

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
May 13, 2019
Harcourt School**

Present: Micheal Mortlock, Chair
Joe Petersen, Vice-Chair
Andy Flanagan
Carmel Hambrook
Beatrice LeBlanc
Nancy McBain
Mark Donovan, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Sheila Rogers

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 6:00 p.m. at Harcourt School.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Beatrice LeBlanc and seconded by Carmel Hambrook that the Agenda be approved. MOTION CARRIED.</p>
C.	<p>PRESENTATION: Mr. Kevin Scully, Principal – Harcourt School</p> <p>Mr. Scully welcomed the District Education Council members to Harcourt School. This school is a K-5 school with 25 students currently enrolled. He described it as being a little school with a big heart.</p> <p>Mr. Scully highlighted and explained some of the programs and projects at Harcourt School, including:</p> <ul style="list-style-type: none"> • Universal Design for Learning • Flex Grouping • Project-Based Learning (STEM) • Artist-in-School Program • Life Skills Project – Students learned how to grow vegetables in 2018, and they donated the vegetables to the school cafeteria following harvest time. • Quinshee Building – Children learned how to work with one another while building a snow fort.

	<ul style="list-style-type: none"> • Aboriginal curriculum was introduced to students. • Mini PowWow - Some Harcourt students wore jingle dresses. • Francophone Music Presentation – Harcourt School collaborated with a neighboring Francophone school for this event. • Literacy Project – Students dressed as their favorite book character. <p>Harcourt School has an outstanding Home & School Association, and it enjoys great community support. There is a close connection with the RCMP and the local fire department. The school also hosts an annual Seniors' Tea, which involves the students in planning and making decorations.</p> <p>Mr. Scully concluded his presentation by thanking Mr. Donovan for the opportunity he had recently to attend the CAP (Canadian Association of Principals) Conference in Whitehorse. He acknowledged Mr. Donovan's vision with regard to professional development. He also indicated that he is very proud and inspired that Anglophone North School District is under Mr. Donovan's leadership and guidance.</p> <p>As a token of appreciation for hosting the District Education Council meeting, Mr. Mortlock presented Mr. Scully with a book for the school library.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Andy Flanagan and seconded by Beatrice LeBlanc that the minutes of the April 15, 2019 meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p>Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-2, GP-9, GP-9A, EL-6 – In Compliance – See Attached Briefing Notes <p>IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that the Consent Agenda Items be approved. MOTION CARRIED.</p>
G.	<p>CORRESPONDENCE</p> <p>District Education Council members received all correspondence items prior to this meeting.</p>

H.	<p>NEW BUSINESS</p> <p>(a) Major Capital Projects</p> <p>The District Education Council members reviewed several items that were recommended for the 2020-2021 Major Capital Projects. Following discussion, IT WAS MOVED BY Andy Flanagan and seconded by Carmel Hambrook that the construction of the new K-8 school in Campbellton be approved as the only Major Capital Project recommendation for 2020-2021. MOTION CARRIED.</p> <p>(b) Capital Improvement Projects – 2020-2021</p> <p>IT WAS MOVED BY Nancy McBain and seconded by Joe Petersen that the 2020-2021 Capital Improvement List be approved as submitted, but that the district staff have authorization to adjust the list if a situation warrants a change in priority levels. MOTION CARRIED.</p>
I.	<p>CHAIR’S COMMENTS</p> <p>Mr. Mortlock attended the District Education Council Spring Symposium held at the Rodd Miramichi on May 10-11. Council members shared very positive feedback on the sessions they attended during the symposium. Mrs. Dunnett was asked to send a letter to Ms. Stacey Brown, DEC Manager, expressing the DEC’s appreciation for her amazing work in organizing this event.</p> <p>Mr. Mortlock invited Nancy McBain, First Nation Representative, to attend the CSBA (Canadian School Board Association) Conference in Toronto on July 4-6. This conference will focus on “Indigenous Education”. IT WAS MOVED BY Andy Flanagan and seconded by Joe Petersen that in the event that Ms. McBain is able to attend the CSBA Conference in July, her expenses will be covered by the District Education Council’s budget. MOTION CARRIED.</p>
J.	<p>SUPERINTENDENT’S COMMENTS</p> <p>Mr. Donovan reported as follows:</p> <ul style="list-style-type: none"> • Nominations for “Outstanding Volunteers” were received for: <ul style="list-style-type: none"> - Elaine Godin, Christopher Lovegrove, and Calvin and Julie Sisk (Bathurst High School) - Cindy Chiasson (Dalhousie Regional High School) - Lisa Brophy and Laura Hare (North & South Esk Elementary School) <p>IT WAS MOVED BY Joe Petersen and seconded by Carmel Hambrook that Certificates of Appreciation be prepared and forwarded to each of these volunteers. MOTION CARRIED.</p>

- Starfish Awards were presented to:
 - Marion LeBail, Educational Assistant, Nelson Rural School
 - Lyla Kingston, Student, North & South Esk Elementary School
- The Parent School Support Committee Appreciation Dinner, held on May 6 in Bathurst, was well attended and a huge success.
- James M. Hill Memorial High School will host the Juno 2019 Gala on May 14 to launch the ASD-N Juno trip. Three of the 35 plaques, each commemorating one of the 35 North Shore Regiment soldiers who died on D-Day on June 6, 1944, will be unveiled at the gala. Each of the 35 schools in the ASD-N area will receive a plaque before D-Day's 75th anniversary on June 6.

Eight high school students participated in a two-day media-training workshop at CTV/ATV in Halifax. Students had the opportunity to meet and work with cameramen, writers and news anchors in preparation for sending back their news feeds from their Juno trip. A podcast will also be available on the district website.

- Two retirement banquets will be held for all employee groups in Anglophone North School District:
 - May 27 – Atlantic Host (Bathurst/Dalhousie/Campbellton Employees)
 - May 28 – Rodd Miramichi (Miramichi/Rexton Employees)
- ASD-N has now received the FTE numbers for teachers. Members of the Senior Admin Team will be using this information to work on staffing during the next few weeks.

Mr. Donovan stated that following an assessment of each school, it was determined that 18 additional educational assistants are needed for the 2019-2020 school year. This will increase the current district allotment of 300 educational assistants to 318. In addition to this number, Jordan's Principle also funds several other educational assistants in the school district.

ASD-N will attempt to reduce the guidance ratio to 250:1, especially in schools with higher needs.

- Grade 6, 7 and 8 students will be participating in a track and field day in Miramichi and in the northern region of the school district. Other Phys. Ed. activities include a flag football jamboree, archery competition, mountain bike races and a softball jamboree. Mr. Donovan acknowledged the efforts of district staff, including Jim Watters, Phys. Ed. Lead, in getting students involved with Phys. Ed.

	<ul style="list-style-type: none"> • Each school sent their nomination to the Office of the Superintendent for the Students First Award, an award that recognizes the contributions that support staff make in Anglophone North School District. The schools will receive the engraved glass awards in late May. • Revisions were made to the District Improvement Plan. Mr. Donovan distributed a summary sheet, which lists the five main objectives of the plan. • Mr. Donovan reported on the recent tragedy involving the four students from James M. Hill Memorial High School and North & South Esk Regional School. He indicated that the Education Support Services and Crisis Response Teams continue to offer support to the students and staff. These schools are also considering how best to honor the students at graduation time.
K.	<p>DEC MEMBERS' COMMENTS</p> <p>Nancy McBain briefly reported on a Mi'kmaq language project, which had started at James M. Hill. This project is postponed until the fall. She noted the Mawi'omi's that will take place in the near future. Ms. McBain also expressed interest in attending the Juno 2019 Gala on May 14. Mrs. Dunnnett will arrange to have tickets reserved for her.</p> <p>Joe Petersen enjoyed the DEC symposium. He stated that the sessions were informative, and he enjoyed Hon. Dominic Cardy's presentation.</p> <p>Beatrice LeBlanc reported that the sessions she attended at the DEC Symposium were very interesting. She particularly mentioned the sessions on Student Mental Health and PSSC Budgets.</p> <p>Andy Flanagan reported as follows:</p> <ul style="list-style-type: none"> • He recently attended the Drama Festival in Fredericton. • Dr. Losier Middle School won ten awards at the Drama Festival. A public performance of their play, "Willie Wonka" will take place on Wednesday, May 15. • The students at King Street Elementary School are getting excited about planting their school garden. • The football jamboree will be held on June 6. • Mr. Flanagan congratulated Mr. Donovan on his response to the recent tragedy, and he praised Mr. Donovan for a job well done. He also noted that the support provided to the schools by the crisis teams certainly made a difference. <p>Carmel Hambrook reported as follows:</p> <ul style="list-style-type: none"> • She recently attended a PSSC meeting at Max Aitken Academy. • Max Aitken Academy will host a Mawi'omi on May 15.

	<ul style="list-style-type: none"> • Money raised from the human foosball tournament at the Miramichi Rib Fest in May will be used to help support Max Aitken Academy's playground fundraising project. • Mrs. Hambrook sent an email to each principal of the four schools in Subdistrict 7 offering her assistance as their DEC representative until a new DEC member is appointed for that subdistrict. Mr. Mortlock thanked Mrs. Hambrook for taking on this additional role for the remainder of the school year. He will continue to canvass for someone to fill that vacancy. • Mrs. Hambrook will be unable to attend the graduation ceremonies in June, as she will be out of town.
L.	<p>DATE OF NEXT MEETING</p> <p>The next regular meeting of the District Education Council will be held on June 17, 2019 at the Office of the Superintendent.</p> <p>The meeting adjourned at 7:10 p.m. on a motion by Joe Petersen.</p>

Respectfully submitted,

Original signed by Brenda Dunnett

Brenda Dunnett
Executive Assistant to the Superintendent/DEC