week by high school students who are in good standing and who are specially trained to work with children.</p> <p>Mr. Wood reported on the school's cultural class. He stated as well that enhancement funds make it possible to organize Pow Wows and other First Nation events at the school. The enhancement funds are also used to allow the vice-principal and Grade 9 teachers to visit the Esgehoopetitj School and to work with the First Nation students who will be transitioning to Grade 9 at Miramichi Valley High School. This enables Esgehoopetitj students to be greeted in September at their new school by teachers who are already familiar to them.</p> <p>As a token of appreciation for hosting the District Education Council meeting, Mr. Mortlock presented a book to Mr. Wood for his school library.</p>
E.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Ron Ecker and seconded by Andy Flanagan that the minutes of the March 19, 2018 meeting be approved. MOTION CARRIED.</p>
F.	<p>BUSINESS ARISING FROM MINUTES</p> <p>The Superintendent's Evaluation Report and the LGBTQ policy will be addressed under New Business.</p>
G.	<p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-9, GP-4, C/SR-1, C/SR-3 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Andy Flanagan and seconded by Joe Petersen that the Consent Agenda Items be approved. MOTION CARRIED.</p>

H.	<p>CORRESPONDENCE</p> <p>In addition to the correspondence that District Education Council members received, Mr. Mortlock informed members about the letter he received from Hon. Brian Kenny, dated April 10, 2018, with regard to the Geo-Thermal system and the daycare space at the new Campbellton K-8 school. This letter will be included in the May agenda package.</p>
I.	<p>NEW BUSINESS</p> <p>(a) Superintendent's Evaluation Report</p> <p>Mr. Ron Ecker, Chair of the Superintendent's Evaluation Committee, presented the Superintendent's Evaluation Report to Council members. This report was prepared based on the evaluation forms that each of the members completed.</p> <p>IT WAS MOVED BY Ron Ecker and seconded by Andy Flanagan that the Superintendent's Evaluation Report be approved as presented. MOTION CARRIED.</p> <p>(b) LGBTQ Policy</p> <p>Mr. Joe Petersen provided the District Education Council members with copies of the LGBTQ policies for Anglophone East, South and West. Following discussion, Mr. Petersen agreed to schedule a meeting between representatives of the DEC, including Mr. Petersen, Mr. Ecker, Mrs. Hambrook and Mr. Flanagan, and a representative of the school district for the purpose of engaging in consultation and drafting an LGBTQ policy for Anglophone North School District. This meeting will be scheduled prior to the May DEC meeting. Mr. Petersen will advise Mrs. Dunnett about placing this item on the May agenda.</p>
J.	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock reported on the following:</p> <ul style="list-style-type: none"> • He attended the New Brunswick Education Research Symposium in Fredericton on April 11, and he reported briefly on the sessions he attended. • He reminded Council members about the PSSC Appreciation Dinner in Bathurst on April 30 and the DEC Spring Symposium in Fredericton on May 4-6. • Mr. Mortlock informed members about the upcoming principals' and vice-principals' interviews, and he reminded them that they will be invited to participate in these interviews. He stated that as per DEC policy, if a DEC member is not available, the interviews will still proceed provided that another external representative, such as a PSSC member, is able to attend.

K. SUPERINTENDENT'S COMMENTS

Mr. Donovan reported on the following:

- Nominations for “Outstanding Volunteers” were received from Gretna Green School for Geoff McLean, and from North & South Esk Elementary School for Sonja Swart and Joan Menzies. **IT WAS MOVED BY** Andy Flanagan and seconded by Joe Petersen that Certificates of Appreciation be prepared and forwarded to these volunteers. **MOTION CARRIED.**
- The following employees received Starfish Awards:
 - Craig Caldwell - Bathurst Education Center
 - Gerard Krawchuk and Glen Johnston - Office of the Superintendent
 - Douglas Phillips - Campbellton Learning Center
 - Cheryl Noel - King Street Elementary School
 - Jeff Williamson - Max Aitken Academy
 - Shari Smith-Ellis, Paula Chapman, Chantal Chiasson, Cindy Martinello, Barbara Bourque, Colleen Hachey-Melanson and Patrick McLaughlin - Terry Fox Elementary School
- Mr. Donovan updated Council members on the High Tech High Conference he attended in San Diego, CA in March, 2018. He also provided Council members with information that describes the four main focuses at High Tech High, ie. Equity, Personalization, Authentic Work and Collaborative Design Mr. Donovan stated that Anglophone North School District will be moving forward to adopt some of High Tech High’s practices at Max Aitken Academy, NSER and Superior Middle School. Meetings will be held at each of these schools to explore how more effective teaching strategies can be incorporated into their planning for the 2018-2019 school year.
- The “Most Likely To Succeed” video is a documentary based on the High Tech High model, and it focuses on how educators can keep students engaged in 21st-century learning. It is hoped that every employee in the school district will have an opportunity to see this video.
- Mr. Donovan reported on the Education Research Development and Innovation (ERDI) Conference he attended in Kelowna, BC on April 2-7, 2018. He enjoyed the opportunity to network with other Superintendents across Canada and to be involved in panel discussions with the top educational service providers in the country. This conference was fully funded by ERDI.
- The staffing process is now underway with the current focus being on filling all known administrative vacancies. Mr. Donovan provided a list of administrators who have been hired to date.

	<ul style="list-style-type: none"> • Provincial funding has been approved to hire a Communications Officer for each Anglophone school district. The role of this position is still being defined; however, it will include communications with the media, right to information requests, and the website. • Mr. Donovan hopes to visit all 30 schools in Anglophone North School District again before the end of the current school year. The purpose of these visits is to meet with staff to discuss the vision for each school moving forward into the 2018-2019 school year. • Mr. Donovan reported briefly on the 2016-2017 New Brunswick Elementary Student Wellness Survey. He provided the District Education Council members with an electronic copy of this survey so that they can review results of the schools in their subdistricts. • An Innovation Night is in the process of being planned for the end of May. More information will be shared with Council members at the next DEC meeting. • Nominations are being submitted for the newly created “Students First Award”. This award acknowledges the contribution of all support staff in Anglophone North School District. • DEC members will be receiving a formal invitation from the high schools in their subdistricts to attend the graduation ceremonies and to bring greetings on behalf of the DEC. • Planning is underway for the Turnaround Achievement Awards. Mr. Donovan will keep Council members apprised of further details. • The school district is projecting a surplus for the 2017-2018 fiscal year-end. However, final costs for fuel, heating and school budgets will confirm the actual outcome.
K.	<p>DEC MEMBERS’ COMMENTS</p> <p>Sheila Rogers provided her report as follows:</p> <ul style="list-style-type: none"> • Bathurst High School will be presenting the musical, “The Addams Family” on April 26-29, 2018. • Parkwood Heights Elementary School will be setting up “MakerSpace” areas in each classroom. • Janeville Elementary School raised over \$1,000 for Jump Rope for Heart. Chinese teachers will be coming to the school one afternoon per week to teach Chinese Culture and Language, and hold Kung Fu classes. The Home & School is hosting a “Jimmy the Janitor” comedy night.

- Terry Fox Elementary School received a grant from TD Bank in the amount of \$7,400 to enhance and create outdoor learning spaces.
- The PCEAC (Provincial Curriculum and Evaluation Advisory Curriculum) meeting will be held in Fredericton on April 26.
- The DHAC (District Heath Advisory Committee) meeting will be held in Miramichi on May 2.

Andy Flanagan reported as follows:

- He attended the New Brunswick Education Research Symposium in Fredericton on April 11, 2018, and reported briefly on the presentations he attended.
- He praised Mrs. Heidi Ryder, Principal, and the staff of James M. Hill Memorial High School on how they dealt with a recent tragedy.
- James M. Hill High School recently held a spaghetti supper to raise funds for Safe Grad.

Ron Ecker stated that, despite two cancellations due to weather, the PSSC Cluster Meeting was able to be held at North & South Esk Elementary School on March 26.

Nancy McBain expressed her appreciation for the support she recently received.

Joe Petersen attended the New Brunswick Education Research Symposium on April 11.

Mr. Petersen also reported on a new procedure at Dalhousie Regional High School concerning cell phones. Parents have been notified that cell phones will no longer be permitted in the classroom and that they will be collected by the teacher as students enter the classroom. Mr. Petersen will receive an update on this matter at the school's next PSSC meeting.

Carmel Hambrook attended a PSSC meeting at Tabusintac and encouraged the members to attend the PSSC Appreciation Dinner on April 30. She attended a PSSC meeting at Max Aitken Academy, and she noted that a PSSC meeting has been scheduled for April 23 at Miramichi Valley High School.

Mrs. Hambrook also reported on the sessions she attended at the NB Education Research Symposium.

Mr. Mortlock reported as follows:

- He will invite the Parent School Support Committee members in Subdistrict 7 to a PSSC Cluster Meeting for orientation and for an opportunity to meet the new DEC member, Beatrice LeBlanc.

	<ul style="list-style-type: none"> • He attended the symposium in Fredericton and reported on the sessions dealing with standardized assessment results and the French Immersion program. • He praised the members of the Parent School Support Committee at Campbellton Middle School for their phenomenal work and for keeping parents informed. • The principal at Lord Beaverbrook School has elected to return to the classroom. As a result, a new principal will be hired for this school. • The next PSSC meeting at Tide Head School will be held on April 17, 2018. • Mr. Mortlock stated that there were newspaper articles published about the site of the new Campbellton school and contamination of the property. The school is scheduled to be completed by 2020.
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on May 14, 2018 at Rexton Elementary School at 5:30 p.m.</p> <p>The meeting adjourned at 6:40 p.m. on a motion by Ron Ecker.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC