

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
December 17, 2018
Office of the Superintendent**

Present: Micheal Mortlock, Chair
Joe Petersen, Vice-Chair
Ron Ecker
Andy Flanagan
Carmel Hambrook
Nancy McBain
Sheila Rogers
Mark Donovan, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Beatrice LeBlanc

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at the Office of the Superintendent.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Carmel Hambrook and seconded by Joe Petersen that the Agenda be approved. MOTION CARRIED.</p>
C.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Andy Flanagan and seconded by Joe Petersen that the minutes of the October 15, 2018 meeting be approved. MOTION CARRIED.</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Ron Ecker that the minutes of the Special Meeting held on November 2, 2018 in Fredericton be approved. MOTION CARRIED.</p>
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p>

E.	<p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-5, E-10, E-11, C/SR-2, EL-4, EL-11, EL-12 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Sheila Rogers and seconded by Nancy McBain that the Consent Agenda Items be approved. MOTION CARRIED.</p>
F.	<p>CORRESPONDENCE</p> <p>All correspondence items were forwarded to the District Education Council members prior to this meeting.</p>
G.	<p>NEW BUSINESS</p> <p>(a) Policy Monitoring</p> <p>Carmel Hambrook reported on the Monitoring session she attended at the DEC Symposium in November. She shared information and a monitoring worksheet that could be helpful in monitoring policies and preparing the Superintendent's evaluation in Anglophone North School District. A comparison revealed that ASD-N's method of monitoring is on par with the worksheet. Members were invited, however, to use the monitoring worksheet as an extra measure in assessing the monitoring reports and preparing the Superintendent's evaluation.</p> <p>(b) Superintendent's Evaluation</p> <p>Andy Flanagan will act as Chairperson of the Superintendent's Evaluation Committee. The District Education Council members were asked to complete the evaluation form and return it to Mr. Flanagan by February 28, 2019. He will then prepare a report and present it to the members at the regular meeting on March 18, 2019.</p> <p>(c) Christmas Vegetable Trays</p> <p>Vegetable trays will be purchased and delivered to the staff at each school on December 19. The cost of the trays is the same as in the previous school year.</p> <p>(d) PSSC Appreciation Night</p> <p>The PSSC Appreciation Night will be held at the Gowan Brae Golf & Country Club on Monday, May 6, 2019.</p>

	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock reported as follows:</p> <ul style="list-style-type: none"> • He recently attended a meeting with the new Minister of Education and Early Childhood Development, Hon. Dominic Cardy. • He emphasized that the new school project in Campbellton is delayed, but not cancelled. In the meantime, Mr. Mortlock will continue to canvas for geothermal heating and solar panels for the new school. • The first public meeting for the sustainability study of Tide Head School went well on November 26. Mr. Mortlock also presented an article by Tim Jaques entitled, "Restigouche in History for the Week of December 11, 2015". Mrs. Dunnett was asked to forward a copy of this article to each of the Council members. • Mr. Mortlock reflected on the past year as one that had many accomplishments. He extended holiday greetings to the members.
K.	<p>SUPERINTENDENT'S COMMENTS</p> <p>Mr. Donovan reported on the following:</p> <ul style="list-style-type: none"> • Nominations for Outstanding Volunteers were received for the following: <ul style="list-style-type: none"> - Jason Pelley, Mike McCallum and Lindsay Reid – Dr. Losier Middle School - Bart Petley and Glen Agnew – Harcourt School <p>IT WAS MOVED BY Ron Ecker and seconded by Joe Petersen that Certificates of Appreciation be prepared and forwarded to each of these volunteers. MOTION CARRIED.</p> <ul style="list-style-type: none"> • Starfish Awards were presented to: <ul style="list-style-type: none"> - Stacy Hudson, Teacher - Bonar Law Memorial School - Glen Johnston, I.T. Technician II – Miramichi Education Center - Darren Oakes, Subject Coordinator, Guidance/Positive Learning Environment – Dalhousie Education Center - Sara McLean, Kate Estabrooks, Liam Quinn and Sean Cummings – Students at James M. Hill Memorial High School. These are the first students to receive the new Starfish Award that is designed specifically to recognize students. • John McLaughlin, Deputy Minister, and several other officials from Education and Early Childhood Development, attended the student presentation on "Student Mental Health" on December 14 at James. M. Hill Memorial High School.

	<ul style="list-style-type: none"> • Meredith Caissie, District Communications Officer, is working on a new project entitled, “What’s Cool About My School”. Ms. Caissie plans to assist ten schools in the production of a video profiling their unique programs and projects. Mr. Donovan showed Superior Middle School’s video and noted that it can also be accessed on the district website. This is the second video in the series with the first one being produced for Terry Fox Elementary School. • Thirteen additional “B” Contracts were awarded to deserving teachers. Mr. Donovan is hopeful that more contracts can be awarded in the spring. • Members of the Senior Administration Team attended a meeting at the Department of Education and Early Childhood on October 19, 2018. At this meeting, they were able to highlight some of the successes and challenges in Anglophone North School District. • There will be a Juno 2019 presentation at the DEC Symposium in May 2019. • Members were provided with the feedback that high school student representatives provided at the provincial Student Leadership conference on November 18. This conference was also attended by Superintendents and District Education Council members. • Mr. Donovan explained that the decline in the enrolment at Dalhousie Regional High School this year was due to 69 graduates leaving in June 2018 and only 26 students entering in September 2018. This also had an impact on the overall district enrolment for September 30, 2018. Mr. Donovan considered this as an anomaly for this year. • Mr. Donovan distributed copies of the revised Policy 711: <i>Healthier School Food Environment</i>, as well as the list of comparisons between the former policies and the new policy. He noted that there is now some flexibility in food that is offered at schools. Mr. Mortlock stated that the District Education Council may consider developing an ASD-N policy that focuses on healthier food for students. • Discussion was held about the shortage of supply teachers in ASD-N and in the province. Mr. Donovan stated that there are shortages in both teaching and non-teaching positions. Anglophone North School District has recently held job fairs to attract new applicants for these positions.
L.	<p>DEC MEMBERS’ COMMENTS</p> <p>Joe Petersen inquired about the repair of ceilings at L. E. Reinsborough School. Mr. Donovan noted that this school may be contacted to consider whether all ceilings need to be repaired or to identify areas that do not need repair.</p>

Mr. Petersen inquired into the possibility of using “Lync” as an option for conducting District Education Council meetings remotely in the event of inclement weather. A discussion followed. Mr. Mortlock suggested that this item could be discussed further at the DEC retreat tentatively planned for the Spring 2019.

Carmel Hambrook reported that mental health and cannabis were among the topics that were discussed at PSSC meetings she recently attended in her subdistrict. She also noted that an MVHS student is working with Special Olympics and that there are plans to create a Sports Wall of Fame for Special Olympics.

Sheila Rogers reported on the following:

- The Provincial Committee on Evaluation, Assessment and Curriculum met in Fredericton on November 30. She will provide more details after the minutes are approved. The next meeting is scheduled for April 25, 2019.
- The District Health Advisory Committee meeting will be held in late January 2019.
- She reported briefly on the Premier’s Council on Disabilities. She noted there was some concern about the proposed “Teacher Freedom Act” and how it might impact inclusion and students with disabilities.
- The Escape Room at Bathurst High School reopened with a Super Heroes’ theme.
- Terry Fox Elementary School
 - The Terry Fox Elementary School Christmas Concert was held on December 16 at Bathurst High School.
 - The students will also enjoy a Christmas dinner and their annual monthly assembly before the Christmas Break.
 - French Second Language teachers at Terry Fox Elementary School are encouraging students to speak French outside their classrooms. There is also a second Guided Reading Blitz underway for the English Prime students, who are making significant gains in their reading abilities.
 - Teams of teachers are planning for the Artist-In-Residence program.
 - Meagan Wilbur is one of three teachers who will be travelling to Nunavut to provide teaching training.

Ron Ecker submitted his letter of resignation as a member of the District Education Council for Subdistrict 6, effective December 18, 2018. Mr. Ecker recently accepted a pastoral position in Woodstock and is no longer able to continue his duties in Anglophone North School District. He stated that he enjoyed his time as

	<p>a DEC member and may, in the future, consider running for a DEC position in the Woodstock area. Mr. Mortlock presented Mr. Ecker with a plaque in appreciation for his service to the ASD-N District Education Council from 2013-2018.</p> <p>Mr. Mortlock reminded Council members that everyone is required to attend the second public meeting in Tide Head on January 14, 2019 to hear the public's presentations. This is part of the sustainability study being conducted for Tide Head School.</p> <p>Mr. Mortlock stated that "Essential Skills" is being piloted in New Brunswick. The purpose of this project is to give students the option of enrolling in a vocational-style program. He noted that a James M. Hill student was the first student in the province to recently graduate from this program.</p> <p>Council members exchanged Christmas greetings with one another.</p>
M.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on January 21, 2019 at Gretna Green School.</p> <p>The meeting adjourned at 6:45 p.m. on a motion by Carmel Hambrook.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC