

**DISTRICT EDUCATION COUNCIL
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES
March 17, 2014
Millerton Elementary/Junior High School**

Present: Micheal Mortlock, Chair
Mike Coster, Vice-Chair
Ron Ecker
Raymond Murphy
Joe Petersen
Sheila Rogers
Beth Stymiest, Superintendent
Brenda Dunnett, Executive Assistant

Regrets: Andy Flanagan

	AGENDA ITEM
A)	<p>PRESENTATION: Tom McCabe, Principal, Millerton Elem./Jr. High School</p> <p>Mr. Tom McCabe welcomed the members of the District Education Council to Millerton Elem./Jr. High School. The members were treated to a lovely dinner that was prepared for them by several staff members at the school. During the dinner, Mr. McCabe gave a presentation about Millerton School, noting the uniqueness of the K-8 configuration at his school. He used thirteen large puzzle pieces to explain each of the thirteen different aspects that are very important to his school. These include the students, teachers, support staff, guidance, resource, Parent School Support Committee, Home & School Association, families, the community, sports' teams, Bear's Den, drama, and choir. The school's motto is "the little school with a big heart". One by one, puzzle pieces were strategically placed by various staff members during the presentation until one big red heart was completely assembled.</p> <p>Mr. McCabe noted the tremendous support that his school receives from both the families of the students as well as the community in general. Volunteers help in coaching the sports' teams, they coordinate activities for the students on Friday nights, they teach students how to knit, quilt and cook, and they contribute a great deal to the Breakfast Program. Eighty percent of the students enjoy a nutritious breakfast that is prepared for them and served by the volunteers on a daily basis.</p> <p>Mr. Mortlock noted the pride that is evident when Mr. McCabe and his staff speak about their school. He presented Mr. McCabe with a book for the school library as a token of appreciation for hosting the District Education Committee meeting.</p>

B.	<p>CALL TO ORDER</p> <p>Following Mr. McCabe’s presentation, Mr. Mortlock called the meeting of the District Education Council to order at 6:00 p.m. at Millerton Elementary/Junior High School.</p>
C.	<p>APPROVAL OF AGENDA</p> <p>IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that the agenda be approved. MOTION CARRIED.</p>
D.	<p>PRESENTATION: Heidi Sturgeon, Regional Director of Early Childhood Education</p> <p>Ms. Heidi Sturgeon is the Regional Director of Early Childhood Education for Anglophone North School District, and she explained her roles and responsibilities. She indicated that early childhood services were transferred from the Department of Health and Department of Social Development to the education system in January, 2013. The purpose of integrating these services was to better prepare the children for school success and future learning opportunities by providing quality, integrated early childhood learning services for children from birth to age eight. She noted that as of July, 2013, these services have now been aligned with Anglophone North School District.</p> <p>Ms. Sturgeon explained that the transfer included the Talk With Me-Early Language Service, Family and Early Childhood North, and Early Childhood Service Coordinators. The Talk With Me program is an early language program that provides intervention services to families, and it is available to any parent or service provider. This service is also provided to the First Nations communities under Ms. Sturgeon’s direction.</p> <p>Early Intervention Agencies amalgamated in April, 2013 to become Family and Early Childhood North. Ms. Sturgeon noted that staff members are located at the Dr. Losier Middle School annex, the Bathurst Education Center and the Dalhousie Education Center. She explained some of the new responsibilities associated with this program and noted that Kindergarten readiness is included in these responsibilities. This involves the administration of EYDA (Early Years Developmental Assessment) and follow-up programs.</p> <p>Early Childhood Service Coordinators are responsible for the licensing of 41 daycare, preschool, and after school programs in Anglophone North. They are also responsible for monitoring services and conducting spot checks each year for all facilities. Ms. Sturgeon noted that there is an early childhood curriculum that has been developed by the University of New Brunswick and must be implemented in all licensed child care facilities. She offered to present further information on the curriculum at a future District Education Council meeting.</p>

	<p>Ms. Sturgeon concluded her presentation by expressing her excitement about early childhood education and how information can now be shared among the various agencies. Mrs. Dunnett will forward Ms. Sturgeon's PowerPoint presentation to the District Education Council members for their reference.</p>
E.	<p>APPROVAL OF MINUTES</p> <p>IT WAS MOVED BY Sheila Rogers and seconded by Ron Ecker that the minutes of the February 17, 2014 meeting be approved. MOTION CARRIED.</p>
F.	<p>BUSINESS ARISING FROM MINUTES</p> <p>There was no business arising from the minutes.</p>
G.	<p>CONSENT AGENDA ITEMS</p> <p>(a) Policy Monitoring</p> <ul style="list-style-type: none"> (i) GP 1,2,3,4,5,7 – Meeting Review Form (ii) C/SR 4 – Meeting Review Form (iii) EL 1,7 – Meeting Review Form (iv) E-6, GP-8, EL-2 - In Compliance - See Attached Briefing Notes <p>(b) New Educational Hirings</p> <p>IT WAS MOVED BY Joe Petersen and seconded by Mike Coster that the Consent Agenda Items be approved. MOTION CARRIED.</p>
H.	<p>CORRESPONDENCE</p> <p>All correspondence items have been forwarded to Council members for their review.</p>
I.	<p>NEW BUSINESS</p> <p>(a) Capital Planning Process – 2015-2016</p> <p>Mr. Mortlock and Mrs. Stymiest acknowledged receipt of a memorandum from Education and Early Childhood Development dated March 3, 2014, in which each district was requested to submit their respective Major Capital Project and Capital Improvement Lists for the fiscal year 2015-2016 by May 30, 2014. Mr. Mortlock will forward this memorandum to the District Education Council members for their information.</p>
J.	<p>CHAIR'S COMMENTS</p> <p>Mr. Mortlock indicated that the Canadian Education Association is giving one District Education Council member from each school district the opportunity to</p>

	<p>participate in a workshop on April 25, 2014 entitled, “What’s Standing in the Way of Change in Education”. There was consensus that Mr. Joe Petersen will represent the Anglophone North District Education Council at this workshop.</p> <p>Mr. Mortlock informed members that each of the District Education Council Chairs will be responsible for registering DEC members and PSSC members for the DEC Symposium that will be held at the Rodd Miramichi Hotel on May 23-25, 2014. Six Parent School Support Committee members from Anglophone North School District will be given the opportunity to attend the symposium. PSSC members will be asked to note that this is intended as a DEC Symposium, and not a PSSC Symposium. If Anglophone North School District receives more than six names, a lottery system will be used to select the participants.</p> <p>Mr. Mortlock indicated that 61 people have confirmed their attendance at the PSSC Recognition Dinner on May 7, 2014. The Deputy Minister and Assistant Deputy Minister have also confirmed their attendance at this event. Mr. Mortlock requested members to remind their PSSC members of the Recognition Dinner and to advise Mrs. Dunnett of any other PSSC members who plan to attend. He noted the significance of bringing the district’s PSSC members together as one group for this special event.</p> <p>The “Celebrate the Spirit Award” will also be awarded at the PSSC Recognition Dinner. This award recognizes the contributions that community members make to the district’s schools. The Superintendent will be reviewing the nominations for this award and will be selecting a recipient for each of the four areas - Rexton, Miramichi, Bathurst and Campbellton/Dalhousie.</p>
K.	<p>SUPERINTENDENT’S COMMENTS</p> <p>Mrs. Stymiest reported that two nominations for “Outstanding Volunteers” were received – Wade Dickson and James Martin. IT WAS MOVED BY Raymond Murphy and seconded by Joe Petersen that a Certificate of Appreciation be prepared and forwarded to each of these volunteers. MOTION CARRIED.</p> <p>Mrs. Stymiest reviewed the names of the six employees who were nominated for the Starfish Award in March.</p> <p>Mrs. Stymiest indicated that the Performance Excellence Training has been completed. The Senior Administrative Team was able to receive a great deal of clarity concerning this program following a meeting with the mentoring team. Mrs. Stymiest offered to explain this program in further detail to the District Education Council members at a later date.</p> <p>Mrs. Stymiest extended an invitation to District Education Council members to attend the CUTE Awards at James M. Hill Memorial High School on Wednesday, March 20, at 6:30 p.m. She indicated that submissions were</p>

	received from 200 students across the district, with many submissions also received from the First Nations' schools .
L.	<p>DEC MEMBERS' COMMENTS</p> <p>Mr. Petersen noted that at the next meeting of the District Education Council on April 28, 2014, Nancy McBain will be sworn in as the First Nation representative.</p> <p>Mrs. Rogers reported on the following:</p> <ul style="list-style-type: none"> • She will be attending a Provincial Curriculum Advisory Committee Meeting on May 28. She will also be attending a District Health Advisory Committee meeting on May 16. The DHAC focuses on its three priorities – mental health, obesity and risk-taking behavior. • The students from Janeville Elementary School will be travelling to Bathurst for an Acadian cultural experience. The students will be visiting the library for various Acadian activities, including a traditional Acadian meal. Bilingual Learning Environment funds will be used to help make this visit possible. • Terry Fox Elementary School students will be presenting the musical, "Alice in Wonderland", on April 4 and 5 as a dessert theatre. • The Grade 5 French Immersion class at Terry Fox Elementary School is in the process of completing an Art Smart grant with local artist, Olivia Paquot. • PLC's continue to be an important component at Terry Fox Elementary School. The school began a new School Improvement Plan by having PLC teams as opposed to a whole school team. Feedback to the core leadership team indicates that this has made a significant difference. • Parkwood Heights Elementary School is very technologically inclined. The school just completed its first enrichment week, one of the best it has had since 2006. This included various activities, and District Education Council members were invited to view the pictures on the school's website. Members were also invited to view the morning broadcasts on the website. These broadcasts involve the vice-principal as the anchor and students as co-anchors. School news and events are broadcast to the students on a daily basis. <p>Mr. Murphy indicated that everyone is very satisfied with the cafeteria at Bonar Law Memorial School this year. He noted that this cafeteria is being co-managed by Eleanor W. Graham Middle School's cafeteria operation.</p>

	<p>Mr. Murphy has a cluster meeting scheduled in his subdistrict for March 25. He noted that as a result of questions raised by parents, Mr. Derek Hutchison has been asked to present information on testing results at this meeting. Mr. Murphy also indicated that a major complaint from last year concerned the results from the Proficiency in French testing. He noted that low results were attributed to the different dialects of the Quebec evaluators. Mrs. Rogers agreed to raise this issue at the next PCAC meeting.</p> <p>Mr. Mortlock has a cluster meeting scheduled for April 7. Mrs. Beth Stymiest will make a presentation about high school TRIADS and elementary report cards at this meeting.</p> <p>Mr. Mortlock reminded members to submit any outstanding expense forms to Mr. Tim Dunn as soon as possible in order for processing to be completed before the fiscal year-end on March 31.</p> <p>A short discussion was held in which members expressed the need for the Department of Education and Early Childhood Development to issue tenders and complete major repairs in a timely manner before school opening in September.</p> <p>Mr. Coster reported that a meeting of the Planning Committee for the new school to replace Croft Elementary, Harkins Elementary and Harkins Middle School will be held on March 19, and that a meeting of the Planning Committee for the Gretna Green renovation and addition will be held on April 2. Josh Nowlan, of the Department of Education and Early Childhood Development, will be chairing these meetings.</p>
M.	<p>DATE OF NEXT MEETING</p> <p>The next District Education Council meeting will be held on April 28, 2014 at Campbellton Middle School.</p> <p>The meeting adjourned at 6:40 p.m. on a motion by Raymond Murphy.</p>

Respectfully submitted,

Brenda Dunnett
Executive Assistant to the Superintendent