

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
December 17, 2012
Office of the Superintendent**

Present: Mike Mortlock, Chair
Mike Coster, Vice-Chair
Andy Flanagan

Raymond Murphy
Joe Petersen
Sheila Rogers

Nancy Boucher, Superintendent
Brenda Dunnett, Executive Assistant

	AGENDA ITEM
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting to order at 6:10 p.m. at the Office of the Superintendent.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the agenda be approved. MOTION CARRIED.</p>
C.	<p>PRESENTATION – “Provincial Assessment Results” – Craig Caldwell</p> <p>Mr. Caldwell explained his role as Supervisor of Data & Accountability and International Students. He noted that there are many international students attending Anglophone North schools from Sugarloaf Senior High School to Miramichi Valley High School, with one Columbian student attending North & South Esk Regional School.</p> <p>Mr. Caldwell distributed a hand-out on “Provincial Assessment Results – 2011-2012” to each of the DEC members. This information corresponded to a PowerPoint presentation he prepared for the members. He indicated that the Reports on Achievement and the Minister’s Message are available to the public on the government website. He reviewed the results for the Anglophone North School District in three sections – Literacy, Math and Numeracy, and French Second Language.</p> <p>While reviewing the Literacy results, Mr. Caldwell noted that there was some slippage in elementary Reading results. Reading at the middle level grades remains unchanged. Writing continues to improve at a significant rate at elementary and secondary schools, with the exception of Grade 4. There has been continuous improvement in Grade 9 Reading. Mr. Caldwell noted that research is being done on the Reading Intervention Program, “Read 180”. Ms. Boucher noted that the former District 15 utilized this program and that it had a huge impact on assessment results.</p>

	<p>Mr. Caldwell reviewed the Mathematics assessments for 2011-2012 and noted that trend results indicate that there has been an improvement at the elementary level. Math results at the middle level remain unchanged. All grade levels assessed have reached and sustained at or above the provincial target of 20% at the “Strong Achievement” level.</p> <p>French Second Language results were also discussed. Mr. Caldwell stated that the Intensive French program is having very good results, noting that the Writing and Oral Proficiency results in the Grade 5 Intensive French program are improving. The Grade 10 FSL Oral Proficiency results indicate that only 33% of the students are speaking at the “Intermediate” level or higher. In 2014, results are expected to increase significantly towards the target of having 70% of all students reach the Intermediate level or higher. There was a brief discussion on the challenges First Nations students often encounter in learning French as a third language, especially when these students are required to take French for the first time in Grade 9 after leaving their First Nations schools. It was noted that assessments often reflect lower results due to this factor.</p> <p>Mr. Caldwell outlined the steps that are being taken to address provincial assessment results and student achievement in each of the above-mentioned areas. Council members commended Mr. Caldwell on his presentation.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Andy Flanagan and seconded by Sheila Rogers that the minutes of the November 19, 2012 meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>(a) District Mission Statement</p> <p>The draft Policy E-1, “Mission Statement” was presented to Council members for their review. IT WAS MOVED BY Raymond Murphy and seconded by Mike Coster that Policy E-1 be approved. MOTION CARRIED.</p> <p>(b) District Health Advisory Committee (DHAC)</p> <p>Ms. Boucher indicated that it was necessary to re-schedule the first meeting of the District Health Advisory Committee. The meeting will now be held on January 11, 2013 in Bathurst. She noted that Sheila Rogers, DEC member, and Dr. Dickinson, Pediatrician, will be among those attending the meeting.</p> <p>(c) Ratification of Proposed District Expenditure Plan</p> <p>Council members were reminded that the Proposed District Expenditure Plan was approved in principle at their In-Camera meeting on November 19, 2012, and that the Plan requires formal ratification. IT WAS MOVED BY Mike Coster and seconded by Joe Petersen that the District Expenditure Plan be approved. MOTION CARRIED.</p>

<p>F.</p>	<p>CONSENT AGENDA ITEMS</p> <p>(a) Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,6,7 – Meeting Review Form (ii) C/SR 1,2,3,4,5 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) C/SR-2, C/SR-3, EL-11, EL-12 - In Compliance – See Attached Briefing Notes <p>(b) New Educational Hirings</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Raymond Murphy that the Consent Agenda Items be approved. MOTION CARRIED.</p>
<p>G.</p>	<p>CORRESPONDENCE</p> <p>Correspondence items were circulated to Council members for their review.</p>
<p>H.</p>	<p>NEW BUSINESS</p> <p>(a) Disposal of Surplus Land at Sugarloaf Senior High School</p> <p>A discussion was held concerning a parcel of land located behind Sugarloaf Senior High School that the City of Campbellton had been leasing from the Province of New Brunswick. Council members were informed that due to liability issues, the city is no longer interested in leasing the property, but would like to purchase the property.</p> <p>As a result of this discussion, IT WAS MOVED BY Mike Coster and seconded by Raymond Murphy that the parcel of land formerly known as “Memorial Gardens” located behind Sugarloaf Senior High School, be purchased by the City of Campbellton for \$1.00 with the condition that the school district will continue to have access to the road from Arran Street to Sugarloaf Senior High School, and that the Province of New Brunswick will be entitled to repurchase the property for the sum of \$1.00 should the city wish to sell the property to a third party. MOTION CARRIED.</p> <p>(b) Resignation of DEC Member</p> <p>IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that Glenn McAllister’s resignation from the District Education Council be accepted. MOTION CARRIED.</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Joe Petersen that a letter be sent to Minister Carr advising him of the vacant seat in Sub-district 6. MOTION CARRIED.</p>

(c) Christmas Trays for Schools

Mr. Mortlock advised Council members that vegetable trays are being prepared and will be delivered to every school in the Anglophone North School District on December 18. **IT WAS MOVED BY** Raymond Murphy and seconded by Mike Coster that this expenditure be approved for payment from the DEC budget. **MOTION CARRIED.**

(d) Temporary Clerical Positions

Ms. Boucher indicated that following consultation with the Department of Education and Early Childhood Development, pressure points have been identified within the newly amalgamated school district. As a result of the support by the Minister and Deputy Minister, two additional clerical positions will be posted for the period ending March 31, 2013. One position will include a 1.0 Budget and Accounting Clerk in Miramichi. The second position will include a .5 Transportation Clerk for the Assistant Transportation Manager in Dalhousie, as well as a .5 position for a receptionist at the Dalhousie Education Center. The Department of Education and Early Childhood Development will fund 1.5 of these positions and the self-sustaining funds in Anglophone North School District will fund the remaining .5 position. The hiring process will be completed by the first of January, 2013.

Ms. Boucher indicated that there are needs within the I.T. and maintenance departments. She requested authorization from Council to utilize the self-sustaining funds to address these needs. **IT WAS MOVED BY** Mike Coster and seconded by Sheila Rogers that Ms. Boucher be permitted to utilize the self-sustaining funds in areas where there are needs. **MOTION CARRIED.**

(e) Minister's Excellence in Teaching Awards

Ms. Boucher announced that Lisa Anderson, a teacher at Dalhousie Regional High School, and Carolyn Simmons, a former principal and currently a teacher at Gretna Green Elementary School, were among the nine recipients of the Minister's Excellence in Teaching Awards. These awards were presented in Fredericton on November 24, 2012. Ms. Boucher displayed a video for the DEC members that showed peers, parents, students and DEC members recognizing the contributions of Ms. Anderson and Ms. Simmons.

I. CHAIR'S COMMENTS

Mr. Mortlock noted that he forwarded the notes from the November 24, 2012 Minister's Forum to the DEC members for their information. He also forwarded the list of provincial committees that require DEC representation. He requested members who are interested in serving on these committees to send their information to Rob Fowler.

Mr. Mortlock has been involved in many discussions concerning textbooks in general, and, in particular, the possibility of having more funds available to purchase sufficient textbooks for the classrooms. He is currently awaiting notice of a further meeting and will keep Council members apprised of any new developments.

	<p>Mr. Mortlock reiterated the commitment made by the Department of Education and Early Childhood Development in funding the additional 1.5 clerical positions that are needed in the Anglophone North School District. He also noted that the Department has promised to provide a simpler and timelier budget.</p> <p>Mr. Mortlock reported that the <i>Building a Future for our Children Committee</i> had a very successful meeting with Minister Carr on December 14. He commended this committee for the fantastic job that was done with regard to the Policy 409 process in Miramichi East. A short discussion followed with regard to redoing the Policy 409 process in Miramichi West, since Council felt that the last process was completed too quickly by the former School District 16. As a result, IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that Council start the Policy 409 process for Miramichi West as soon as possible in the new year. MOTION CARRIED. It was suggested that the cluster meeting in Miramichi West would provide an opportunity to bring this to the attention of the PSSC members.</p>
J.	<p>SUPERINTENDENT'S COMMENTS</p> <p>Ms. Boucher reported that seven nominations for Outstanding Volunteers were received from Terry Fox Elementary School – Judy Boyle, Kathy Scott, Denise Godin, Debbie Branch, Linda Coffin, Cathy Morrison and Anne Buzas. IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that a Certificate of Appreciation be prepared and sent to each of these volunteers. MOTION CARRIED.</p> <p>Ms. Boucher indicated that the district received a great response to the District Logo Contest. Entries were received from students at the elementary level through to the high school level. A committee will be judging these entries early in January. Raymond Murphy and Sheila Rogers will be representing the DEC on this committee. It is hoped that the district will have a new logo before the end of February.</p> <p>Ms. Boucher informed Council of measures that are being taken within the province as a result of the tragedy at Sandy Hook Elementary School in Newtown, Connecticut. She indicated that the province and the district have taken steps to ensure students felt safe when they arrived at school today. Consistent messages were also sent to principals, guidance and support staff about what to look for in terms of students or teachers who may be struggling. The district also followed the protocols currently in place. She noted that from all reports, the students experienced a fairly normal day. The district will continue to closely monitor this situation during this week.</p> <p>Ms. Boucher reported on activities that are being held to assist food banks within the Anglophone North School District. She noted the human link that was formed from Lord Beaverbrook School to the Campbellton Food Bank. As well, Audrey Ronalds, Community Engagement Coordinator, has taken on the “Spirit of Christmas” for the City of Bathurst. Food and money is being collected to assist impoverished seniors in that area. It is anticipated that 180 food bags will be distributed to these seniors. In the Miramichi area, schools and District Office staff are participating in a food drive for the local food bank. Technicians will be collecting the food items from the schools. There will be a draw for a desktop computer for one of these schools on Friday, December 21.</p>

K.	<p>DEC MEMBERS' COMMENTS</p> <p>Mr. Murphy reported on the "Santa's Helpers" program underway at Rexton Elementary School. He noted that this program had been spearheaded by two retired teachers and has been ongoing for the past fifteen years. These ladies shop for students who are in need within the Rexton area. Thirty-five people will be wrapping gifts and two people will be nominated for CTV's "Maritimer of the Week".</p> <p>Mr. Murphy indicated that he organized a PSSC Cluster Meeting with twenty people attending. He also recently attended a PSSC meeting at Rexton Elementary School. He will continue to keep PSSC members up to date.</p> <p>Mr. Murphy attended a workshop in November, 2012 entitled, "Learning: Everybody's Project". This project involves citizens, First Nations groups, and government leaders whose goal for 2016 is to make New Brunswick the "learning province" of Canada. He indicated that initiatives are being taken in order to reach this objective.</p> <p>Mr. Coster expressed Council's appreciation for the lovely Christmas dinner served prior to the meeting and for the heart-warming appeal of the office that lent to a beautiful Christmas spirit.</p>
L.	<p>DATE OF NEXT MEETING</p> <p>The next District Education Council meeting will be held on January 21, 2013 at the Office of the Superintendent at 5:30 p.m.</p> <p>The meeting adjourned at 7:25 p.m. on a motion by Raymond Murphy.</p>

Respectfully submitted,

Brenda Dunnett
Executive Assistant to the Superintendent