

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
April 28, 2014  
Campbellton Middle School**

Present: Micheal Mortlock, Chair  
Mike Coster, Vice-Chair  
Ron Ecker  
Joe Petersen  
Sheila Rogers  
Beth Stymiest, Superintendent  
Brenda Dunnett, Executive Assistant

Regrets: Andy Flanagan  
Raymond Murphy

	<b>AGENDA ITEM</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at Campbellton Middle School.</p>
<b>B.</b>	<p><b>SWEARING IN CEREMONY</b></p> <p>Cindy Courier officiated over the swearing in of Nancy McBain, First Nations Representative to the District Education Council. Mr. Mortlock welcomed Ms. McBain to the Council.</p>
<b>C.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Ron Ecker that the agenda be approved. <b>MOTION CARRIED.</b></p>
<b>D.</b>	<p><b>PRESENTATION: Angela Young, Principal, Campbellton Middle School</b></p> <p>Ms. Young welcomed the District Education Council members to Campbellton Middle School. She began her presentation by explaining “Positive Behavioral Interventions and Supports” (PBIS). Her school works very hard with this program to ensure that students learn, and student learning only takes place if behavior is in check. Along with intervention support that is provided for her students, there are opportunities for enrichment as well. Ms. Young was pleased to report on the success of her students at the recent French Immersion Oratory Competition, Heritage Fair, Math Competition, Chess Competition, and the CUTE Awards.</p>

	<p>Ms. Jennifer Grass, Guidance Counsellor at Campbellton Middle School, continued with the presentation by providing further information on PBIS. This program is a school-wide approach to discipline, and it focuses on teaching and supporting positive behavior for the entire student body. The system is intended to reduce the frequency and intensity of misbehavior by providing students with examples of positive replacement behaviors. The school has practiced Phase 1 of PBIS all year and it focuses on “Stop, Walk, Talk”. The school is now in the process of implementing Phase 2.</p> <p>Ms. Grass presented the draft PBIS Matrix that was developed at Campbellton Middle School. This document teaches students what the school expects of them and how to act appropriately. Council members recognized the value of the Matrix document. Ms. Young indicated that she has a very collaborative team at her school and noted that there were many teachers involved in developing this document</p> <p>Ms. Grass displayed a video that the students prepared on the subject of anti-bullying. This video won an award at the recent CUTE Awards. Ms. Grass noted that she encourages students to bring bullying forms directly to her in order for situations to be resolved immediately. The school has a very active “Beyond the Hurt” program, and it continues to work on building self-esteem among the students.</p> <p>Mr. Mortlock thanked Ms. Young and Ms. Grass for their presentations. On behalf of the District Education Council, Mr. Mortlock presented them with a book for the school library as an expression of appreciation for hosting the meeting.</p>
<p><b>E.</b></p>	<p><b>APPROVAL OF MINUTES</b></p> <p>A correction was made to Page 6, Paragraph 1, in which “MACTE” was replaced by “PCAC”. <b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Ron Ecker that the minutes of the March 17, 2014 meeting be approved with this revision. <b>MOTION CARRIED.</b></p>
<p><b>F.</b></p>	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p>Mr. Mortlock noted that Ms. Stacey Brown, DEC Manager, has not yet responded to Council’s letter with regard to the Spring Symposium in May.</p> <p>Mr. Mortlock also indicated that a letter was forwarded to Minister Marie-Claude Blais stating Council’s concern that the Number One priority on the Capital Projects List was not followed.</p>

<p><b>G.</b></p>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>(a) Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) E-9, GP-4 - In Compliance - See Attached Briefing Notes</li> </ul> <p><b>(b) New Educational Hirings</b></p> <p><b>IT WAS MOVED BY</b> Joe Petersen and seconded by Mike Coster that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<p><b>H.</b></p>	<p><b>CORRESPONDENCE</b></p> <p>Mr. Mortlock indicated that he forwards all correspondence items to Council members as soon as he receives them.</p>
<p><b>I.</b></p>	<p><b>NEW BUSINESS</b></p> <p><b>(a) Planning Committee – New Miramichi West K-8 School</b>  <b>(b) Planning Committee – Gretna Green K-8 Renovation and Addition</b></p> <p>Mr. Coster reported on the work of the two committees that have been involved in the planning for the new schools. He explained that each of the Planning Committees met on four occasions with Josh Nowlan, Department of Education and Early Childhood Development. Mr. Coster noted that every item contained in the Educational Specifications for both schools had to be reviewed by the committees and approved. Mr. Nowlan also arranged for the members of the Miramichi West K-8 School Planning Committee to visit two new schools in the Moncton area to see first-hand the many features of a new facility. Mr. Tim Dunn also made arrangements for Mr. Keith Comeau, Principal of Gretna Green Elementary School, to visit Eleanor W. Graham Middle School to see the break-out rooms and other features in this new school.</p> <p>The Educational Specifications have now been signed off, and an architect will be hired for both school constructions. The projected school opening date is September, 2016. Mr. Coster described his experience with these projects as being very interesting, enjoyable and exciting.</p> <p>Mr. Mortlock stated that a motion was in order to approve both of the Educational Specifications. <b>IT WAS MOVED BY</b> Mike Coster and seconded by Joe Petersen that the Educational Specifications for Miramichi West and Gretna Green be approved. <b>MOTION CARRIED.</b></p> <p>Mr. Mortlock will forward a note, on Council’s behalf, to the members of each of the Planning Committees acknowledging the work that they have contributed to these projects.</p>

	<p><b>CHAIR’S COMMENTS</b></p> <p>Mr. Mortlock attended the fourth meeting of the Planning Committee for the Miramichi West K-8 school, held on April 9, and took part in signing off on the Educational Specifications.</p> <p>Mr. Mortlock met with the members of the “Building a Future for Our Children Committee”, as well as with Tony Weber and the Deputy Minister of Education. Mr. Mortlock and Andy Flanagan will be meeting with the Department of Transportation and Infrastructure during the summer to ensure that the proposal submitted by the “Building a Future for Our Children Committee” is acceptable to the Department and that it remains as a Number One priority. He stressed the need for the District Education Council to ratify that this project, which was the Number One priority on the Major Capital Project List last year, will remain as the Number One priority for this year. He confirmed that this will be the only priority that will be submitted on the list for Anglophone North School District this year. The deadline for districts to submit their Major Capital Project List to the Department of Education and Early Childhood Development is May 30, 2014.</p> <p><b>IT WAS MOVED BY</b> Joe Petersen and seconded by Mike Coster that the Miramichi East project will remain as the Number One priority on the Major Capital Project List. <b>MOTION CARRIED.</b> A short discussion followed about whether Napan Elementary School should be included in this project as well. Mr. Mortlock indicated that he will be inviting Napan’s PSSC members to a future meeting to discuss this matter.</p> <p>Mr. Mortlock informed Council members that construction to repair the outside walls at Ian Baillie Primary School is scheduled to begin on June 23. It will not, therefore, be necessary to close this school earlier in June.</p> <p>Mr. Mortlock reminded members that the Parent School Support Committee Recognition Dinner is being held on May 7, 2014 at the Gowan Brae Golf &amp; Country Club. He has arranged for a contingency of PSSC members from the Campbellton area to travel to the dinner on a multi-functional bus. The District Education Council will arrange to reimburse Sugarloaf Senior High School for the use of this vehicle. He stressed that the purpose of this event is to bring all district PSSC members and principals together as one group. The Deputy Minister and Assistant Deputy Minister of Education will be the guest speakers, and the evening will also feature the inaugural presentation of the “Celebrate the Spirit Awards” for Anglophone North School District.</p>
<p><b>K.</b></p>	<p><b>SUPERINTENDENT’S COMMENTS</b></p> <p>Mrs. Stymiest reported that one nomination for “Outstanding Volunteers” was received – Jodie Lavigne. <b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Joe Petersen that a Certificate of Appreciation be prepared and forwarded to Ms. Lavigne. <b>MOTION CARRIED.</b></p>

	<p>Mrs. Stymiest reviewed the names of the employees who were nominated for the Starfish Award in April. She explained the Starfish Award program to Ms. McBain for her information.</p> <p>The “Celebrate the Spirit Award” nominations closed on April 23. Mrs. Stymiest will be reviewing the nominations and selecting the recipients.</p> <p>Mrs. Stymiest indicated that the district is ready to start the staffing process. She also noted that interviews have been held for principals who have reached the end of their five-year contracts. While explaining the purpose of this interview process, Mrs. Stymiest indicated that it is also important for the district to identify and provide support to principals if it is needed.</p>
L.	<p><b>DEC MEMBERS’ COMMENTS</b></p> <p>Mr. Ecker noted that concern was raised at a recent Parent School Support Committee meeting with regard to the amount of instructional time that has been lost due to weather closures. There were eleven storm day closures within the district this year. Mrs. Stymiest informed members that the school year will not be changed. However, she has requested principals to submit their plans of action that they will be following to ensure that instructional time is optimized. Some sports days’ events will be canceled, including the Track and Field Meet.</p> <p>Mrs. Rogers attended a District Health Advisory Committee meeting on April 16, 2014. This meeting focused on the committee’s top priorities – mental health, obesity and risk-taking behavior. Her next meeting of the PCAC will be held on May 28, 2014 in Fredericton.</p> <p>The students at Janeville Elementary School have been involved in a fund-raising project, which involves making and bagging popcorn. Mrs. Rogers noted that funds raised at this event last year were used to support the IWK and the SPCA.</p> <p>Mrs. Rogers was able to see first-hand the new “Passport to Kindergarten” program for children who are entering school in September, 2014. Mrs. Stymiest noted that this project is also known as the “Teddy Bear’s Picnic” in the former School District 16 area.</p> <p>Mrs. Rogers was pleased to announce that Audrey Ronalds, Community Engagement Coordinator for Anglophone North School District, has been nominated to receive the Paul Harris Fellowship Award from the Bathurst Rotary Club on May 14, 2014.</p> <p>Mr. Mortlock reminded members that he will be unable to attend the next District Education Council meeting on May 26, 2014. Mr. Mike Coster will chair that meeting in his absence.</p>

<b>M.</b>	<b>DATE OF NEXT MEETING</b>  The next District Education Council meeting will be held on May 26, 2014 at Nelson Rural School.  The meeting adjourned at 6:40 p.m. on a motion by Mike Coster.
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Respectfully submitted,

Brenda Dunnett  
Executive Assistant to the Superintendent