

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
August 19, 2013
Office of the Superintendent**

Present: Mike Mortlock, Chair
Mike Coster, Vice Chair
Andy Flanagan
Raymond Murphy
Joe Petersen
Sheila Rogers
Nancy Boucher, Superintendent
Brenda Dunnett, Executive Assistant

	AGENDA ITEM
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting to order at 5:35 p.m. at the Office of the Superintendent.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that the agenda be approved. MOTION CARRIED.</p>
C.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Andy Flanagan that the minutes of the June 17, 2013 meeting be approved. MOTION CARRIED.</p>
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p>(a) DEC Retreat</p> <p>Mr. Mortlock expressed his appreciation to the members for their efforts in reviewing the district's policies and regulations at their Retreat in Moncton on August 9-10. He also acknowledged the assistance of Stacey Brown, DEC Manager, in facilitating the sessions. There was consensus among the members that this was a very worthwhile endeavour and one which resulted in the members becoming more informed.</p> <p>(b) Miramichi West Policy 409 Recommendation</p> <p>Mr. Mortlock noted that the District Education Council's decision on the Policy 409 recommendation for school construction in Miramichi West was tabled from the June 17, 2013 meeting. IT WAS MOVED BY Mike Coster and</p>

	<p>seconded by Joe Petersen that the Miramichi West Policy 409 recommendation be approved. This item will be placed on the Capital Projects List as Number Two, under the “Miramichi East – Building a Future For Our Children” project. MOTION CARRIED. Mr. Mortlock will submit a letter to Minister Carr accordingly. He will also forward a letter to the Policy 409 committee informing them of the Council’s decision and thanking them for their presentation.</p> <p>(c) Evaluation of the Superintendent</p> <p>Mr. Petersen presented the Superintendent’s Evaluation Report based on the evaluation forms that were completed by Council members. IT WAS MOVED BY Raymond Murphy and seconded by Sheila Rogers that the Superintendent’s Evaluation Report be approved. MOTION CARRIED.</p> <p>Member’s Statement from Mike Coster: “In conjunction with our evaluation report of Superintendent Nancy’s excellent efforts, and since I believe strongly that excellent work in any organization, such as ours, should be acknowledged and more importantly, recorded, and since our only source of records and history of our school district is found only in our minutes, I want to propose the following motion:”</p> <p>IT WAS MOVED BY Mike Coster and seconded by Joe Petersen that the members of the Anglophone North District Education Council, for the school year 2012-2013, wish to express their sincere thanks and gratitude to the Superintendent and her staff for the truly outstanding efforts on behalf of the students in the district, the parents in the communities, and certainly the district staff and the District Education Council members. Her dedication, her devotion, her positive attitude, and her expertise are qualities which are all very much appreciated and admired. MOTION CARRIED.</p>
<p>F.</p>	<p>CONSENT AGENDA ITEMS</p> <p>(a) Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,6,7 – Meeting Review Form (ii) C/SR 1,2,3,4,5 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E1, EL9, EL10, EL14 - In Compliance - See Attached Briefing Notes <p>(b) New Educational Hirings</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that the Consent Agenda Items be approved. MOTION CARRIED.</p>
<p>G.</p>	<p>CORRESPONDENCE</p> <p>Correspondence items were circulated to council members for their review.</p>

<p>H.</p>	<p>NEW BUSINESS</p> <p>(a) District Policies and Regulations</p> <p>The revised policies and regulations were forwarded to Council members for their review. It was agreed, however, to postpone approval of the policies and regulations until the September meeting in order to allow Council members more time to review them.</p>
<p>I.</p>	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock expressed his appreciation to Council members for their efforts in amalgamating the district policies and regulations from the two former school districts and creating policies and regulations for Anglophone North School District that are more effective and easier to read.</p> <p>Mr. Mortlock indicated with sadness that Mr. Levi Sock passed away suddenly after recently being diagnosed with a terminal illness. Mr. Sock, the First Nations Representative to the Anglophone North District Education Council, was greatly admired and will be sadly missed for his dedication to the education of all students, and particularly the First Nations community. Mr. Sock served on school boards and District Education Councils since 1970.</p> <p>Mr. Mortlock will be attending a meeting of the Council of DEC Chairs on August 23-24, at which time he will raise some of the issues discussed at the DEC Retreat held in Moncton.</p> <p>Mr. Mortlock will be ordering governance structure booklets for Council members. These are booklets that he received at the DEC Symposium in May.</p>
<p>J.</p>	<p>SUPERINTENDENT'S COMMENTS</p> <p>Ms. Boucher expressed her appreciation to Council members for conducting her evaluation, and for their continued support.</p> <p>Ms. Boucher distributed samples of a card that will be distributed to every employee in the district during the month of September. Her wishes for the upcoming school year have been printed on the cards, and a district logo pin will be attached to each one of them.</p> <p>Ms. Boucher presented a PowerPoint to the members highlighting the information contained in her first Annual Report to the Public, which was prepared in conjunction with Policy EL-13. In her introduction, Ms. Boucher reflected on the past year and indicated that the district is well-positioned for the upcoming school year. She noted that since amalgamation, a new district logo was designed and a mission statement has been established. The vision statement will be ready to present to Council members in September. Ms. Boucher reviewed the enrolment trends for the period from 2008 to 2012. She also indicated that the district is pleased with results in the area of Student Achievement. However, Ms. Boucher acknowledged that more work will be done to improve results in literacy, numeracy and science at specific grade levels.</p>

	<p>Ms. Boucher highlighted some of the Positive Learning Environment initiatives included in her report. She noted that the anti-bullying website will be expanded to include the entire district. She acknowledged the work of the Education Support Services Team, stating that this team is second to none. The members have a great deal of expertise, and they work proactively and collaboratively in assisting students. Ms. Boucher also reviewed the ten Ends Policies that are explained in her report.</p> <p>During the new school year, Ms. Boucher plans to focus on Universal Design for Learning in the area of professional learning. Beth Stymiest, Director of Curriculum and Instruction, has been trained for UDL and will be taking the lead with this program. She noted that the district will also work to address deficits that children often face as a result of the socio-economic barriers encountered in Anglophone North School District.</p> <p>The approval of Ms. Boucher's Annual Report to the Public will be tabled until the September 16, 2013 meeting in order to allow Council members the opportunity to review the document in its entirety. Following its approval, it will be forwarded to Minister Carr.</p> <p>A discussion followed concerning the form, "Co-Curricular School Trips Outside/Inside District Boundaries". Ms. Boucher noted that principals are required to complete this form when they are arranging co-curricular school trips. Because Anglophone North School District now covers such a large area, it was suggested that this form be revised and be completed by principals when co-curricular trips require travel of over 100 kilometers return from their schools. IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the title of the form be changed to "Co-Curricular School Trips: Over 100 Kms Return From School", and that under the section, "Cell Phone Number of Lead Teacher/Chaperone", "room assignments" will be added to the items that the teacher or chaperone must have in their possession. MOTION CARRIED.</p>
K.	<p>DEC MEMBERS' COMMENTS</p> <p>Mr. Murphy was pleased to note that the coordinators and volunteers in the Rexton area will be returning again this year to work with the Breakfast Program.</p> <p>A member inquired into the appointment of a new DEC representative for Sub District 6. Mr. Mortlock indicated that he is currently awaiting the Minister's announcement about the new representative. As soon as this is announced, he will advise the members accordingly.</p> <p>Council members expressed their appreciation to Ms. Boucher for her fine work in preparing the Annual Report to the Public. This report will be available to the public following Council's approval at its September meeting. The members also acknowledged Ms. Boucher's hard work during the past year and attributed this to the smooth transition to the upcoming school year.</p>

L.	DATE OF NEXT MEETING The next District Education Council meeting will be held on September 16, 2013 at Superior Middle School. The meeting adjourned at 6:45 p.m. on a motion by Raymond Murphy.
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Respectfully submitted,

Brenda Dunnett
Executive Assistant to the Superintendent