

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
November 21, 2016  
Gretna Green School**

Present: Micheal Mortlock, Chair  
Ron Ecker  
Andy Flanagan  
Carmel Hambrook  
Nancy McBain  
Raymond Murphy  
Joe Petersen  
Beth Stymiest, Superintendent  
Brenda Dunnett, Executive Assistant

	<b>AGENDA ITEMS</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:35 p.m. at Gretna Green School.</p>
<b>B.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Andy Flanagan that the Agenda be approved. <b>MOTION CARRIED.</b></p>
<b>C.</b>	<p><b>PRESENTATION: Keith Comeau, Principal, Gretna Green School</b></p> <p>Mr. Keith Comeau welcomed the District Education Council members to Gretna Green School. Mr. Comeau indicated that Gretna Green School, which was formerly a K-5 school, opened in September, 2016 as the newest K-8 school in the district following an addition and renovation project.</p> <p>Mr. Comeau took the District Education Council members on a tour of the new building, and he showed them some of the many features that are common to a new school construction. Members were able to visit the double gymnasium and stage area, the performing arts room, theatre arts room, cafeteria, science lab, break-out rooms, and the new administration area. Mr. Comeau noted that he has had tremendous support and patience from the school staff, parents and students while renovations were being completed.</p> <p>As a token of appreciation for hosting the District Education Council meeting, Mr. Mortlock presented Mr. Comeau with a book for the school library.</p>

D.	<p><b>PRESENTATION: Joey Savoy, Subject Coordinator, Math and Science “Math Improvement Project”</b></p> <p>Mr. Savoy began his presentation by indicating that math pilot projects have been implemented in various schools in the district since September, 2014 to help improve math achievement. During the implementation of the Grade 8 pilot project in 2014-2015, it was determined that there were gaps in student learning. This pilot project was then scaled back to a Grade 5 pilot project, and then eventually to a K-1 project. This has now evolved into the K-2 Math Improvement Project which was implemented in September, 2016. Every elementary school in Anglophone North School District is participating in this project to help build a strong math foundation early in the students’ education and to increase math achievement results across the district.</p> <p>Mr. Savoy informed Council members that the Superintendent, the Director of Curriculum and Instruction, Department of Education and Early Childhood Development learning specialists, Mr. Savoy, numeracy leads, principals, classroom teachers, and resource teachers are working together as a team to improve math achievement. The Math Improvement Project allows teachers to have a better understanding of goals and expectations, ways of monitoring student learning and progress, and opportunities to use effective instructional strategies. It is hoped that math skills and knowledge will improve and students will become more confident in their ability to do math.</p> <p>Mr. Savoy noted some of the challenges that teachers and district staff encountered while implementing the Math Improvement Project for the 2016-2017 school year. He also displayed a sample data sheet that teachers will be using as a means of tracking student achievement on each individual math outcome, identifying students who are experiencing difficulty and providing extra support to those students until they are able to reach the appropriate achievement level.</p> <p>During Mr. Savoy’s recent visit to 17 schools, he witnessed great support from the teachers and saw very positive results. He noted that in addition to the K-2 math project, other grades will be added as time progresses.</p>
E.	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Ron Ecker and seconded by Sheila Rogers that the minutes of the October 17, 2016 meeting be approved. <b>MOTION CARRIED.</b></p>
F.	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p>There was no business arising from the minutes.</p>

<b>G.</b>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) E-5, EL-4 – In Compliance - See attached briefing notes</li> </ul> <p><b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Sheila Rogers that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<b>H.</b>	<p><b>CORRESPONDENCE</b></p> <p>All correspondence items were forwarded to the District Education Council members for their review prior to the meeting. Mr. Mortlock stated that he will also forward the information he received at the Minister's Forum.</p>
<b>I.</b>	<p><b>NEW BUSINESS</b></p> <p><b>(a) Provincial Assessment Results – 2015-2016</b></p> <p>Mrs. Stymiest provided the District Education Council members with a copy of the Anglophone North School District Provincial Assessment Report for 2015-2016, and she reviewed the results as follows:</p> <ul style="list-style-type: none"> <li>• The district's Grade 2 reading assessments were slightly higher than the provincial results. However, they were still lower than previous district scores. This is a common trend across the province, and efforts are being made to improve these results.</li> <li>• The district's Grade 6 reading, numeracy and science assessments results were higher than provincial results in the "Appropriate and Above" category. Mrs. Stymiest indicated that a new numeracy assessment was used for the 2015-2016 school year, and results in this particular assessment scored low across the province. Mrs. Stymiest also noted that there are many Grade 6 students in the district who scored at the "Approaching Appropriate" level and are very close to achieving the "Appropriate and Above" category. The K-2 Math Improvement Project, which was implemented in September, 2016, is designed to help students improve math results early in their education so that they can be more successful in achieving learning outcomes when they reach Grade 6.</li> <li>• Mrs. Stymiest reviewed the Grade 9 English Language Proficiency Assessments and indicated that improvement is needed in this area. She also reviewed the results of the Grade 10 and Grade 12 Oral Proficiency Interviews.</li> </ul>

	<p>Council members were given the opportunity to discuss the assessment results following Mrs. Stymiest's presentation.</p> <p><b>(b) Naming Committee Report for Miramichi East School</b></p> <p>Following the members' review of the Naming Committee Report, <b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Raymond Murphy that the District Education Council accept the recommendations made in the Miramichi East Naming Committee Report, as prepared by Tim Dunn, Director of Finance and Administration. <b>MOTION CARRIED.</b></p> <p><b>(c) Superintendent's Evaluation Committee</b></p> <p>Mrs. Sheila Rogers was appointed as chairperson of the Superintendent's Evaluation Committee. Evaluation forms will be completed by the Council members and forwarded to Mrs. Rogers by February 28, 2017. She will then prepare her report for presentation at the March 20, 2017 District Education Council meeting.</p> <p><b>(d) PSSC Recognition Dinner</b></p> <p>The Parent School Support Committee Recognition Dinner has been scheduled for Monday, May 1, 2017, at the Gowan Brae Golf and Country Club in Bathurst. Mr. Mortlock stated that invitations have been extended to the Minister, Deputy Minister and Assistant Deputy Minister, as well as Nancy Boucher and Stacey Brown. The recipients and nominees of the Minister's Excellence In Education Award will also receive an invitation. An iPad will again be presented to the school with the highest attendance of PSSC members, per capita, at the dinner.</p> <p><b>(e) Christmas Vegetable Trays</b></p> <p>Following a brief discussion, <b>IT WAS MOVED BY</b> Carmel Hambrook and seconded by Joe Petersen that the District Education Council will purchase vegetable trays for every school in the district before the Christmas break. <b>MOTION CARRIED.</b></p>
<b>J.</b>	<p><b>CHAIR'S COMMENTS</b></p> <p>Mr. Mortlock reported on the following meetings:</p> <ul style="list-style-type: none"> <li>• He attended a focus group on "Personalized Learning" on October 27, 2016. Information from this session will be used to develop the strategies in the 10-Year Education Plan.</li> <li>• He attended a Student Leadership Conference in Fredericton on November 3, 2016. Teachers and student representatives from four district high schools attended this conference. Mr. Mortlock also</li> </ul>

	<p>indicated that focus group sessions will continue to be held in the district to allow high school students the opportunity to discuss issues and challenges that they often encounter. District Education Council members will be notified when these sessions will be held in their subdistricts.</p> <p>Mr. Mortlock reported on the Minister's Forum held in Fredericton on November 25-26, 2016:</p> <ul style="list-style-type: none"> <li>• Raymond Murphy attended a session on "Nutrition" at the Forum on Mr. Mortlock's behalf.</li> <li>• Mr. Mortlock attended a meeting with the Council of DEC Chairs from the Francophone sector to discuss proposed changes to the remuneration of District Education Council members. Another meeting will be scheduled in January.</li> <li>• Discussion was held about promoting the District Education Council profile in order to create more public interest and participation in voting for DEC candidates during the election process.</li> <li>• The Inclusion implementation report was requested in order to determine the current status of inclusion.</li> <li>• A discussion was held at the Minister's Forum about the implementation of the Grade 1 entry point for French Immersion in September, 2017. Mr. Mortlock asked the District Education Council members for their input in this regard. Following discussion, Mr. Mortlock informed the members that he will prepare a report for the Department of Education and Early Childhood Development based on the feedback he received.</li> <li>• Mr. Mortlock attended a lovely ceremony to honor the recipients of the "Minister's Excellence in Education Award". The recipients from Anglophone North School District were Jennifer Sullivan, Principal of Harkins Middle School, and Denis Boudreau, Teacher at Lord Beaverbrook School.</li> </ul>
<b>K.</b>	<p><b>SUPERINTENDENT'S COMMENTS</b></p> <p>Mrs. Stymiest reported on the following:</p> <p>Nominations for "Outstanding Volunteers" were received for Fred Young, Margie Wylie, and William and Alice Burgess of Harcourt School; Christine O'Neill and Stephanie Anthony of Harkins Middle School; Adolphe Hache of Nelson Rural School; and Michelle Richard, Donna Jones, Bob LaGoeuf and Linda Hannay of Rexton Elementary School. <b>IT WAS MOVED BY</b> Joe</p>

	<p>Petersen and seconded by Sheila Rogers that Certificates of Appreciation be prepared and forwarded to each of these volunteers. <b>MOTION CARRIED.</b></p> <p>Five employees of Anglophone North School District were recent recipients of the Starfish Award – Bobby Fearon, Custodian; Donnie Murphy, Teacher; Yvonne Thibault, Custodian; Valerie Worrell, Educational Assistant; and Trevor Glazier, Acting Principal.</p> <p>There is currently a job posting for a French Immersion Subject Coordinator. Mrs. Stymiest noted that this coordinator will be working with Michelle Tobin-Forgrave, who is currently the French Second Language Subject Coordinator, but will assume French Second Language Intensive French Subject Coordinator.</p> <p>Mrs. Stymiest and Mr. Mortlock will schedule focus group sessions for high school students in January and February. At a student's request, homework is expected to be one of the topics for discussion.</p> <p>The second "Teacher Think Tank" will be held on December 8, 2016. Teachers previously met to brainstorm ideas. A plan of action will be discussed at this meeting.</p> <p>Mrs. Stymiest stated that district staff is finding travel across the district increasingly difficult, especially during the recent implementation of the new PowerSchool program, the new report cards and other new initiatives. She noted that staff members are working very hard, and she can see that it is taking a toll on them.</p>
<b>L.</b>	<p><b>DEC MEMBERS' COMMENTS</b></p> <p>Mr. Murphy reported on the PSSC Cluster Meeting recently held in Rexton. He noted that Joan MacMillan, Director of Curriculum and Instruction, did a fantastic job as guest speaker and that parents really appreciated her presentation on the new report cards.</p> <p>Mr. Ecker is looking forward to Mrs. Stymiest's presentation at the PSSC Cluster Meeting on November 30, 2016 at Millerton School. This will be a joint meeting with PSSC members from both Subdistricts 4 and 6.</p> <p>Mr. Petersen attended the Policy Governance Training session in Moncton on October 28-29, 2016. He also reported on the PSSC meetings he attended at L. E. Reinsborough School and Dalhousie Regional High School.</p> <p>Mrs. Rogers reported on the following:</p> <ul style="list-style-type: none"> <li>• She attended the Policy Governance Training session in Moncton.</li> </ul>

	<ul style="list-style-type: none"> <li>• Special activities are being planned to celebrate the 10<sup>th</sup> anniversary of Terry Fox Elementary School.</li> <li>• The DHAC (District Health Advisory Committee) will meet during the first week of December.</li> <li>• Approximately 150 people recently attended a pancake supper at Janeville Elementary School as part of a Home &amp; School fundraiser. A Remembrance Day Ceremony was also held at this school with members of CFB Gaagetown, RCMP and the Auxiliary Ladies among those who were in attendance.</li> <li>• Bathurst High School donated 36 shoeboxes filled with items to spread joy and cheer all over the world.</li> <li>• Parkwood Heights Elementary School collected fruit cups to help with the Spirit of Christmas project.</li> </ul> <p>Mr. Flanagan reported as follows:</p> <ul style="list-style-type: none"> <li>• He attended the Naming Committee meeting for the new Miramichi East school. He noted that the committee received many good submissions, and he acknowledged the assistance that the committee received from Tim Dunn, Director of Finance and Administration, during the naming process.</li> <li>• He visited the Book Fair at St. Andrew's Elementary School.</li> <li>• He attended the first varsity football game at James M. Hill Memorial High School. He noted that both James M. Hill and Miramichi Valley High School did very well in bringing football back to the area and having 2,000 people come out to watch the first game.</li> <li>• David Gopee did a wonderful job in producing the recent "Lion King" drama production at James M. Hill.</li> <li>• The construction of the new school in Miramichi East is progressing very well.</li> </ul> <p>Discussion was held about the possibility of the District Education Council members touring the new Max Aitken Academy. This will be arranged for the members.</p>
<b>M.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next regular meeting of the District Education Council will be held on December 19, 2016 at the Office of the Superintendent.</p> <p>The meeting adjourned at 7:45 p.m. on a motion by Raymond Murphy.</p>

Respectfully submitted,

*Original signed by Brenda Dunnett*

Brenda Dunnett  
Executive Assistant to the Superintendent/DEC