

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
June 16, 2014  
Office of the Superintendent**

Present: Micheal Mortlock, Chair  
Mike Coster, Vice-Chair  
Ron Ecker  
Andy Flanagan  
Nancy McBain  
Raymond Murphy  
Joe Petersen  
Sheila Rogers  
Beth Stymiest, Superintendent  
Brenda Dunnett, Executive Assistant

	<b>AGENDA ITEMS</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mortlock called the meeting of the District Education Council to order at 5:30 p.m. at the Office of the Superintendent.</p>
<b>B.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Andy Flanagan that the agenda be approved. <b>MOTION CARRIED.</b></p>
<b>C.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Mike Coster that the minutes of the May 26, 2014 meeting be approved. <b>MOTION CARRIED.</b></p>
<b>D.</b>	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p>There was no business arising from the minutes.</p>
<b>E.</b>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>(a) Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,7 – Meeting Review Form</li> <li>(ii) C/SR 4 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) C/SR-2, EL-4, EL-12, EL-14 – In Compliance – See Attached Briefing Notes</li> </ul>

	<p><b>(b) New Educational Hirings</b></p> <p><b>IT WAS MOVED BY</b> Mike Coster and seconded by Ron Ecker that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<p><b>F.</b></p>	<p><b>CORRESPONDENCE</b></p> <p>All correspondence items were forwarded to Council members for their review prior to the meeting, with the exception of two items which are currently under embargo.</p>
<p><b>G.</b></p>	<p><b>NEW BUSINESS</b></p> <p><b>(a) 2014-2015 Expenditure Plan</b></p> <p>Mr. Tim Dunn, Director of Finance &amp; Administration, distributed copies of the Expenditure Plan for the fiscal year April 1, 2014 to March 31, 2015. Mr. Dunn explained that the Department of Education and Early Childhood Development engaged the services of Ernst and Young this year to change the funding norms. He indicated that the Department of Education and Early Childhood Development has allocated a total of \$87,074,563 for Anglophone North School District to operate during the 2014-2015 fiscal year. Mr. Dunn reviewed the Expenditure Plan with the members and explained the amounts that were allocated to each budget.</p> <p>Mr. Dunn expressed concern that there are potential risk areas in the 2014-2015 Expenditure Plan. He distributed a report outlining these particular areas in the budget, and he indicated that these shortfalls could potentially amount to \$1,593,795. He explained several situations for which funding was not provided to the district.</p> <p>Discussion was held concerning the surplus of funds that was incurred from the 2013-2014 fiscal year as a result of the budget freeze in March, 2014. Historically, the Department of Education and Early Childhood Development returned a maximum of \$100,000 in surplus funds to the district. Mr. Mortlock indicated that he will make an inquiry with the Department concerning these funds.</p> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Mike Coster that the 2014-2015 Expenditure Plan be approved, including the list of potential risk areas, without prejudice. <b>MOTION CARRIED.</b> Further discussion was held concerning the Expenditure Plan. It was agreed that there are certainly areas of concern and that it will be necessary for the District Education Council to closely monitor the budget on a quarterly basis to ensure that targets are being met. Mr. Dunn will prepare a financial report for the period of April 1-June 30, 2014, and he will have it available at the next Council meeting in August.</p> <p>Mr. Mortlock thanked Mr. Dunn for presenting the Expenditure Plan to the members.</p>

	<p><b>(b) Out-of-Zone Renewal Requests</b></p> <p>Mrs. Stymiest indicated that the district is encountering some issues with Policy E-10, "School Catchment Policy", which was adopted by Anglophone North School District in 2012. She noted that under the current policy, parents are required to submit an annual request for the renewal of their child's out-of-zone school placement. Mrs. Stymiest proposed a revision to Policy E-10 that states, "once a request for an out-of-zone placement is approved, the student will be considered a student at that school. No further action will have to be taken".</p> <p><b>IT WAS MOVED BY</b> Raymond Murphy and seconded by Andy Flanagan that the revised Policy E-10, "School Catchment Policy", be approved. <b>MOTION CARRIED.</b></p>
H.	<p><b>CHAIR'S COMMENTS</b></p> <p>Although he was not able to attend the District Education Council Symposium in May, Mr. Mortlock stated that from all reports, Stacey Brown did a phenomenal job in organizing a successful symposium. He indicated that it was unfortunate that the Rodd was under renovations and that not everyone could be accommodated at that hotel. Mr. Mortlock also suggested that some discussions should have been focused more on students. He thanked the Council members who were able to attend the symposium. He informed members that letters of appreciation were sent to the teachers and the I.T. technicians who were involved in displaying student work at the symposium.</p> <p>Mr. Mortlock noted that all Council members will be attending graduation ceremonies within their subdistricts. He stated that Nancy McBain's involvement in graduation ceremonies will be identified in the future. Ms. McBain indicated that she will be attending the Grade 8 graduation ceremony at Campbellton Middle School, and that she will also be attending an event at L.E. Reinsborough School for the students who will be moving from Grade 5 to the middle school. Mr. Mortlock will be attending the graduation ceremonies at Sugarloaf Senior High School on June 21, and he extended an invitation to Ms. McBain to attend that graduation as well.</p> <p>A copy of the new schedule of dates and locations for the 2014-2015 District Education Council meetings was distributed to each member. Mr. Mortlock proposed changing the location of the December, January and February meetings from the Office of the Superintendent to other schools in the Miramichi area.</p> <p>Mr. Mortlock reflected on the past year as being stressful but pleasurable. He was pleased to report that planning is currently underway for the new K-8 school in Miramichi West, as well as for the renovation of Gretna Green Elementary School to become a K-8 school. He and Andy Flanagan will also be meeting to resolve issues concerning infrastructure in Miramichi East. Mr. Mortlock stated that it has been a pleasure working with everyone on Council and wished members a great summer.</p>

<p><b>I.</b></p>	<p><b>SUPERINTENDENT’S COMMENTS</b></p> <p>Mrs. Stymiest reported that six nominations for “Outstanding Volunteers” were received – Toby Allain, Kathleen Clancy, Susan McLenaghan, Brandy Donald, Evan Woods, and St. Andrew’s United Church. <b>IT WAS MOVED BY</b> Mike Coster and seconded by Joe Petersen that Certificates of Appreciation be prepared and forwarded to each of these volunteers. <b>MOTION CARRIED.</b></p> <p>The names of the Starfish Award recipients for June were presented – Ron Lavigne, Donna Arseneault and Peggy O’Connell.</p> <p>Banquets were held in Bathurst and Miramichi on June 2 and 3, respectively, to honor 32 district retirees.</p> <p>The district has forwarded a list of Contract “D” vacancies to teachers, and interviews have been scheduled for administrative positions.</p> <p>Mrs. Stymiest thanked Council members for their support since she became Superintendent seven months ago.</p>
<p><b>J.</b></p>	<p><b>DEC MEMBERS’ COMMENTS</b></p> <p><b>IT WAS MOVED BY</b> Mike Coster and seconded by Sheila Rogers that the District Education Council extend its appreciation to Beth Stymiest and Mike Mortlock for their conscientious and dedicated efforts during the past year, and that special thanks be extended to Mrs. Stymiest for her work during her first year as Superintendent. The District Education Council looks forward to Mrs. Stymiest’s continued professionalism as the district moves ahead. <b>MOTION CARRIED.</b></p> <p>Mr. Mortlock confirmed that in anticipation of the upcoming provincial election, the Council of DEC Chairs has had an opportunity to meet with political leaders.</p> <p>Mr. Murphy indicated that Alcide LeBlanc, a former Superintendent of Schools in District 11, gave a very nice tribute to Julie Hudson, a teacher at Bonar Law Memorial School, for her efforts in going above and beyond the work that she does at the school. Mr. LeBlanc’s grandson had the opportunity recently to see first-hand the leadership that Ms. Hudson exhibits.</p> <p>Mr. Murphy noted that the occupational therapist, who was assigned to conduct evaluations during the Teddy Bear’s Picnic at Rexton Elementary School, was on leave and not able to attend. Because the replacement was not available until September and in an effort to conduct evaluations in a timely manner, the Rexton Health Care Foundation assisted the school by engaging a private occupational therapist and funding the cost. <b>IT WAS MOVED BY</b> Mike Coster and seconded by Andy Flanagan that a letter be sent to the Rexton Health Care Foundation expressing the district’s appreciation. <b>MOTION CARRIED.</b></p>

	<p>Mrs. Rogers reported that she attended the Provincial Curriculum Advisory Committee meeting in Fredericton on May 28, 2014. She outlined the various courses that were recommended for approval, the courses that were presented as implementation drafts and the curriculum that is in the process of being developed.</p> <p>Mrs. Rogers noted that the District Health Advisory Committee will reconvene in September, 2014.</p> <p>Mrs. Rogers presented highlights from the schools in her subdistrict:</p> <ul style="list-style-type: none"> <li>• The “Free the Children” group at Bathurst High School raised \$2,300 since February. Their goal is to raise \$10,000 in three years in order to have a new school built.</li> <li>• The 87<sup>th</sup> graduation ceremony at Bathurst High School will be held on June 20<sup>th</sup>.</li> <li>• There is a great focus at Parkwood Heights Elementary School on Math basic skills and short vowels at all levels. These are assessed and tracked each week. The school has seen great success as a result.</li> <li>• The Easter Basket Auction, which was organized by the Home &amp; School Association at Parkwood Heights Elementary School, raised \$11,000 to begin Phase 1 of the Library Learning Commons Room. Changes are already underway and will continue throughout the summer.</li> <li>• Terry Fox Elementary School recently held its Grade 5 graduation and banquet. The Grade 5 students also took part in a mountain biking activity at James M. Hill. Mrs. Rogers noted that Mrs. Stymiest was a guest reader recently at Terry Fox Elementary.</li> </ul> <p>Ms. McBain reflected on her very positive experience since becoming a member of the District Education Council in April. She indicated that she is looking forward to starting her new year in August.</p>
<b>K.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the next District Education Council meeting will be held on Monday, August 18, 2014, at the Office of the Superintendent.</p> <p>The meeting adjourned at 7:10 on a motion by Mike Coster.</p>

Respectfully submitted,

Brenda Dunnett  
Executive Assistant to the Superintendent