

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
July 12, 2012
Office of the Superintendent**

Present:	Mike Mortlock	Raymond Murphy
	Mike Coster	Joe Petersen
	Andy Flanagan	Sheila Rogers
	Glenn McAllister	

Nancy Boucher, Superintendent
Brenda Dunnett, Executive Assistant

	AGENDA ITEM
A.	<p>CALL TO ORDER</p> <p>Ms. Boucher called the meeting to order at 6:00 p.m. She welcomed everyone to the first District Education Council meeting of the Anglophone North School District.</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the agenda be approved. MOTION CARRIED.</p>
B.	<p>ELECTION OF DEC CHAIR AND VICE-CHAIR</p> <p>Ms. Boucher requested nominations for the position of DEC Chair.</p> <p>Sheila Rogers nominated Mike Mortlock, who agreed to let his name stand. Raymond Murphy nominated Glenn McAllister, who agreed to let his name stand. There being no further nominations, IT WAS MOVED BY Joe Petersen and seconded by Mike Coster that nominations cease. MOTION CARRIED. Since there were two candidates running for the position of DEC Chair, there was consensus among Council members that voting would be held by secret ballot. Council also agreed to have Ms. Boucher and Mrs. Dunnett count the ballots. Once the votes were tabulated, Ms. Boucher reported that Mr. Mortlock received the majority vote and would, therefore, be the Chair of the Anglophone North District Education Council.</p> <p>Ms. Boucher requested nominations for the position of DEC Vice-Chair.</p> <p>Mike Mortlock nominated Mike Coster, who agreed to let his name stand. Raymond Murphy nominated Glenn McAllister, who agreed to let his name stand. There being no further nominations, IT WAS MOVED BY Mike Mortlock and seconded by Sheila</p>

Rogers that nominations cease. **MOTION CARRIED.** Since there were two candidates running for the position of DEC Vice-Chair, voting was held by secret ballot. Once the votes were tabulated by Ms. Boucher and Mrs. Dunnett, Ms. Boucher reported that Mr. Coster received the majority vote and would, therefore, be the Vice-Chair of the Anglophone North District Education Council.

IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the ballots be destroyed. **MOTION CARRIED.**

Ms. Boucher stated that business cards will be printed for DEC members.

A short discussion was held concerning the names of the new school districts. Ms. Boucher confirmed that the official name of this district is the "Anglophone North School District". She mentioned that the name can be changed for the purpose of local correspondence; however, "Anglophone North School District" will still remain as the official name.

Ms. Boucher turned the Chair role over to Mr. Mortlock. He commenced by inviting Council members to contact him at any time with questions or information.

Prior to the review of policies, council members were given the opportunity to discuss and offer suggestions relating to various issues, as follows:

- In order to ensure security within the schools, it was suggested that visitors be required to sign in and be provided with name tags while in the school building, and that school doors be locked during the day.
- In order to ensure fairness in the hiring of personnel, Council agreed that a representative of the District Education Council should be included in the hiring process involving principals, vice-principals and teaching staff. There was also consensus among Council that schools hosting public events should invite the DEC member from their respective subdistricts. Council also agreed to have this issue covered by district policy.
- The length of meetings was briefly discussed. Mr. Mortlock stated that if the agenda is emailed to Council members a week in advance, meetings should be no longer than two hours in length. It was suggested that policies could be reviewed more efficiently if members were provided with a monitoring report prior to each meeting.
- Ms. Boucher indicated that she and Mr. Mortlock will be setting the dates and locations for the DEC meetings. There was consensus among Council members to schedule meetings for the third Monday of each month, with the exception of August's meeting, which will be held on Wednesday, August 22, beginning at 5:30 p.m. at the Office of the Superintendent. Mr. Mortlock suggested that meetings be conducted at different locations within the

	<p>Anglophone North School District and that meetings during the winter months be held in a central location. Video conferences will also be considered, especially in situations when travel is affected by unfavourable weather conditions.</p>
<p>C. REVIEW OF DISTRICT POLICIES</p>	<p>Policies from the former School Districts 15 and 16 were presented to Council in four sections – Executive Limitations, Council-Staff Relationship, Leadership Process, and End Results. The members commenced the process of comparing, reviewing, and agreeing on the policies which will be adopted by the new Anglophone North School District. This process was completed for the “Executive Limitations” section. Mr. Mortlock invited Council members to review the remaining three sections prior to the next meeting and submit recommendations to him. He will then forward the recommendations to Mrs. Dunnett for typing.</p> <p>Discussion was held concerning the policy relating to the selection of principals, vice-principals, and teachers. IT WAS MOVED BY Andy Flanagan and seconded by Glenn McAllister that School District 15’s Policy EL-9a be adopted, effective immediately. MOTION CARRIED. The policy reads as follows:</p> <p><i>The superintendent shall not authorize the hiring of a principal, vice-principal, or teacher, unless a District Education Council member and a PSSC member participated on the interview team, or unless a reasonable attempt was made to include a DEC member and PSSC member on that team.</i></p> <p>Ms. Boucher drew Council’s attention to policies that should continue to be implemented in the Anglophone North School District, including School District 15’s Policy E-8 (Transportation of Students To and From Off-Site School-Related Extra-Curricular Activities) and School District 16’s Policy 1.2 (Outstanding Volunteers).</p> <p>Ms. Boucher indicated that as soon as the policies are finalized, they will be placed on a USB memory stick for each DEC member.</p>
	<p>Discussion was held with regard to the approval of the minutes from the School District 15 and School District 16 June, 2012 meetings. Mr. Mortlock will request Minister Jody Carr’s permission in allowing the Anglophone North District Education Council to formally approve these minutes. In the meantime, Mrs. Dunnett was requested to send the minutes as an attachment in an email to the Council members.</p> <p>It was agreed that following the approval of the School District 16 June, 2012 minutes, a list of Policy 409 recommendations and the Infrastructure Plan will be emailed to Council members.</p> <p>Ms. Boucher indicated that a directory of district staff will be prepared and distributed</p>

	<p>to DEC members.</p> <p>Mr. Mortlock clarified the role of the District Education Council member in relation to the cluster of PSSC's in each subdistrict. He also stated that PSSC elections are held in late September of each year.</p>
D.	<p>ADJOURNMENT</p> <p>Prior to adjournment, Mr. Mortlock assured Council members that he will provide them with any pertinent information he receives from the Minister of Education and Early Childhood Development.</p> <p>The meeting adjourned at 7:20 p.m. on a motion made by Joe Petersen and seconded by Glenn McAllister.</p>

Respectfully submitted,

Brenda Dunnett
Executive Assistant

Micheal Mortlock, Chair
Anglophone North
District Education Council