

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
June 13, 2016
Office of the Superintendent**

Present: Micheal Mortlock, Chair
Mike Coster
Ron Ecker
Andy Flanagan
Raymond Murphy
Joe Petersen
Sheila Rogers
Beth Stymiest, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Nancy McBain

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at the Office of the Superintendent.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the Agenda be approved. MOTION CARRIED.</p>
C.	<p>PRESENTATION: Tim Dunn, Director of Finance and Administration</p> <p>Mr. Tim Dunn, Director of Finance and Administration, reviewed the financial report for the 2015-2016 fiscal year. During his review, he explained the surplus or deficit situation in each of the budgets. He noted that the mild winter contributed to significant savings this year, particularly in the areas of electricity and school bus fuel costs. There was a surplus of \$177,000 in electricity costs and a surplus of \$226,000 in fuel costs. Mr. Dunn explained that some of these surplus funds were reinvested to upgrade technology and classroom equipment, custodial equipment and to carry out minor repair projects in schools. Overall, the fiscal year ended on March 31, 2016 with a surplus of \$100,941. \$100,000 of this amount will be carried over into the 2016-2017 fiscal year.</p>

	<p>A brief discussion followed concerning the operational costs for the Harkins Elementary School and Harkins Middle School buildings after the students are moved to the new Miramichi West school. Mr. Dunn confirmed that the district will continue to receive funding to operate these two buildings until they can be declared surplus after March 31, 2017.</p> <p>IT WAS MOVED BY Andy Flanagan and seconded by Mike Coster that the 2015-2016 fiscal year-end report be approved, as presented by Mr. Tim Dunn. MOTION CARRIED. The members congratulated Mr. Dunn and the accounting department for their diligence in monitoring the district's spending throughout the year.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>A correction was made to the May 16, 2016 minutes on Page 5, in the fifth paragraph under "DEC Members' Comments", to read as follows: "In July, the PCAC and the Ministerial Committee on Testing and Evaluation (MCTE) will merge".</p> <p>IT WAS MOVED BY Ron Ecker and seconded by Andy Flanagan that the minutes of the May 16, 2016 meeting be approved with this correction. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p>(a) Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) C/SR-2, EL-4, EL-12, EL-14 – In Compliance – See Attached Briefing Notes <p>(b) New Educational Hirings</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Raymond Murphy that the Consent Agenda Items be approved. MOTION CARRIED.</p>
G.	<p>CORRESPONDENCE</p> <p>All correspondence items were forwarded to the District Education Council members for their review prior to the meeting.</p>

H.	<p>NEW BUSINESS</p> <p>(a) Naming Committee for Miramichi East School</p> <p>Andy Flanagan will represent the District Education Council on the Naming Committee for the new K-5 Miramichi East school. Mr. Flanagan will join Stephen Parks, of Education and Early Childhood Development, along with community and school representatives.</p> <p>(b) Sustainability Studies</p> <p>Discussion was held concerning sustainability studies and exemptions for certain schools in Anglophone North School District. Council members agreed that sustainability studies, that have no preconceived notions, should be conducted regularly in order to review current infrastructure, and to allow parents and community members an opportunity to discuss ways how their schools can become more sustainable.</p> <p>Following discussion, Council members agreed on requesting the following exemptions and sustainability studies:</p> <p>Dalhousie Regional High School – Two-year exemption.</p> <p>L. E. Reinsborough School – Two-year exemption.</p> <p>Jacquet River School – A sustainability study to be conducted in March, 2017.</p> <p>Harcourt School – A sustainability study to be conducted in March, 2017.</p> <p>Bathurst High School – A sustainability study to be conducted in September, 2017.</p>
I.	<p>CHAIR’S COMMENTS</p> <p>Mr. Mortlock noted that this meeting marks the end of the four-year term for the current District Education Council. He thanked the members for their cooperation and remarked how well they have worked together. He is very pleased that most of the members will be returning for the next four-year term, which begins on July 1, 2016.</p> <p>Mr. Mortlock will be attending a “Policy 409” meeting in Fredericton on June 20, 2016. This meeting will give participants an opportunity to address any concerns or questions in relation to this policy. Mr. Mortlock noted that the method of calculating teaching stations will be addressed, an item that was raised as a concern at a recent sustainability study. A brief discussion was held among Council members about the Policy 409 process. Mr. Mortlock will keep the members apprised of any information he receives at this meeting.</p>

J.	<p>SUPERINTENDENT'S COMMENTS</p> <p>Mrs. Stymiest received the following nominations for "Outstanding Volunteers":</p> <ul style="list-style-type: none"> - France Turiff of Gretna Green Elementary School; - Jeannette Petley of Harcourt School; - Patricia Furlong, Pauline Nelson, Janet Hare, Raffat Khan and Kerry Kennedy of Harkins Middle School; - Tanya McEachern, Tanya Comeau, Karen Schaefer and Karen Murray of Tabusintac Community School; - Joyce Gray and Isabelle Clouston of Terry Fox Elementary School. <p>IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that Certificates of Appreciation be prepared and forwarded to these volunteers. MOTION CARRIED.</p> <p>Several teaching and non-teaching employees at Gretna Green Elementary School were nominated for the Starfish Award – Diane Arbeau, Kara Clark, Betty Ann Demerchant, Sheena Dewolfe, Tanya Matheson, Christine O'Toole, Carolyn Simmons, Carmel Sturgeon, Vanessa Sturgeon and Fred Trevors.</p> <p>Mrs. Stymiest also reported on the following:</p> <ul style="list-style-type: none"> - Staffing is still underway. June 15th is the deadline for transferring "B" contract teachers. There are no "B" contract teachers in a lay-off situation this year. - Work is continuing on the 10-Year Education Plan. - Nancy Boucher has been appointed to the provincial position of Priority Unit Leader. She will be responsible for ensuring that the strategies for the new 10-Year Education Plan are implemented properly in the school districts. Ms. Boucher's former position of Assistant Deputy Minister will be posted. - The district received new positions for Literacy Leads, Numeracy Leads and Diversity and Respect Leads. Posting these positions had to be done quickly in order to finalize staffing. - First Nations meetings are being held to review Enhancement Agreements. - Principals' and vice-principals' renewal meetings were held. Mr. Craig Caldwell, Director of Schools, has also been meeting with principals and vice-principals at Year 2 or Year 3 of their contracts in order to identify any areas where extra support might be needed. - District and NBTA retirement dinners have been held.
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	<p>- High school graduation ceremonies will soon be occurring. Hon. Brian Kenny, the new Minister of Education and Early Childhood Development, will be the guest speaker at the Bathurst High School graduation.</p> <p>- The district's positions of Assistant Budget and Accounting Manager, and the Director of Curriculum and Instruction, both of which had been temporary positions, have now been reclassified as permanent positions. Joan MacMillan has held the position of Director of Curriculum and Instruction, and the district was not required to re-post it. The Assistant Budget and Accounting Manager position has been posted and will soon be awarded.</p>
K.	<p>DEC MEMBERS' COMMENTS</p> <p>Several members commented on the DEC Symposium held in Fredericton on June 10-11, 2016 as follows:</p> <p>Ron Ecker appreciated the reinforcement of certain protocols and information he acquired during his term on the District Education Council.</p> <p>Joe Petersen enjoyed the opportunity to hear other District Education Council members from across the province discuss some of the same issues that are often encountered.</p> <p>Raymond Murphy noted that he was reminded at the symposium about the importance of being proactive rather than being reactive.</p> <p>During his comments, Mr. Murphy also informed Council members of the Appreciation Day that was recently held for volunteers at Rexton Elementary School. Mr. Murphy, along with the many volunteers at the school, attended this special event. The guests were served tea and refreshments, and the children provided entertainment.</p> <p>Mrs. Rogers reported on the District Health Advisory Committee meeting she attended on May 19, 2016 in Bathurst. She stated that committee members were updated on several work groups, namely, Beverages, Menu Matters and Mental Fitness and Resiliency. The Zero Waste and Healthy Lunchbox Project was presented at this meeting, and the committee is hoping to introduce this program in Anglophone North School District schools.</p> <p>Mrs. Rogers also presented her report on the Provincial Curriculum Advisory Committee meeting that she attended on May 24, 2016 in Fredericton. She reported on the curricula and pilot projects that were considered for approval, as well as updates on the development of other curricula. PCAC members were also informed about On-Line Learning and K-12 Curriculum updates.</p> <p>Mike Coster enjoyed serving as a member of the District Education Council. He stated that health issues prevented him from running in the May election.</p>

	<p>However, these issues have improved, and he has now applied for the vacant District Education Council position in Subdistrict 4.</p> <p>Several other Council members reflected on the previous four years and how they also enjoyed serving as members of the District Education Council. Mr. Mortlock expressed his pride in representing Anglophone North School District.</p> <p>Mr. Mortlock informed members that two students from the district are competing for a chance to showcase their Heritage Fair projects in Ottawa. The student with the most online votes will win this opportunity. Votes can be cast by visiting the Young Citizens Canada website.</p>
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on August 15, 2016 at the Office of the Superintendent.</p> <p>The meeting adjourned at 6:50 p.m. on a motion by Raymond Murphy.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC