

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
March 19, 2018
King Street Elementary School**

Present: Micheal Mortlock, Chair
Joe Petersen, Vice-Chair
Ron Ecker
Andy Flanagan
Carmel Hambrook
Sheila Rogers
Craig Caldwell, Acting Superintendent
Brenda Dunnett, Executive Assistant

Absent: Nancy McBain

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:35 p.m. at King Street Elementary School.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Andy Flanagan that the Agenda be approved. MOTION CARRIED.</p>
C.	<p>Presentation: Paula Hache, Principal – King Street Elementary School</p> <p>Mrs. Paula Hache, Principal, used a PowerPoint presentation to showcase the new King Street Elementary School, which opened its doors to K-5 students in September, 2017. Mrs. Hache explained that this school replaced two former schools – Ian Baillie Primary School and St. Andrew’s Elementary School. She reviewed the new mission statement, the school’s vision and the school motto – “Every Child Every Day”. The school has a population of 404 students, 29 FTE teachers, 22 educational assistants, four custodians and four kitchen staff in the cafeteria. The cafeteria is privately managed, and it actively promotes healthy eating.</p> <p>Students are able to participate in many activities at the school including the choir, the intramural sports’ program, yoga, SNAP, in-school interventions, the leadership group, a peer group, and the Roots of Empathy program. Seventy students are also involved in Sistema, which will be expanding its program into other schools during the next school year.</p>

	<p>Students and staff celebrate special holidays and events at this school throughout the year. Students had the opportunity recently to experience the Olympics by participating in Olympic activities. King Street Elementary School also hosted a STEM Fair, with 15 students advancing to the STEM Fest which will be held at James M. Hill Memorial High School.</p> <p>Mrs. Hache informed Council members that the Miramichi East Playground Committee has begun its work to raise funds for new playground equipment at the school. She noted that some students have raised money themselves for the playground committee by having a lemonade stand, piling wood, etc. The school is also equipped with a new turf field. Local students, as well as teams from outside the district, have had the opportunity to play soccer on this field during the fall.</p> <p>Mrs. Hache stated that King Street Elementary School will be participating in a pilot project in which the school day for K-2 students will be extended. Prior to concluding her presentation, she displayed an aerial view of the school and provided Council members with a tour of the building.</p> <p>As a token of appreciation for hosting the District Education Council meeting, Mr. Mortlock presented Mrs. Hache with a book for her school library.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Ron Ecker and seconded by Joe Petersen that the minutes of the February 12, 2018 meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>The Superintendent's Evaluation Report has been completed. Mr. Mortlock noted that Mr. Donovan is currently attending a Personalization Conference at High Tech High in the United States and is, therefore, not available to review the report. As a result, the Superintendent's Evaluation Report will be tabled until the April 16, 2018 meeting.</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-6, GP-8, EL-2 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Sheila Rogers and seconded by Ron Ecker that the Consent Agenda Items be approved. MOTION CARRIED.</p>

G.	<p>CORRESPONDENCE</p> <ul style="list-style-type: none"> • Mr. Mortlock stated that he will forward the minutes of the Council of DEC Chairs meeting to the District Education Council members. • Ms. Stacey Brown has forwarded details about the DEC Symposium in May. • Members were reminded to confirm their attendance at the New Brunswick Education Research Symposium that is scheduled for April 11, 2018 at St. Thomas University in Fredericton. • Beatrice LeBlanc has recently been appointed by Hon. Brian Kenny to serve as the new DEC member for Subdistrict 7. Ms. LeBlanc will be sworn in at the April DEC meeting. A PSSC Cluster Meeting will also be organized in the Rexton area to allow the PSSC members an opportunity to meet Ms. LeBlanc. In the meantime, Mr. Mortlock will contact the PSSC's to inform them about Ms. LeBlanc's appointment. • Mr. Mortlock informed Council members about a letter he received from Hon. Brian Kenny, dated March 13, 2018, regarding the educational specifications for the new school which will be built in Campbellton. Mr. Kenny informed Mr. Mortlock that the Department of Education and Early Childhood Development is willing to consider a Geo-Thermal system and daycare space for the new school. Following discussion, IT WAS MOVED BY Sheila Rogers and seconded by Andy Flanagan that a letter be sent to Minister Kenny requesting that the Geo-Thermal system and the daycare space be incorporated into the design of the new school. MOTION CARRIED.
H.	<p>NEW BUSINESS</p> <p>There was no new business to discuss.</p>
I.	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock reported that a balanced budget is still being forecasted for Anglophone North School District for fiscal year-end on March 31. However, this will depend on the March electricity and transportation costs. Mr. Mortlock informed Council members that the surplus amount that districts can carry forward into the new fiscal year has been increased to \$200,000.</p>
J.	<p>SUPERINTENDENT'S COMMENTS</p> <p>Mr. Craig Caldwell, Director of Schools, presented the following comments which were prepared by Mr. Mark Donovan, Superintendent.</p>

- Starfish Awards were presented to Christina Donovan, Educational Assistant at Max Aitken Academy; Lutisha Taylor, Teacher at North & South Esk Elementary School; and Kim Beers of Rexton Elementary School.
- As a result of a recent lockdown at École secondaire Népisiguit in Bathurst, Anglophone North School District took extra precautions to ensure safety at its schools in that area. However, these schools did not go into a lockdown.
- Mr. Donovan, Mr. Chris Treadwell, Assistant Deputy Minister, and a team of teachers from ASD-N are visiting model schools in San Diego and Los Angeles with the intention of replicating practices that support a more personalized approach for today's learners.
- The program, "Power Play Youth Entrepreneurship" was piloted at North & South Esk Regional School and Terry Fox Elementary School this year with great success. Twelve additional teachers from across the district have been selected to participate in training for this program on March 27.
- Mr. Donovan attended the STEM Fair at Terry Fox Elementary School on March 17. He was very impressed with the quality of student work and the enthusiasm of the participants. A STEM Fair for the Miramichi area will be held at James M. Hill Memorial High School on March 24.

Mr. Mortlock noted that in the northern region of the school district, parents have not been accustomed to STEM Fairs being held on Saturdays. As a result, many parents had other commitments on that day. He suggested that the schools and the PSSC's be informed in advance of Fairs being scheduled on Saturdays so that parents can plan accordingly.

- There have been discussions about expanding Sistema into the Bathurst area. Preliminary discussions suggest that the students of Parkwood Heights Elementary School, Terry Fox Elementary School and Francophone Nord-Est could be involved in this program. ASD-N is excited about the potential of partnering with the Francophone district in this regard.
- Information about the "Students First Award" was sent out to the schools. This award recognizes the contribution that non-teaching support staff makes to the school district. Principals have been asked to select the recipients and submit their names to the Office of the Superintendent by May 7.
- Plans are underway for the Elementary Track & Field Days that will be scheduled in June. James M. Hill will host the Miramichi events and Jacquet River School will host the events in the northern region of the district.

	<ul style="list-style-type: none"> • The staffing process has begun for the 2018-2019 school year. The FTE allocation is expected to be received by March 31. Interviews for school administrative positions have been scheduled to begin in the near future. <p>A discussion was held with regard to the PSSC's evaluation of the principal. Mr. Mortlock stressed the importance of the PSSC completing a comprehensive evaluation and an accurate reflection of the principal, as the evaluation is vital when considering the renewal of principals' contracts and ensuring high standards at the school level. PSSC members should also consider reviewing the Teacher Perception Survey results when completing the principal's evaluation.</p> <ul style="list-style-type: none"> • The Department of Education and Early Childhood Development is providing additional funding for educational assistants for the 2018-2019 school year. • Anglophone North School District continues to be actively involved in recruitment fairs for the purpose of filling French Immersion teaching positions. • Staff training and professional learning will remain a key priority in planning for the 2018-2019 school year. All managers will be asked to work with their respective staff to set priorities in their specific areas. • Reading Recovery, an early intervention literacy program, was used extensively in the former District 16, but it did not continue. Karen MacDonald, Literacy Subject Coordinator, will explore the possibility of rejuvenating this program and bringing it back to Anglophone North School District. • Mr. Donovan was asked to serve on the Education Research Development and Innovation (ERDI) panel. The purpose of this group is to work with and provide input to leading Canadian businesses that offer educational products and services to schools. Mr. Donovan will be attending the first meeting in Kelowna, BC on April 2-5, 2018.
K.	<p>DEC MEMBERS' COMMENTS</p> <p>Carmel Hambrook attended the following events:</p> <ul style="list-style-type: none"> • An information session for the PSSC members of Tabusintac Community School. • A meeting at Max Aitken Academy with regard to the new playground. • The Stem Fair at Gretna Green School. • Mrs. Hambrook was unable to attend a PSSC meeting at Miramichi Valley High School as it was scheduled for the same night as the District Education Council meeting.

	<p>Mr. Petersen attended a PSSC meeting at Dalhousie Regional High School on March 21, and he reported on the Council of DEC Chairs meeting he attended on March 14 and 15. He also provided an update on the LGBTQ policy. He noted that the District Education Councils in Anglophone South, East and West have approved an LGBTQ policy in their districts. Anglophone North School District has been asked to place this topic on a future agenda for discussion. Mr. Petersen will obtain the policies from the other three school districts and will forward them to Council members for their review. This item will be included on the April agenda.</p> <p>Mrs. Rogers stated that a District Health Advisory Committee (DHAC) meeting will be held in Miramichi on March 21. Parkwood Heights Elementary School has scheduled a PSSC meeting for March 22. The Provincial Curriculum and Evaluation Advisory Committee (PCEAC) will be meeting in Fredericton in April.</p> <p>Mr. Ecker reported that a PSSC Cluster meeting will be held at North & South Esk Elementary School on Monday, March 26 for the PSSC members in his subdistrict.</p> <p>Mr. Mortlock reported on the status of the planning process for the new K-8 school in Campbellton. The school will be built on 6.4 acres of property behind Sugarloaf Senior High School. The architectural design will be tendered in May and the drawing should be completed in September. Some site preparation will also begin during the summer.</p>
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on April 16, 2018 at Miramichi Valley High School at 5:30 p.m.</p> <p>The meeting adjourned at 7:30 p.m. on a motion by Joe Petersen.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC