

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
June 18, 2018
Office of the Superintendent**

Present: Micheal Mortlock, Chair
Joe Petersen, Vice-Chair
Ron Ecker
Andy Flanagan
Carmel Hambrook
Beatrice LeBlanc
Sheila Rogers
Mark Donovan, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Nancy McBain

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at the Office of the Superintendent.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that the Agenda be approved. MOTION CARRIED.</p>
C.	<p>PRESENTATION: Mental Health Issues – Kim Cook-Corlett, Teacher at James M. Hill, and JMH Students</p> <p>Mrs. Cook-Corlett introduced the five James M. Hill Memorial High School students who are advocating for more services and resources for students with mental health issues. These students were close friends and classmates of a former student, Holly, who took her life after losing her battle with mental illness. They stated that Holly had been actively seeking more resources, in addition to the help she was already receiving.</p> <p>The students' presentation started with the review of a project that was actually completed by Holly. The project included graphs and data that measured and compared responses from a mental health survey that students and their parents completed. Students were surveyed on various questions, ie. types of mental illnesses they experience, support and treatment options they have, incidents involving bullying, substances they have used, thoughts of self-harm or suicide,</p>

	<p>etc. Parents were surveyed as well for their perspective on these questions. The results sometimes showed a discrepancy between the students' responses and the parents' responses, suggesting that some parents are not always aware of their children's mental illness.</p> <p>A PowerPoint was also prepared by the students to review statistics relating to the availability of school psychologists, guidance counselors, provincial systems and ASIST training. Their study revealed that there is a deficiency in the number of school psychologists available in New Brunswick, with only one psychologist for every 7,500 students instead of the recommended one psychologist for every 1,000 students. The students also reviewed the four tiers of responsibility for Guidance Counsellors. They noted that 80% is currently devoted to "crisis" at James M. Hill Memorial High School as compared to the 25%-35% norm.</p> <p>The students stressed the importance of having adequate mental health resources and services readily available for all students. They noted that there are many more students who are in need of support and may not know how or where to access it.</p> <p>Mr. Mortlock and the District Education Council members were very impressed with this presentation. Mr. Mortlock stated that the advocacy for mental health support in schools is certainly a priority, and he offered the Council's support in their endeavors. He also indicated that he will send a formal request to the Minister of Education and Early Childhood Development to include "Mental Health Services" on an upcoming agenda. Council members presented various ideas to the students on how to advocate support from various stakeholders and the general public. Mr. Donovan stated that the school district will consider how it can effect change as well.</p> <p>Following the students' presentation, IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that the District Education Council send a letter to the Minister requesting his consideration in having the Department of Education and Early Childhood Development move forward with regard to the need for more mental health services. MOTION CARRIED. There was also a suggestion among Council members to contact Stacey Brown, DEC Manager, to inquire about the possibility of including the James M. Hill students' mental health presentation on the agenda for the Provincial DEC Symposium in November, 2018.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Joe Petersen and seconded by Ron Ecker that the May 14, 2018 meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>(a) LGBTQ Policy</p> <p>Mr. Petersen reported that a meeting will follow this District Education Council meeting as an opportunity to engage in further discussion about the LGBTQ policy. This item will be tabled until the August 20, 2018 meeting.</p>

	<p style="text-align: center;">(b) Parent’s Meeting at Tide Head School</p> <p>Mr. Donovan reported on the meeting held with the parents of Tide Head School. He stated that the meeting was a very open discussion to determine the parents’ wishes as to whether they would prefer to have their children remain at Tide Head School or to transfer them to Lord Beaverbrook School until the new K-5 Campbellton school opens in 2020. Mr. Donovan indicated that half of the parents preferred to have their children remain at Tide Head School. He conveyed the message that if the enrolment dropped to 10 students or lower, that the FTE allotment would decrease from 2.5 teachers to 1.5. The district would then move the remaining 1.0 FTE to Lord Beaverbrook School. He assured parents, however, that Tide Head School will remain open at this time.</p> <p style="text-align: center;">(c) First Nation Global Budget</p> <p>Mr. Donovan reported on the First Nation Global Budget. He indicated that during the 2017-2018 fiscal year, Anglophone North School District received \$477,000.00 under this budget. He noted that ASD-N had a total of 729 First Nation students during the 2017-2018 and that the budget was used to cover salaries for First Nation Leads and support staff. A budget of \$30,000 was also allocated to the First Nation Subject Coordinator to fund First Nation initiatives in the district.</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p style="padding-left: 40px;">Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) GP-10, C/SR-2, EL-4, EL-12, EL-14 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Sheila Rogers and seconded by Carmel Hambrook that the Consent Agenda Items be approved. MOTION CARRIED.</p>
G.	<p>CORRESPONDENCE</p> <p>All correspondence items were forwarded to the District Education Council members for their review prior to this meeting.</p>
H.	<p>NEW BUSINESS</p> <p style="padding-left: 40px;">(a) Expenditure Plan – 2018-2019</p> <p>Mr. Donovan reviewed the 2018-2019 District Expenditure Plan, which was prepared by Mr. Tim Dunn, Director of Finance and Administration. Mr. Donovan stated that a deficit in the amount of \$268,987.00 is projected for the fiscal year-end on March 31, 2019. He attributed a major portion of this deficit to the shortfall in funding for educational assistants. However, additional provincial funding is expected to be available to help close the gap in funding the educational assistants.</p>

	<p>A brief discussion was held concerning the “DEC Compensation” item included in the Expenditure Plan. Consensus was reached among Council members to increase the amount allocated for DEC Compensation from \$27,900 to \$30,000 in order to help cover costs associated with the district’s student focus group meetings that are held throughout the school year.</p> <p>IT WAS MOVED BY Ron Ecker and seconded by Beatrice LeBlanc that the 2018-2019 District Expenditure Plan be approved as presented and that the deficit be covered by the district’s Special Purposes account. MOTION CARRIED.</p> <p>IT WAS MOVED BY Beatrice LeBlanc and seconded by Carmel Hambrook that the Superintendent be granted permission to access \$200,000 from the Special Purposes account to be used at the Superintendent’s discretion. MOTION CARRIED.</p>
I.	<p>CHAIR’S COMMENTS</p> <p>Mr. Mortlock reported as follows:</p> <ul style="list-style-type: none"> • Joe Petersen will be attending a provincial DEC summer retreat meeting on August 10-12 on Mr. Mortlock’s behalf as he is unable to attend. • Mr. Mortlock attended two Mawi’omis. He asked Mr. Donovan to convey his congratulations to Matthew Swezey, First Nation Subject Coordinator, and Mr. Swezey’s team on a job well done.
K.	<p>SUPERINTENDENT’S COMMENTS</p> <p>Mr. Donovan reported on the following:</p> <ul style="list-style-type: none"> • Nominations for “Outstanding Volunteers” were received for the following: <ul style="list-style-type: none"> <u>Bonar Law Memorial School</u> – Chris Ketch <u>Max Aitken Academy</u> – Elene Siddall, Pal Urbin, John Gill, Beverly Bowes, Schyler Travis, Christine O’Neill, Diane Good, Charlie Matchett, Jennifer Loucks, Jason Duffy, Geoff McLean, Amanda Taylor and Erin Casey <p>IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that Certificates of Appreciation be prepared and forwarded to these volunteers. MOTION CARRIED.</p> • Starfish Awards were recently presented to the following employees: <ul style="list-style-type: none"> <u>Dalhousie Education Center</u> – Patty Miller, First Nation Education Lead <u>Dalhousie Regional High School</u> – Kathy Parker, Teacher <u>Miramichi Education Center</u> – Lynn Pritchard, Guidance/Positive Learning Environment Lead

Dr. Losier Middle School – Terri Gregan, Educational Assistant, and
Michael McCallum, Teacher
Office of the Superintendent – Lynn Orser, Director of Education Support
Services

- Mr. Donovan gave the following update on staffing:
 - All Contract “B” teachers have been placed, and the placement of Contract “D” teachers will be completed by June 22. At present, there is a deficit of three French Immersion teachers.
 - The Education Support Services Team will be visiting every school in the district to meet with principals and determine their needs in relation to educational assistants.
 - Meredith Caissie has been hired as the Communications Officer, a newly funded position. She will be responsible for RTIPPA requests, media communications, and the district website. She will also act as a school liaison.

- Mr. Donovan reviewed the highlights of the 2017-2018 school year as follows:
 - There was a greater focus on professional learning.
 - More empowerment was given to principals and vice-principals in their schools.
 - There was a continued focus on the district’s core values.
 - There was a concerted effort by district staff to visit the schools and provide support as needed.
 - There was a re-introduction of the Alternative Learning Site in Miramichi. Mr. Donovan noted that the ALT Site will return to the Rexton area during the 2018-2019 school year.
 - There were higher levels of student engagement in STEM Learning.
 - 6,000 of the 7,000 students in ASD-N participated in Mawi’omis this year.
 - The district’s Early Childhood Education Director has been working with First Nation communities to expose pre-school children to First Nation culture, teachings and traditions.
 - The Juno 2019 project is moving forward. Approximately 150 students and 20 supervisors are now signed up for this trip.
 - Grades 3-5 Track and Field events will be held on June 19-20 at James M. Hill. The Track and Field events that were held at Sugarloaf Senior High School were very successful.
 - STEM Fairs were held in both regions of the school district during the 2017-2018 school year.
 - The Discover 2018 event at Max Aitken Academy was very successful.
 - Sistema continues to be a very successful after-school program in Miramichi, with plans to expand the program to the northern region of the school district.
 - All 30 schools participated in nominating support staff for the “Students First Award”.

	<ul style="list-style-type: none"> - The “Superintendent’s Merit Award” was recently introduced to recognize extraordinary job performance. Rita Whalen, a teacher at Harcourt School, will be the first recipient of this award for her action in saving a child’s life. Mr. Donovan will travel to Harcourt School to personally present this award to Ms. Whalen on June 22. - Two staff members were honored this year with very prestigious awards – Heidi Ryder, Principal, and Maureen Cormier, Teacher, of James M. Hill Memorial High School. <p>Mr. Donovan concluded his comments by thanking the District Education Council members for their support during his first year as Superintendent. He is looking forward to greater things in the upcoming school year.</p>
L.	<p>DEC MEMBERS’ COMMENTS</p> <p>Andy Flanagan will be attending the James M. Hill Memorial High School graduation.</p> <p>Carmel Hambrook attended the year-end meetings of the four Parent School Support Committees in her subdistrict. She is also looking forward to attending the Miramichi Valley High School graduation on June 20 and the awards ceremony at Max Aitken Academy.</p> <p>Joe Petersen attended a Mawi’omi in his subdistrict. He also noted that Nancy McBain will be attending the Dalhousie Regional High School graduation on his behalf.</p> <p>Beatrice LeBlanc reported on the following:</p> <ul style="list-style-type: none"> - She was invited to attend the Rexton Elementary School 2018 Volunteer Dessert Theatre on June 5 but she was unable to attend. - Arrangements have been made with Ivan Augustine, Director of Education at Elsipogtog First Nation, to host the regular District Education Council meeting in November, 2018. - Mrs. LeBlanc will be attending Bonar Law Memorial School’s graduation on June 23. - The PSSC Chair at Harcourt School inquired about the decrease of a .5 FTE at that school. Mr. Donovan briefly explained the reason for the decrease and confirmed that the Directors of Schools have contacted each school principal and explained any changes in their FTE allotments. <p>Ron Ecker will be attending the graduation ceremony at North & South Esk Regional School on Thursday, June 21.</p>

	<p>Sheila Rogers reported as follows:</p> <ul style="list-style-type: none"> - She received a letter of concern from the PSSC Chair at Janeville Elementary School. This letter was forwarded to Mr. Mortlock and Mr. Donovan. Mr. Donovan confirmed that the Director of Schools has been in contact with the school. - Ms. Rogers highlighted some of the year-end events at Terry Fox Elementary School, including the Grade 5 graduation. - Grade 8 tours recently took place at Bathurst High School, and the graduation ceremony will be held on June 22. Julie Plourde, Nurse Practitioner, will continue to offer sexual health clinical services this summer in that area. - She provided highlights of Superior Middle School's trip to Quebec City on June 13-17. - The District Health Advisory Committee met in June, and the Provincial Curriculum Evaluation and Assessment Committee will be meeting to discuss graduation requirements at a date to be announced. <p>Mr. Mortlock will be attending the Grade 5 graduation at Terry Fox Elementary School, the Grade 8 ascension ceremony at Campbellton Middle School and the graduation ceremony at Sugarloaf Senior High School. He also reminded Council members that the Provincial DEC Symposium has been rescheduled for November 2-4, 2018 in Fredericton.</p>
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on August 20, 2018 at the Office of the Superintendent at 5:30 p.m.</p> <p>Mr. Mortlock wished the members a great summer. The meeting then adjourned at 7:10 p.m. on a motion by Ron Ecker.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC