

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
November 20, 2017  
Sugarloaf Senior High School**

Present: Micheal Mortlock, Chair  
Joe Petersen, Vice-Chair  
Ron Ecker  
Andy Flanagan  
Carmel Hambrook  
Nancy McBain  
Sheila Rogers  
Mark Donovan, Superintendent  
Brenda Dunnett, Executive Assistant

	<b>AGENDA ITEMS</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at Sugarloaf Senior High School.</p>
<b>B.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p>Mr. Mortlock requested that "(e) PSSC Appreciation Night" be added to the agenda under "New Business". <b>IT WAS MOVED BY</b> Carmel Hambrook and seconded by Ron Ecker that the Agenda be approved with this addition. <b>MOTION CARRIED.</b></p>
<b>C.</b>	<p><b>Presentation: Mr. Michael O'Toole, Acting Principal – Sugarloaf Senior High School</b></p> <p>Mr. O'Toole welcomed the District Education Council members to Sugarloaf Senior High School and introduced himself as the Acting Principal. He described Sugarloaf Senior High School as a very welcoming facility. He provided an aerial view of the school, which is uniquely built on a hill. In addition to primary courses, the school has a vocational and computer area, and there is an alternate learning center that is located off-site.</p> <p>Highlights from Mr. O'Toole's presentation included the following:</p> <ul style="list-style-type: none"> <li>• The Student Council Advisory Committee has a Board of Directors. Students wishing to apply for student council positions are required to</li> </ul>

	<p>submit their resumes and participate in an interview process. Mr. O'Toole stated that the school is very proud of this new approach.</p> <ul style="list-style-type: none"> <li>• Sugarloaf Senior High School provides a breakfast program for students. This program is supported by the community and receives help from the teachers in preparing the food.</li> <li>• The school is using the components of personalized learning as another means of supporting student learning.</li> <li>• There are various activities that are designed to create cohesiveness and connections among staff and students. The teachers have participated in a Teacher Retreat, and students have participated in Floor Games, Heavy Rock Day, Color Day, a Dance Off, as well as First Nation and multi-cultural activities. Teachers participate in these events as well. The school has several clubs, such as Reach for the Top, Boomerang, band, and sports teams.</li> <li>• Two nurses and counselling services are available to the students.</li> <li>• Mr. O'Toole expressed his appreciation to Mr. Donovan and Anglophone North School District for allowing him and other teachers in the district to attend the Maker Faire Conference in New York in September. He noted that the direction that the district is taking in this regard is allowing teachers to bring new ideas back to their schools and to help them move forward.</li> </ul> <p>After giving District Education Council members the opportunity to ask questions about the programs at Sugarloaf Senior High School, Mr. O'Toole concluded his presentation by stating that the school's focus is to ensure that <i>all</i> students have access to <i>all</i> services.</p> <p>The meeting was then turned over to Jason O'Hearn, an Environmental Science representative for the Student Advisory Board at Sugarloaf Senior High School. Jason explained the school's new Recycling Program. Students from the Environmental Science and the Methods and Resources classes, as well as Educational Assistants, are involved in helping the school do its part in making the community and province a better place to live by actively participating in a recycling program.</p> <p>Mr. Mortlock presented Mr. O'Toole with a book for the school library as a token of appreciation for hosting the District Education Council meeting.</p>
<b>D.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Andy Flanagan that the minutes of the October 16, 2017 meeting be approved. <b>MOTION CARRIED.</b></p>

E.	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p>There was no business arising from the minutes.</p>
F.	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) E-5, EL-4 – In Compliance – See Attached Briefing Notes</li> </ul> <p><b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Joe Petersen that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
G.	<p><b>CORRESPONDENCE</b></p> <p>Mr. Mortlock forwarded all correspondence items to the District Education Council members. He also reminded Council members about a notice that was sent out to the principals of the Rexton and Harcourt schools requesting their assistance in polling Parent School Support Committee members for anyone interested in the vacant DEC position in Subdistrict 7. The deadline for applications is November 30, 2017.</p>
H.	<p><b>NEW BUSINESS</b></p> <p><b>(a) Declaration of Surplus Property</b>  <b>-Ilan Baillie Primary School</b>  <b>-St. Andrew’s Elementary School</b></p> <p>Mr. Mortlock asked Council members to consider declaring Ilan Baillie Primary School and St. Andrew’s Elementary School as surplus property. These two schools closed and were replaced by the new King Street Elementary School. <b>IT WAS MOVED BY</b> Joe Petersen and seconded by Sheila Rogers that Ilan Baillie Primary School and St. Andrew’s Elementary School be declared as surplus property, effective March 31, 2018. <b>MOTION CARRIED.</b></p> <p>Mr. Mortlock noted that the official opening of King Street Elementary School is scheduled for November 27, 2017. A tour of the school will commence at 5:00 p.m. with the ceremony to follow at 7:00 p.m.</p> <p><b>(b) Approval of Educational Specifications for the New Campbellton K-8 School.</b></p> <p>Mr. Mortlock reported that the Planning Committee for the new Campbellton K-8 school recently met to review the final draft of the Educational Specifications. He informed Council members that the committee approved the specifications, and he</p>

	<p>requested a formal motion of approval by the District Education Council. <b>IT WAS MOVED BY</b> Ron Ecker and seconded by Carmel Hambrook that the Educational Specifications for the new Campbellton K-8 school be approved. <b>MOTION CARRIED.</b></p> <p>Mr. Mortlock briefly reported on some of the features of the school, including the play area, black box theatre, busing lanes and heating systems. He noted that these and other items will be more defined when the architectural drawing is completed.</p> <p><b>(c) Christmas Vegetable Trays</b></p> <p>Mr. Mortlock provided Council members with the cost to purchase Christmas vegetable trays for the schools. Following a discussion, <b>IT WAS MOVED BY</b> Joe Petersen and seconded by Ron Ecker that the District Education Council will purchase vegetable trays for every school in the district, to be delivered during the week of December 18, 2017. <b>MOTION CARRIED.</b></p> <p><b>(d) Superintendent's Evaluation Committee</b></p> <p>Mr. Ron Ecker was appointed Chair of the Superintendent's Evaluation Committee. Council members will complete the evaluation forms and forward them to Mr. Ecker by February 28, 2018. Mr. Ecker will then prepare his report for presentation at the March 19, 2018 District Education Council meeting. Mr. Mortlock noted that the regular evaluation form will be used until a new provincial form is developed.</p> <p><b>(e) PSSC Appreciation Night</b></p> <p>The PSSC Appreciation Night was scheduled for Monday, April 30, 2018, at the Gowan Brae Golf and Country Club in Bathurst. An invitation will be also extended to Minister Kenny; Chris Treadwell, Assistant Deputy Minister; and Stacey Brown, DEC Manager.</p>
I.	<p><b>CHAIR'S COMMENTS</b></p> <p>Mr. Mortlock and Mr. Peterson attended the Minister's Forum on November 17-18, 2017. Each of them enjoyed the Forum, and Mr. Mortlock provided the following highlights:</p> <ul style="list-style-type: none"> <li>- Education and Early Childhood Development will interpret definitions under the Inclusion policy and will provide schools with a clearer understanding of them.</li> <li>- Mr. Mortlock and the DEC Chairs really enjoyed their meeting with Minister Kenny.</li> </ul>

- The BYOD (Bring Your Own Device) program has been approved by Education and Early Childhood Development. The device also has to be approved by the Superintendent before it can be used.
- The new Grade 2 French Immersion curriculum will be available in the near future.
- There was discussion about salary compression for teachers who are hired to work at district office in a 12-month position. The Finance Department at EECD is currently reviewing this situation and it will be addressed at fiscal year-end.
- Each school district has been asked to prepare a presentation for the DEC Spring Symposium in May, 2018. Council members engaged in a discussion about two possible topics. They agreed on the presentation of “STEM Bins” at the symposium.

Council members were reminded to confirm their plans to attend the symposium by sending an email to Mr. Mortlock. An invitation will also be emailed to every PSSC member in Anglophone North School District to inform them about the May 2018 DEC Symposium and to give ten PSSC members the opportunity to attend. If more than ten requests are received, the participants will be chosen on a lottery basis.

- Leisa Comeau, an Early Learning and Childcare Educator at Chatham Day Care Center Inc., and Shelley O’Toole, an ASD-N Literacy Lead in the Dalhousie and Campbellton areas, were among the ten educators who received the 2016-2017 Minister’s Excellence in Education Award. They were honored at a beautiful banquet in Fredericton on November 18. Ms. Comeau, Mrs. O’Toole and the other nominees will also be recognized at the PSSC Appreciation Night on April 30, 2018.

Mr. Mortlock reported on the New Brunswick Student Leadership Conference he attended on November 2, 2017. He noted that the student leaders provided really good feedback at this conference. Plans have been tentatively made for the student leaders in Anglophone North School District to meet at the Bathurst Education Center for a one-day event early in May, 2018. The students will have an opportunity to collaborate with other student leaders in the school district. This meeting will be held on a teachers’ professional development day so that these students will not be required to miss regular class time.

**J. SUPERINTENDENT'S COMMENTS**

Mr. Donovan reported on the following:

- The official opening of King Street Elementary School will be held on November 27, 2017.
- Mr. Donovan provided Council members with notes taken from the feedback that students provided at the Student Leadership Conference. He will also be sharing this information with the principals at the next Principals' Meeting in December.
- Starfish Awards were presented to Bobby Jo Hickey of Bonar Law Memorial High School; Lindsay Reid of Miramichi Rural School; Mike Keane of the Miramichi Education Center; and Mary Foran of the Dalhousie Education Center.
- Nominations for Outstanding Volunteers were received for Carrie Kingston and Amy McKenna of Dr. Losier Middle School; Dwayne Chiasson, Cynthia Watton-Chiasson, Yaneel Gordon and Richard Siddall of Max Aitken Academy; Debbie Matchett and Angie Hicks of North & South Esk Elementary School; Deborah Boudreau, Kim Leeman, Rose Kryszko, Deneen Pentland, Kelly Basque and Helen Guitard of Terry Fox Elementary School. **IT WAS MOVED BY** Joe Petersen and seconded by Andy Flanagan that Certificates of Appreciation be prepared and forwarded to each of these volunteers. **MOTION CARRIED.**
- There is a continued focus on professional learning in Anglophone North School District. Mr. Donovan stressed the need for teachers to be engaged in order for students to be engaged. He also mentioned that funding partnerships are valuable in allowing more teachers to participate in professional learning opportunities.

Mr. Donovan reported that to date, 40 teachers have participated in major professional learning events. They include the Maker Faire Conference in New York, the Merging Minds and Technology Conference in Boston and the Making Connections Conference in Fredericton. He noted that there is a great deal of excitement among teachers about these and other upcoming professional learning opportunities.

- Mr. Donovan informed Council members that the district received the Grade 6 provincial assessment results, which are currently under embargo. He noted that the Assistant Deputy Minister congratulated Anglophone North School District on its Grade 6 Math and Science results. The Grade 6 English results were slightly lower, but overall, Mr. Donovan was pleased with the results.

	<ul style="list-style-type: none"> <li>• Mr. Donovan reported on his trip to France with eleven other Superintendents. The purpose of this trip was to visit the same venues and areas that students will be visiting when they travel to France for the Juno 2019 celebrations, as part of EF Educational Tours. The Superintendents were able to be reassured that student safety will not be compromised. It is hoped that 50 Anglophone North School District students will have the opportunity to participate in this trip. Funds will be raised by the participating students themselves, by various funding partners, Go Fund Me pages, etc. The students will be given the opportunity to share their experiences with other students when they return from this trip.</li>   <li>• The district is pursuing the possibility of finding alternate education sites for James M. Hill Memorial High School and Miramichi Valley High School. It is hoped that a site will be located in the Chatham area for Semester Two of this school year.</li>   <li>• Mr. Donovan acknowledged the excellent job that the team at James M. Hill did in producing the video, "Tell Me". He encouraged each Council member to take the time and watch it. He explained that it portrays the message to students that help and support are always available to them at the school, from teachers, custodians, technical staff, policemen, etc., whenever they encounter difficulties in their lives.</li> </ul>
<b>K.</b>	<p><b>DEC MEMBERS' COMMENTS</b></p> <p>Sheila Rogers reported as follows:</p> <ul style="list-style-type: none"> <li>• The District Health Advisory Committee (DHAC) meeting was postponed.</li>   <li>• The Provincial Curriculum Assessment and Evaluation Committee will meet in Fredericton on November 29 and 30, 2017.</li>   <li>• She reported on the PSSC meeting she attended at Janeville Elementary School on October 23, 2017. She also noted that the students and staff enjoyed Mr. Donovan's visit to that school in October.</li>   <li>• Bathurst High School now has a Phantom Escape Room. Students use clues and solve puzzles to escape this room.</li>   <li>• Parkwood Heights Elementary School is participating in the Zero Waste/Healthy Lunchbox Program.</li>   <li>• Terry Fox Elementary School will be holding their annual Book Fair during the Parent/Teacher Meetings.</li> </ul>

	<p>Joe Petersen gave a brief report about the first PSSC meeting he attended at Dalhousie Regional High School.</p> <p>Carmel Hambrook reported on a PSSC meeting she attended at Max Aitken Academy. She stated that PSSC members requested that a cluster meeting be scheduled for only the schools in Mrs. Hambrook's subdistrict, as opposed to joining other subdistricts. Mrs. Hambrook concluded her comments by indicating that due to health issues, she will be stepping down from the Objective 6 Committee. She will inform Sacha Dewolfe accordingly.</p> <p>Ron Ecker attended PSSC meetings in his subdistrict. He noted that there was some discussion at North &amp; South Esk Regional School about "capacity rating". He also stated that he laid a wreath on behalf of the District Education Council at the Remembrance Day Ceremony at Blackville School.</p> <p>Nancy McBain reported on the Objective 6 meeting she recently attended. She noted that the participants will be preparing questions for teachers and First Nation enhancement staff as part of a consultation process to determine how behavior and other issues are being addressed.</p> <p>Mr. Mortlock attended PSSC meetings at Campbellton Middle School and Sugarloaf Senior High School. Meetings have been scheduled in December for all four schools in his subdistrict.</p>
<b>L.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next regular meeting of the District Education Council will be held on December 18, 2017 at the Office of the Superintendent at 5:30 p.m.</p> <p>The meeting adjourned at 7:45 p.m. on a motion by Andy Flanagan.</p>

Respectfully submitted,

*Original signed by Brenda Dunnett*

Brenda Dunnett  
Executive Assistant to the Superintendent/DEC