

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
August 22, 2012
Office of the Superintendent**

Present: Mike Mortlock, Chair
Mike Coster, Vice-Chair
Glenn McAllister

Raymond Murphy
Joe Petersen
Sheila Rogers

Nancy Boucher, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Andy Flanagan

	AGENDA ITEM
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock welcomed everyone to the meeting. He reminded Council members of the MACTE (Ministerial Advisory Committee for Testing and Evaluation) and PCAC (Provincial Curriculum Advisory Committee) positions that are available. He requested members who are interested in these positions to submit their resumes to Mrs. Dunnett, who will compile them and forward them to Minister Carr.</p> <p>The meeting was called to order at 5:35 p.m.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Raymond Murphy that the agenda be approved. MOTION CARRIED.</p>
C.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Joe Petersen and seconded by Mike Coster that the minutes of the former School District 16's June 7, 2012 meeting, the minutes of the former School District 15's June 18, 2012 meeting, and the minutes of Anglophone North School District's July 12, 2012 meeting be approved. MOTION CARRIED.</p>
D.	<p>BUSINESS ARISING FROM MINUTES</p> <p>Mr. Mortlock noted that Business Card Request Forms were distributed to the members for completion.</p>

There was a short discussion concerning DEC compensation. Mr. Mortlock indicated that there have been proposals from the Policy and Planning Branch as to how and when members will be compensated. He is hoping that DEC Chairs will be given the opportunity to peruse the document before it becomes policy.

A discussion followed concerning the importance of rationalizing school boundaries for the Anglophone North School District. Mr. Mortlock suggested that for the September meeting, members bring a summary of catchment areas and recommendations for policy. Ms. Boucher also reported on the issue of students attending school while living out-of-zone. In order to maintain control over this situation, parents were required to submit a letter with their specific request for placement.

A discussion followed concerning the newly adopted Policy EL-10 – *Selection of Principals, Vice-Principals and Teachers – Community Representation*. Concern was raised with regard to the hiring of the principal and acting vice-principal at North & South Esk Regional School. Council was reminded that the hiring process for these positions took place prior to Policy EL-10 being adopted by the Anglophone North District Education Council at its meeting on July 12, 2012. **IT WAS MOVED BY** Glenn McAllister and seconded by Raymond Murphy that the principalship at N.S.E.R. be re-interviewed. **MOTION DEFEATED.**

A request was made for the Department policy on hiring to be forwarded to the members.

E. REVIEW OF DISTRICT POLICIES

Following a review of former Districts 15 and 16 policies, the following policies were adopted for Anglophone North School District.

Governance Process

IT WAS MOVED BY Mike Coster and seconded by Joe Petersen that former School District 15's Policy GP-1, *Governance Commitment*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that former School District 15's Policy GP-2, *Governing Style*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Mike Coster and seconded by Raymond Murphy that former School District 15's Policy GP-3, *Council Job Description*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Sheila Rogers that former School District 15's Policy GP-4, *Annual Council Planning Cycle*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Raymond Murphy and seconded by Mike Coster that former School District 16's Policy 2.4, *Chair's Role*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Sheila Rogers that former School District 15's Policy GP-6, *Council Committee Principles*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that former School District 16's Policy 2.6, *Council Members' Code of Conduct*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Raymond Murphy that former School District 15's Policy GP-9, *Communication Protocols*, be adopted. **MOTION CARRIED.**

A discussion followed with regard to the District Education Council members attending PSSC meetings in the schools of their respective subdistricts. Since it would be difficult to attend all PSSC meetings, it was agreed that DEC members meet with their PSSC's as a cluster group at a central location. It was agreed that this should facilitate the sharing of information and enable parents to become part of the process. **IT WAS MOVED BY** Raymond Murphy and seconded by Mike Coster that the subdistrict representatives meet with PSSC clusters within their subdistrict a minimum of twice per year. **MOTION CARRIED.** Mr. Mortlock advised that Council members will receive a list of PSSC members as soon as elections are held in September. Principals will be advised that the DEC members will determine the location and date for these cluster meetings in their respective subdistricts. DEC members will be compensated in the event they are required to travel to meetings.

There was a short discussion with regard to the PSSC Budget. It was noted that in the past, expenditures had to be approved by the Chair. There have also been some issues involving the completion of PSSC expenditure reports. **IT WAS MOVED BY** Raymond Murphy and seconded by Sheila Rogers that former School District 16's Policy 2.8, *Parent School Support Committee Budget*, be adopted, subject to setting rules by which it operates and having a reporting system in place. **MOTION CARRIED.**

Council/Staff Relationship

IT WAS MOVED BY Joe Petersen and seconded by Raymond Murphy that former School District 15's Policy C/SR-1, *Superintendent Role*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Glenn McAllister that former School District 16's Policy 3.1, *Delegation to the Superintendent*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Mike Coster and seconded by Joe Petersen that former School District 16's Policy 3.2, *Superintendent's Performance*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Mike Coster and seconded by Sheila Rogers that former School District 15's Policy C/SR-4, *Unity of Control*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that former School District 15's Policy C/SR-5, *Monitoring Organizational Performance*, be adopted. **MOTION CARRIED.**

End Results

The Mission Statement for the Anglophone North School District was tabled until the September 17, 2012 meeting.

IT WAS MOVED BY Glenn McAllister and seconded by Mike Coster that former School District 15's Policy E-2, *Community Linkages*, be adopted and the name of the policy changed to "Community Communication". **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Sheila Rogers that former School District 15's Policy E-3, *Tobacco & Smoke Free Environment*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Joe Petersen and seconded by Raymond Murphy that former School District 15's Policy E-8, *Transportation of Students to and from Off-Site School-Related Extra-Curricular Activities*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Raymond Murphy and seconded by Sheila Rogers that former School District 16's Policy 1.2, *Outstanding Volunteers*, be adopted. **MOTION CARRIED.** It was agreed to indicate under "Frequency" that this policy begins in October of each year.

IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that former School District 15's Policy E-4, *Supervision on Field Trips*, be adopted. **MOTION CARRIED.** Clarification was requested on the term "well-supervised" contained in this policy. It was noted that supervision details, including the number of chaperones, will be included in the Implementation Plan.

IT WAS MOVED BY Raymond Murphy and seconded by Sheila Rogers that former School District 15's Policy E-5, *Co/Extra-Curricular Activities: Conduct of Students and Supervising Personnel*, be adopted. **MOTION CARRIED.**

IT WAS MOVED BY Raymond Murphy and seconded by Sheila Rogers that former School District 15's Policy E-7, *Threat Assessment*, be adopted. **MOTION CARRIED.**

	<p>A discussion followed concerning the Nutrition Policy. Council related the challenges in having nutritious food available in school cafeterias. It was agreed to table the Nutrition Policy until the September 17, 2012 meeting. Ms. Boucher mentioned that Deidre Green will be auditing New Brunswick school cafeterias this school year.</p> <p>Mr. Mortlock requested Council members to be proactive with regard to policies. He also indicated that Mrs. Dunnnett will email the policies to the DEC members and that the policies will be posted on the district website following DEC approval at the September 17, 2012 meeting.</p>
<p>F.</p>	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock informed DEC members of the following:</p> <ul style="list-style-type: none"> • Policy Governance Training will be held for DEC members in Moncton on September 28 and 29, 2012. Stacey Brown will be forwarding particulars of this meeting to the members. • Remuneration for DEC members has still not yet been finalized by the Department, especially in terms of how it will be paid. In the meantime, Council members will be reimbursed for travel and meal expenses. • A schedule of DEC meeting dates and locations has been forwarded to the members. • Laptops for DEC members should soon be received. Mr. Mortlock indicated that the laptops will make it possible for members to work and receive information electronically at home. • The Aboriginal group has met in Fredericton. Mr. Mortlock expects that the Anglophone North School District will have one or two representatives from the aboriginal community. • The completed copy of the School District 16 Multi-Year School Infrastructure Plan was distributed to Council members. IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the Infrastructure Plan be sent to Minister Jody Carr. MOTION CARRIED.
<p>G.</p>	<p>SUPERINTENDENT'S COMMENTS</p> <p>Ms. Boucher reported on the following:</p> <ul style="list-style-type: none"> • An Administrators' Retreat was held on August 20 and 21, 2012 at the beautiful Morada Resort in Chelmsford. This retreat made it possible for all the principals, subject coordinators, and administration staff of the new Anglophone North School District to come together for two days of meetings.

	<ul style="list-style-type: none"> • School opening is on track. An advertisement will be placed in the newspaper to advise parents of school start-up dates. • All educational hiring is in the process of being completed. There are currently vacancies in CUPE, which are expected to continue into the school year. • A copy of the book, <i>All Systems Go</i>, was distributed to each DEC member. The author, Michael Fullan, has been engaged by the province to work on reorganization. He was also the leader for education reform in Ontario. • Tabusintac will see its new community-based school open in September, 2013. The sod-turning ceremony was held in June, 2012, blueprints have been prepared, and tenders will soon be issued. Ms. Boucher noted that the community has raised a substantial amount of money for the school, which will also feature a multi-purpose gym.
H.	<p>DATE OF NEXT MEETING</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Glenn McAllister that the meeting adjourn. MOTION CARRIED.</p> <p>The next DEC meeting will be held on September 17, 2012 at the Dalhousie Regional High School.</p>