

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
June 19, 2017  
Office of the Superintendent**

Present: Micheal Mortlock, Chair  
 Ron Ecker  
 Carmel Hambrook  
 Nancy McBain  
 Raymond Murphy  
 Joe Petersen  
 Sheila Rogers  
 Beth Stymiest, Superintendent  
 Brenda Dunnett, Executive Assistant

Regrets: Andy Flanagan

<b>AGENDA ITEMS</b>	
<b>A.</b>	<b>CALL TO ORDER</b>  Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at the Office of the Superintendent.
<b>B.</b>	<b>APPROVAL OF AGENDA</b>  <b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Ron Ecker that the Agenda be approved. <b>MOTION CARRIED.</b>
<b>C.</b>	<b>Presentation: Daycare/Kindergarten Bridging Project</b>  Melanie Cortes, Acting Regional Director of Early Childhood Education, and Karen MacDonald, Subject Coordinator for Literacy/Early Childhood Curriculum/Fine Arts, gave a presentation on the Daycare and Kindergarten Bridging Project, an exciting pilot project implemented during the 2016-2017 school year to help children experience an easier transition from daycare to Kindergarten, and to find ways of engaging Kindergarten children more effectively in their education.  Mrs. Cortes and Mrs. MacDonald explained that each district has a bridging project and each has a different focus, whether it is oral language or literacy. Anglophone North School District's project focused on using the environment as a third teacher, and this was done through a hands-on, play-based method. Mrs. MacDonald explained that after accepting an invitation by Mrs. Cortes to visit the Chatham

	<p>Daycare Center, she witnessed what Kindergarten used to look like, and how many learning opportunities can develop from a play-based educational environment. When teachers met in January about this project, they were provided with a resource book, a camera and memory stick for the purpose of documenting and generating discussion at meetings about what works well and what barriers might exist.</p> <p>Very favorable comments have been received from ASD-N teachers as a result of play-based learning in the Kindergarten classes. They indicated that students are more excited about their school work and activities, they are more respectful, they experience risk-taking, they are more confident, more creative, they engage more in pretend-play, and they have improved in their vocabulary and writing skills.</p> <p>Mrs. Cortes and Mrs. MacDonald shared a video and some of the activities that students have experienced during this pilot project. They indicated that the Chatham Daycare children shared butterfly eggs with the Kindergarten students at Ian Baillie Primary School. Together the students watched the transformation of the butterflies and were reunited when the butterflies were ready to be released. Students have used puppets as a means of increasing their use of oral language and story-telling techniques. They also experimented with painting and mixing colors.</p> <p>The bridging project has resulted in more inclusive conversations with the daycare and new updated resources being provided to high school teachers who teach early childhood classes.</p> <p>Mrs. Cortes and Mrs. MacDonald concluded their presentation by acknowledging the tremendous support they received from Mrs. Beth Stymiest, Superintendent, and Anglophone North School District in undertaking such an important venture. They also gave District Education Council members an opportunity to ask questions about the project.</p>
<b>D.</b>	<b>APPROVAL OF MINUTES</b> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Carmel Hambrook that the minutes of the May 15, 2017 meeting be approved. <b>MOTION CARRIED.</b></p>
<b>E.</b>	<b>BUSINESS ARISING FROM MINUTES</b> <p>(a) <b>N.S.E.E. Catchment Areas</b></p> <p>Mrs. Stymiest reported that Anglophone North School District will be reviewing its current catchment areas as there are some schools, including North &amp; South Esk Elementary School, that are encroaching on other schools' catchment areas.</p>

<b>F.</b>	<b>CONSENT AGENDA ITEMS</b> <p><b>Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) C/SR-2, EL-4, EL-12, EL-14 – In Compliance - See attached briefing notes</li> </ul> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Joe Petersen that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<b>G.</b>	<b>CORRESPONDENCE</b>
	<p>Correspondence items were forwarded to the DEC members for their review prior to the meeting.</p>
<b>H.</b>	<b>NEW BUSINESS</b> <p><b>(a) Expenditure Plan – 2017-2018</b></p> <p>Prior to presenting the new Expenditure Plan, Mr. Tim Dunn, Director of Finance and Administration, reviewed the 2016-2017 fiscal year-end report for Anglophone North School District. He explained that although a deficit of \$451,000 was forecasted for the current school year, the district was actually able to achieve a small surplus in the amount of \$19,374 at fiscal year-end on March 31, 2017. Mr. Dunn explained that efficiencies were attained following the settlement of the CUPE 2745 contract and pay equity payments, there was a decrease in professional development training costs due to snow days, and there were savings in bus operation costs. He noted that the budget was monitored very closely throughout the school year through many discussions and monthly forecasting.</p> <p>Mr. Dunn presented the Expenditure Plan for 2017-2018 to the District Education Council members. During his review of the plan, he explained each specific budget. He noted that the funding norms remained the same as in the previous year for the school budgets. The school district's projected expenses for 2017-2018 total \$90,186,200. After funding is applied, in the amount of \$89,500,814, there is a projected deficit of \$685,386. District Education Council members had the opportunity to ask questions throughout the review of the Expenditure Plan.</p> <p><b>IT WAS MOVED BY</b> Joe Petersen and seconded by Carmel Hambrook that the fiscal year-end report for 2016-2017 be approved as presented. <b>MOTION CARRIED.</b></p> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Ron Ecker that the Expenditure Plan for 2017-2018 be approved, without prejudice, as presented. Following discussion, <b>MOTION CARRIED.</b></p>

	<p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Joe Petersen that the Parent School Support Committee budget be approved as presented in the 2017-2018 Expenditure Plan. <b>MOTION CARRIED.</b></p> <p><b>IT WAS MOVED BY</b> Ron Ecker and seconded by Raymond Murphy that the Superintendent be granted permission to access \$200,000 from the special purposes account to be used at the Superintendent's discretion. <b>MOTION CARRIED.</b></p> <p>The District Education Council members congratulated Mr. Dunn and his team for their hard work in managing the district's finances. Mr. Dunn also thanked Mrs. Stymiest for her continued support.</p> <p><b>(b) School Calendar – 2017-2018</b></p> <p>Mrs. Stymiest presented the 2017-2018 school calendar to Council members. She explained that the Anglophone districts have scheduled five half-days for professional learning. Anglophone North School District has scheduled these half-days on Wednesdays, and professional learning sessions will be conducted at each school. Mrs. Stymiest noted that this will also be the first time that teachers will attend a full day of professional learning before schools open, due to the new provincial Family Day holiday in February. She will prepare a letter to be sent home to parents before June 23 so that parents are aware of the half days and that they can make the necessary arrangements.</p>
I.	<p><b>CHAIR'S COMMENTS</b></p> <p>Mr. Mortlock attended the "Celebration of the Roots of Empathy Babies" on June 5 in Miramichi. Mrs. Darlene MacDonald is the Community Champion for the Roots of Empathy project, which involved five schools in the Miramichi area and three schools in the Bathurst/Dalhousie/Campbellton area. Mr. Mortlock was amazed to see how students transformed as a result of their interaction with the babies during the year. Students took part in various activities with the babies, such as singing and dancing.</p> <p>Mr. Mortlock expressed his appreciation to the members of the District Education Council for their support in reviewing all of Anglophone North School District's policies on June 16-17 in Bathurst.</p>
J.	<p><b>SUPERINTENDENT'S COMMENTS</b></p> <p>Mrs. Stymiest reported on the following:</p> <ul style="list-style-type: none"> <li>• Stewart Stanger will be coming from Saint John to take on the role as Acting Director of Human Resources for Anglophone North School District during the 2017-2018 school year. She noted that Mr. Stanger will be bringing a wealth of knowledge to the district, and that he will be a wonderful support for Mr. Mark Donovan during Mrs. Anne Heckbert's absence.</li> </ul>

	<ul style="list-style-type: none"> <li>• Interviews are currently being conducted for new principals, vice-principals and three teachers needed for complex special needs cases.</li> <li>• She attended the Turnaround Awards, the Roots of Empathy celebration, a Bridging Project seminar, and a Policy 322 meeting. She also attended a Guiding Coalition meeting in Fredericton. She noted that numeracy and literacy initiatives in ASD-N are all on track, and she acknowledged the phenomenal work being done by staff.</li> <li>• Nominations for “Outstanding Volunteers” were received for the following: Cory Matchett, Miramichi Education Center; Vickilyn Carter at Dr. Losier Middle School; Reverend Cecil Symes at Harcourt School; Doris Guitard and Katherine Daley at Jacquet River School; April Lavoie and Susie Augustine at North and South Esk Elementary School. <b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Nancy McBain that Certificates of Appreciation be prepared and forwarded to these volunteers. <b>MOTION CARRIED.</b></li> <li>• Starfish Awards were presented to Jamie O’Toole and Craig Duplessie at the Miramichi Education Center; Anne Boylan at the Bathurst Education Center; Kelly Russell at Max Aitken Academy; Collette LeBouthillier, Jennifer Devereau, Riley Burns, Tiffany Gallant, Karly Prince, Natalie Richardson, Christine Levesque Martin, Mona Glazier, Shannon Donnelly, Howie Carroll, Patsy Driscoll, Gary Robichaud, Clara Connell, Patricia Lamkey, Cindy MacDonald, Cynthia Creamer, Bethany Creamer, Bev Keating, Susan Stewart, Teri Kane, Terri Coughlan, Tabatha Canistro, Lisa Howe and Susan Sullivan at St. Andrew’s Elementary School; and Donna Doucet-Savoie at Tide Head School.</li> <li>• Mrs. Stymiest provided each Council member with a copy of the three-year District Improvement Plan for Anglophone North School District, and she explained each of the four areas of focus and their goals. <b>IT WAS MOVED BY</b> Joe Petersen and seconded by Nancy McBain that the District Improvement Plan for 2017-2020 be approved as presented. <b>MOTION CARRIED.</b></li> <li>• Mrs. Stymiest concluded her comments by thanking the District Education Council for their support during the past three and a half years, and for their commitment to education. Mrs. Stymiest also expressed her appreciation to Mrs. Brenda Dunnett for her professionalism and support as Executive Assistant.</li> </ul>
K.	<p><b>DEC MEMBERS’ COMMENTS</b></p> <ul style="list-style-type: none"> <li>• Raymond Murphy will be attending the graduation at Bonar Law Memorial High School on June 24 at 10:00 a.m. He also mentioned the tradition each year at Rexton Elementary School when teachers and parents accompany the students to the ice-cream bar as a year-end activity. Mr. Murphy will also be attending a WorkSafe NB meeting in Bathurst on June 20.</li> </ul>

	<ul style="list-style-type: none"> <li>• Carmel Hambrook attended two year-end Parent School Support Committee meetings, and she participated in a student appeal hearing. She will also be attending the Miramichi Valley High School graduation ceremony on June 21.</li> <li>• Joe Petersen will be attending the graduation at Dalhousie Regional High School on June 21.</li> <li>• Nancy McBain reported on the “Ten-Year Objective 6” meeting she attended with Sacha Dewolfe in Fredericton. She noted that this was a wonderful opportunity to meet and establish working relations with the participants. She will also be attending a “Building Healthy Relationships” meeting in Fredericton on June 22.</li> <li>• Ron Ecker will be attending year-end Parent School Support Committee meetings. He will also be attending the Blackville School graduation on June 22. He wished everyone a great summer and wished Mrs. Stymiest a great retirement.</li> <li>• Sheila Rogers attended the Turnaround Awards in Bathurst, and the Grade 5 graduation at Terry Fox Elementary School. She noted that everyone at Janeville Elementary School was very excited when Mrs. Ellen Lee, Principal, received a five-year contract. Ms. Rogers will be attending the Bathurst High School graduation on June 23.</li> <li>• Mr. Mortlock stated that on June 20, he will be judging the Lord Beaverbrook School Science Fair, and he will be speaking at the Campbellton Middle School graduation ceremony. Mr. Mortlock will also be attending the graduation at Sugarloaf Senior High School on June 24. He informed Council members as well that the site has been selected for the new school in Campbellton, which is proposed to open in 2020.</li> </ul>
L.	<p><b>DATE OF NEXT MEETING</b></p> <p>The next regular meeting of the District Education Council will be held on August 21, 2017 at the Office of the Superintendent at 5:30 p.m.</p> <p>The meeting adjourned at 7:25 p.m. on a motion by Raymond Murphy.</p>

Respectfully submitted,

*Original signed by Brenda Dunnett*

Brenda Dunnett  
Executive Assistant to the Superintendent/DEC