

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
February 20, 2015
Office of the Superintendent**

Present: Micheal Mortlock, Chair
Mike Coster, Vice-Chair
Ron Ecker
Andy Flanagan
Nancy McBain
Joe Petersen
Sheila Rogers
Beth Stymiest, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Raymond Murphy

	AGENDA ITEMS
A.	<p>CALL TO ORDER</p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 6:30 p.m. at the Office of the Superintendent. This meeting was rescheduled due to inclement weather on February 16.</p>
B.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Andy Flanagan that the agenda be approved. MOTION CARRIED.</p> <p>Michelina Mancuso was unable to attend the meeting due to its postponement. However, Mr. Tim Dunn was available to present the district's Financial Report.</p>
C.	<p>Presentation: Tim Dunn, Director of Finance & Administration</p> <p>Mr. Tim Dunn presented the Financial Report for Anglophone North School District for the period ending January 31, 2015. He indicated that since the September 30, 2014 report, the projected costs have decreased by approximately \$700,000. He reported that since September, there have been savings in the areas of travel, district office operations, supply teacher and supply educational assistant costs, bus fuel costs, school heating costs and employee benefits. He noted that storm days were a factor in lowering some of these costs, particularly bus operation costs. Despite these savings, Mr. Dunn indicated that the district is still forecasting a deficit in the amount of \$1 million. Mr. Mortlock noted that the Department of Education and Early Childhood Development will be covering the deficit.</p>

	<p>Council members extended their appreciation and congratulations to Mr. Dunn and the members of the Accounting Department for their diligence in monitoring and working with the district's budget.</p>
D.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Mike Coster and seconded by Joe Petersen that the minutes of the January 19, 2015 meeting be approved. MOTION CARRIED.</p>
E.	<p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p>
F.	<p>CONSENT AGENDA ITEMS</p> <p>(a) Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) EL-4 – In Compliance – See Attached Briefing Notes <p>(b) New Educational Hirings</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Andy Flanagan that the Consent Agenda Items be approved. MOTION CARRIED.</p>
G.	<p>CORRESPONDENCE</p> <p>Mr. Mortlock forwarded all correspondence items to Council members. He reminded members to complete the Spring Symposium registration form and return it to him as soon as possible. He noted that the Department of Education and Early Childhood Development will provide funding for six Parent School Support Committee members to attend the symposium. As well, the Anglophone North District Education Council will provide funding for four additional PSSC members to attend.</p>
H.	<p>NEW BUSINESS</p> <p>(a) Sustainability Study</p> <p>In an effort to identify areas where savings can be made in Anglophone North School District, Mr. Mortlock recommended conducting a sustainability study to review the viability of certain schools in the district. He noted that Croft Elementary, Harkins Elementary, Harkins Middle, Ian Baillie Primary and St. Andrews Elementary are already slated to close following the construction of two new schools. However, a sustainability study of other schools will help to determine further cost savings and how improvements can be made to student learning.</p>

	<p>IT WAS MOVED BY Joe Petersen and seconded by Nancy McBain that the district will commence a sustainability study of the Dalhousie Middle School/ Dalhousie Regional High School Complex to determine the sustainability of the school complex operating as two schools in one building. MOTION CARRIED.</p> <p>A letter will be sent to Hon. Serge Rousselle to advise him of this sustainability study. Information will also be posted on the district website to inform parents of the study and dates that have been scheduled for public meetings.</p>
I.	<p>CHAIR’S COMMENTS</p> <p>Mr. Mortlock reported on the following:</p> <ul style="list-style-type: none"> • He noted the number of storm days and how these days often result in phone calls from parents. However, he assured members that the district is doing an excellent job in making decisions to ensure the safety of students. • The Minister’s Forum that was scheduled for February 21 has been cancelled. • Mr. Mortlock is hopeful that the budget will soon be released in order for the staffing process to begin. • Mr. Mortlock participates in conference calls with the District Education Council Chairs, the Deputy Minister and Assistant Deputy Minister on a monthly basis, or as needed. • The committee for the 10-Year Education Plan has not yet been announced. Mr. Mortlock noted that a DEC Chair will be appointed to this committee.
J.	<p>SUPERINTENDENT’S COMMENTS</p> <p>Mrs. Stymiest reported that nominations were received for “Outstanding Volunteers” – Edward Cormier, Jason Cormier, Robert Barrieau, Jennifer Beers, Wanda Hachey, Elaine Reynolds, Moreen Doyle and Lisa Brophy. IT WAS MOVED BY Joe Petersen and seconded by Andy Flanagan that Certificates of Appreciation be prepared and forwarded to these volunteers. MOTION CARRIED.</p> <p>The names of the Starfish Award recipients were presented – Francis Rousselle, Rejean Johnson, Sandy Raymond Bruce, Betty Ann DeMerchant, Christine O’Toole, Betty Lou Weeks, Heidi Somers, Denis Boudreau, and Mike McCallum. Mrs. Stymiest was pleased to note that Starfish Awards are being awarded to members of both the teaching and non-teaching staff.</p>

Mrs. Stymiest informed members that Loreena Joseph, Lorraine Whalen and Julia Murray, three Educational Assistants currently working at Harcourt School, were recently honored by the New Brunswick Association for Community Living with a National Recognition Certificate at the National Inclusive Education Awards Ceremony held in Fredericton on February 13, 2015. The New Brunswick Inclusion Facilitators were also recognized at this ceremony. Anglophone North's Inclusion Facilitators, Cynthia MacInnis and Janet Cooper, were among those who received this national recognition.

Mr. Bill McGinn, Education Support Teacher for Anglophone North School District, was recently named "Autism Professional of the Year" from Autism Resources in Miramichi.

Mrs. Stymiest invited all staff in the district to forward nominations for the "Celebrate the Spirit" award. She noted that she has already begun receiving nominations.

The February 13, 2015 Curriculum Day focused on learning targets and opportunities for teachers to work on curriculum models. She congratulated the curriculum team for their work in planning this school-based day for teachers.

Mrs. Stymiest reported on the following measures that are being taken to ensure that curriculum outcomes are met in schools, especially considering the number of storm days that the district has already had.

- She reminded principals on two occasions to be strategic in their planning to ensure that all curriculum outcomes are covered, particularly for Grade 12 students who are preparing for college.
- Teachers are attending professional learning opportunities outside of regular classroom time.
- The Professional Learning Day that was scheduled for May 8, 2015 has been reverted to a regular school day for students.

Due to the postponement of the February 16, 2015 District Education Council meeting, Michelina Mancuso will be invited to make her presentation at the March 16, 2015 District Education Council meeting.

The new Miramichi East School Planning Committee met on two occasions. A visit to a new school building in Moncton will be arranged for the committee members.

Mrs. Stymiest was pleased to announce a new pilot project between the New Brunswick Teachers' Federation and the Department of Education and Early Childhood Development. The purpose of this project is to find ways to use teachers' FTE's more effectively. Jacquet River School has agreed to partner in this project.

	<p>The CUTE (Creative Use of Technology in Education) Awards will be held on March 18, 2015 at James M. Hill Memorial High School.</p>
<p>K.</p>	<p>DEC MEMBERS' COMMENTS</p> <p>Mr. Ecker reported that at a recent Parent School Support Committee meeting at North & South Esk Regional School, there was discussion about a matter relating to the district's new rental policy. He was pleased to learn that this matter was resolved immediately by the district and that the rental policy will be reviewed.</p> <p>Mr. Ecker indicated that some concern was expressed at a recent Parent School Support meeting about the PSSC Recognition Dinner being held in Bathurst and the distance some members have to travel to this event. These PSSC members offered suggestions in lieu of holding this dinner. Mr. Mortlock stated that the purpose of the dinner is to bring all PSSC members from the district together as one group and to share in a professional development session. He noted that this dinner is held each year in Bathurst and that the CUTE Awards are held each year in Miramichi.</p> <p>Mr. Mortlock confirmed that the PSSC Recognition Dinner will be held at the Gowan Brae Golf & Country Club in Bathurst on May 13, 2015, with a potential attendance of 225 people. An invitation will be extended to Minister Rousselle to attend this event. Mr. Mortlock noted that the Deputy Minister and Assistant Deputy Minister have both confirmed their attendance at this dinner.</p> <p>Mrs. Rogers indicated that due to inclement weather, the Provincial Curriculum Advisory Committee meeting, that was scheduled for February 4, 2015, was postponed until May.</p> <p>Mrs. Rogers attended the PSSC Cluster Meeting at Bathurst High School on February 19, 2015. There were 16 people in attendance, including all five of the zone's principals and four of the PSSC chairs. Janet Cooper, Inclusion Facilitator, was the guest speaker and she spoke about "Inclusive Education – Policy 322". Mrs. Rogers shared some of the information that was discussed at that meeting.</p> <p>Ms. McBain was pleased to report on her first Parent School Support Committee meeting at L. E. Reinsborough School. Mrs. Stymiest invited Ms. McBain to a future administrators' meeting to discuss ideas on how to involve more First Nations' parents on the PSSC.</p> <p>Mr. Mortlock reported on a recent PSSC meeting in his subdistrict. These members are looking forward to the PSSC Recognition Dinner in May.</p> <p>Council members agreed to change the location of the April 20, 2015 District Education Council meeting from Janeville Elementary School to Dalhousie Regional High School.</p>

L.	DATE OF NEXT MEETING The meeting of the next District Education Council meeting will be held on Monday, March 16, 2015, at Harcourt School. The meeting adjourned at 7:25 p.m. on a motion by Andy Flanagan.
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Respectfully submitted,

Brenda Dunnett
Executive Assistant to the Superintendent