

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE SCHOOL DISTRICT-NORTH**

**MINUTES  
August 16, 2021  
Office of the Superintendent**

Present: Gilbert Cyr  
Andy Flanagan  
Carmel Hambrook  
Rev. Albertine LeBlanc  
Paul Maurant  
Joe Petersen  
Sheila Rogers  
Mark Donovan, Superintendent  
Brenda Dunnett, Executive Assistant  
Stacey Brown, DEC Manager, EECD

	<b>AGENDA ITEMS</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mark Donovan, Superintendent, called the meeting to order at 5:40 p.m.</p>
<b>B.</b>	<p><b>SWEARING-IN CEREMONY</b></p> <p>Brenda Dunnett, Commissioner of Oaths, officiated over swearing in members of the District Education Council for Anglophone School District–North. Signed Affidavits are on file at the Office of the Superintendent.</p>
<b>C.</b>	<p><b>Election of Chair and Vice-Chair</b></p> <p>Mr. Donovan officiated over the election of Chair and Vice-Chair.</p> <p>Joe Petersen was nominated for the position of Chair. There being no further nominations, <b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Carmel Hambrook to declare Joe Petersen as Chair of the ASD-N District Education Council. <b>MOTION CARRIED.</b></p> <p>Sheila Rogers was nominated for the position of Vice-Chair. There being no further nominations, <b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Carmel Hambrook to declare Sheila Rogers as Vice-Chair of the ASD-N District Education Council. <b>MOTION CARRIED.</b></p>
<b>D.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Carmel Hambrook and seconded by Rev. Albertine LeBlanc to approve the agenda. <b>MOTION CARRIED.</b></p>

E.	<p><b>PRESENTATION: Mr. Mark Donovan, Superintendent</b></p> <p><b>(a) Annual Report to ASD-N District Education Council</b></p> <p>During a review of his Annual Report, Mr. Donovan commented on the geography and demographics of Anglophone School District-North, the regional challenges, the Mission Statement, the school district's core values, provincial assessments, student and teacher survey results, and curriculum reports prepared by each of the nine subject coordinators. Mr. Donovan highlighted many of the initiatives and successful programs that were implemented in schools to support teacher development and student learning during the COVID-19 pandemic.</p> <p>Mr. Donovan concluded his report by reviewing information about the ASD-N ICE Centre, Home Learning and Home Schooling, and Health and Safety in Anglophone School District-North. Council members thanked Mr. Donovan for his excellent report.</p> <p><b>IT WAS MOVED BY</b> Gilbert Cyr and seconded by Sheila Rogers to approve the Annual Report to the District Education Council, as presented by Mr. Donovan. <b>MOTION CARRIED.</b> A copy of this report will be posted on the district website.</p> <p><b>(b) 2020-2021 ASD-N Annual First Nation Education Report</b></p> <p>Mr. Donovan presented the First Nation Education Report that was prepared by Matthew Sweezey, Subject Coordinator. Mr. Donovan noted that Anglophone School District-North has the largest number of First Nation communities in the province. He reviewed the programs that are in place to support First Nation children, youth and their communities. He also noted the professional learning plans and resources that will be distributed to schools during the upcoming school year.</p> <p>Mr. Donovan acknowledged the challenges that the Listuguj First Nation faced during the school year when its students were not permitted to attend Sugarloaf Senior High School due to the pandemic. He commended the Listuguj community members for rising to the challenge by organizing the Listuguj Learning Hub for their students. Mr. Gilbert Cyr stated that although it was unfortunate this situation developed, Mr. Donovan did a phenomenal job in supporting the students and teachers in Listuguj.</p> <p>Information about the ICE Centre, the Downie &amp; Wenjack Fund, Orange Shirt Day, Forest Classroom, Spirit Bear, the Mikmaq language, and Smudging is also included in Mr. Sweezey's report.</p> <p>Ms. Rogers asked Mr. Donovan to convey the District Education Council's appreciation to Mr. Matthew Sweezey and his team on a job well done in preparing this report.</p>
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	<p><b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Paul Mourant to approve the 2020-2021 Annual First Nation Education Report as prepared by Matthew Swezey. <b>MOTION CARRIED.</b> A copy of this report will be posted on the district website.</p> <p><b>(c) 2021-2022 District Improvement Plan</b></p> <p>Mr. Donovan provided District Education Council members with a draft copy of the 2021-2022 District Improvement Plan. He requested that the approval of this document be deferred until the September meeting to give Council members an opportunity to review it.</p>
<b>F.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Carmel Hambrook and seconded by Sheila Rogers to approve the minutes of the June 21, 2021 meeting. <b>MOTION CARRIED.</b></p> <p>Members requested that the draft copy of minutes be placed on the website until they are approved at the next meeting.</p>
<b>G.</b>	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p>There was no business arising from the minutes.</p>
<b>H.</b>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) E-1, E-8, E-11, CS/R-4, EL-3, EL-4, EL-9, EL-13 – In Compliance – See Attached Briefing Notes</li> </ul> <p><b>IT WAS MOVED BY</b> Carmel Hambrook and seconded by Andy Flanagan to approve the Consent Agenda Items. <b>MOTION CARRIED.</b></p>
<b>I.</b>	<p><b>CORRESPONDENCE</b></p> <p>District Education Council members received all correspondence items prior to the meeting.</p>
<b>J.</b>	<p><b>NEW BUSINESS</b></p> <p><b>(a) Dates and Locations of DEC Meetings</b></p> <p>A discussion was held concerning the location of DEC meetings. Council members agreed to the following:</p>

	<ul style="list-style-type: none"> <li>• The December, January, February, and March District Education Council meetings will be held via Microsoft Teams to eliminate winter travel.</li> <li>• Principals' presentations will be included in the agendas for these months.</li> <li>• In-person meetings will take place at schools and at District Office during the remaining months.</li> <li>• All DEC meetings held throughout the school year will be live-streamed to the public.</li> </ul> <p>Mr. Donovan and Mrs. Dunnett will prepare a schedule of meetings to be approved at the September meeting.</p> <p><b>(b) First Nations Representative</b></p> <p>A draft letter to First Nation communities, seeking nominations for a First Nation representative for the District Education Council, will be prepared and approved at the September meeting.</p>
<b>K.</b>	<p><b>CHAIR'S COMMENTS</b></p> <p>Mr. Petersen appreciated the confidence he received from Council members in electing him as Chair. He is committed to doing a good job, and he is looking forward to working and collaborating with the members.</p>
<b>L.</b>	<p><b>SUPERINTENDENT'S COMMENTS</b></p> <p>Mr. Donovan provided the District Education Council members with a draft copy of the "Healthy and Safe Schools" document. This document contains guidelines for the 2021-2022 school year. It was prepared in response to the Delta and other COVID-19 variants that could impact students under the age of 12 years old, who are not vaccinated. The official document will be released on August 20.</p> <p>Mr. Donovan noted that the New Brunswick School Superintendents' Association will be holding its annual meetings on August 19 and 20 at the Rodd Miramichi. Retired directors and coordinators will be honoured at the NBSSA retirement banquet on August 19.</p>
<b>M.</b>	<p><b>DEC MEMBERS' COMMENTS</b></p> <p>Gilbert Cyr is excited about the opportunity to serve on the District Education Council. He hopes that his experience as a principal, at District Office, at EECD, and as a supply teacher will help him in his role as a DEC member. He hopes to contribute so that all students in Anglophone School District-North will benefit.</p> <p>Rev. Albertine LeBlanc thanked Stacey Brown for the governance training she organized. Rev. LeBlanc also stated that she contacted the principals in her subdistrict and informed them that she is looking forward to continuing to work with them.</p>

	<p>Carmel Hambrook inquired into the possibility of planning a DEC Retreat in October to review policies. Mrs. Dunnett will begin the planning process for the retreat.</p> <p>Paul Mourant is looking forward to serving as a member of the District Education Council and representing the Rexton and Harcourt areas.</p>
<b>N.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next regular meeting of the District Education Council will take place on Monday, September 20, 2021, at 5:30 p.m., at Bathurst High School.</p> <p>The meeting adjourned at 7:20 p.m. on a motion by Rev. Albertine LeBlanc.</p>

Respectfully submitted,

*Original signed by Brenda Dunnett*

Brenda Dunnett  
Executive Assistant to the Superintendent/  
District Education Council