

**DISTRICT EDUCATION COUNCIL  
ANGLOPHONE NORTH SCHOOL DISTRICT**

**MINUTES  
March 18, 2013  
Blackville School**

Present: Mike Mortlock, Chair  
Andy Flanagan  
Joe Petersen  
Sheila Rogers

Nancy Boucher, Superintendent  
Brenda Dunnett, Executive Assistant

Regrets: Mike Coster, Vice-Chair  
Raymond Murphy

	<b>AGENDA ITEM</b>
<b>A.</b>	<p><b>CALL TO ORDER</b></p> <p>Mr. Mortlock called the meeting to order at 5:40 p.m. at Blackville School.</p> <p>Due to inclement weather, the February 18, 2013 District Education Council meeting was cancelled.</p>
<b>B.</b>	<p><b>APPROVAL OF AGENDA</b></p> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Joe Petersen that the agenda be approved. <b>MOTION CARRIED.</b></p>
<b>C.</b>	<p><b>PRESENTATION - Trudy Brophy-Underhill, Principal, Blackville School</b></p> <p>Trudy Brophy-Underhill, Principal, welcomed the members of the District Education Council to Blackville School and expressed her appreciation to the members for conducting their meetings at various schools throughout the district.</p> <p>Mrs. Brophy-Underhill introduced Aaron Johnston, Vice-Principal. She and Mr. Johnston gave a brief history of the school. They indicated that the school was built 39 years ago to replace the original school which burned in 1974. Mrs. Brophy-Underhill recognized the efforts of the maintenance department and the custodians in keeping the building so well maintained. In 1974, the building was intended to be a Grade 1-9 school; however, the high school grades were added one year later. The school enrolments have declined from 700 students at one point to the current enrolment of 475. The average class size is 20 students. The school has 34 teachers, 10 education assistants, five custodians, one administrative assistant, one library worker, and five cafeteria workers.</p>

	<p>Mrs. Brophy-Underhill outlined the unique features associated with a K-12 school. She noted that the older students look out for the younger students, the staff knows all of the students, and the school can track all of the students' records and data from Kindergarten through to Grade 12. The school is separated into three areas: Grades K-5, Grades 6-8, and Grades 9-12. She also noted that there are often challenges when scheduling teachers for these three groups of students.</p> <p>Mrs. Brophy-Underhill recognized the importance of Inclusive Education in her school and noted that Blackville was once the hub for autistic children. She also informed Council members of the local option courses that are being offered to Blackville students. The Intensive French program is very successful and students are preparing to compete in a French oratory competition. The General Education program has offered students the opportunity to participate in carpentry, drafting, mill and cabinet, small engine repair, etc. Mr. Johnston noted that many of the shelves and trophy cases around the school have been constructed by students in this program.</p> <p>Mrs. Brophy-Underhill and Mr. Johnston recognized the tremendous support that the school receives from the surrounding community. They also noted that the Home &amp; School is relatively new to the school and parents have been arranging activities for the students, such as "Minute to Win It" and movie nights. The school also has a very active Student Council and the members work very hard to promote school spirit.</p> <p>Mrs. Brophy-Underhill and Mr. Johnston led the members of the District Education Council on a tour of the building. At the conclusion of the tour, Mrs. Brophy-Underhill thanked the members for visiting Blackville School. Mr. Mortlock presented her and Mr. Johnston with a book for the library as a token of appreciation for hosting the meeting.</p>
<b>D.</b>	<p><b>APPROVAL OF MINUTES</b></p> <p><b>IT WAS MOVED BY</b> Sheila Rogers and seconded by Joe Petersen that the minutes of the January 21, 2013 meeting be approved. <b>MOTION CARRIED.</b></p>
<b>E.</b>	<p><b>BUSINESS ARISING FROM MINUTES</b></p> <p><b>(a) School Safety</b></p> <p>Ms. Boucher gave an update on school safety. She noted that the afternoon sessions of the recent administrators' meetings were devoted to discussing school safety. She indicated that as a result of a general discussion on this topic, some action has already been taken to address certain pressure points. The district's goal is to have a relay system for the main doors of schools, and the district will be installing these over time. Ms. Boucher has requested that "School Safety" be placed on the agenda for provincial meetings scheduled for March 21 and 22 in Fredericton. She also noted that she continues to receive inquiries from parents about school safety. She has been assuring parents that students are safe but</p>

	<p>recognizes that there are always extra measures that can be taken. Connie Daley, who is responsible for Guidance/PLEP programs, met with principals and they indicated that they are pleased with protocols currently in place.</p>
<b>F.</b>	<p><b>CONSENT AGENDA ITEMS</b></p> <p><b>(a) Policy Monitoring</b></p> <ul style="list-style-type: none"> <li>(i) GP 1,2,3,4,5,6,7 – Meeting Review Form</li> <li>(ii) C/SR 1,2,3,4,5 – Meeting Review Form</li> <li>(iii) EL 1,7 – Meeting Review Form</li> <li>(iv) E2, E6, GP8, EL2, EL4 - In Compliance – See Attached Briefing Notes</li> </ul> <p><b>(b) New Educational Hirings</b></p> <p><b>IT WAS MOVED BY</b> Andy Flanagan and seconded by Sheila Rogers that the Consent Agenda Items be approved. <b>MOTION CARRIED.</b></p>
<b>G.</b>	<p><b>CORRESPONDENCE</b></p> <p>Correspondence items were circulated to Council members for their review.</p>
<b>H.</b>	<p><b>NEW BUSINESS</b></p> <p><b>(a) Rexton Elementary/Elsipogtog Literacy Partnership</b></p> <p>Ms. Boucher provided an update on a literacy partnership underway between Rexton Elementary School and Elsipogtog First Nation, in conjunction with the Department of Education and Early Childhood Development. The province has earmarked funds to provide literacy support for students from band-operated areas. Ms. Boucher noted that Elsipogtog is the largest First Nations community in the province. The stakeholders involved in this project include Tiffany Bastin from the Department of Education and Early Childhood Development; Craig Caldwell, Data &amp; Accountability Supervisor for Anglophone North; Derek Hutchison, First Nations Subject Coordinator for Anglophone North; as well as FNEII (First Nations Education Initiative Incorporated). Ms. Boucher stated that Enhancement funds are also available to support this project.</p> <p><b>(b) Meetings with EECD Staff</b></p> <p>Ms. Boucher indicated that John McLaughlin, Acting Deputy Minister, and Darlene Whitehouse-Sheehan, Acting Assistant Deputy Minister, are in the process of visiting each school district and meeting for a full day with educational staff. The original date set for the meeting with Anglophone North’s staff had to be postponed and will be rescheduled. These visits are expected to conclude by June 30. Ms. Boucher noted that the District Education Council members and First Nations representatives will also be invited to attend.</p>

**I. CHAIR'S COMMENTS**

Mr. Mortlock suggested that a "DEC Retreat" be scheduled for the end of April or the first part of May. One of the main purposes of the retreat will be to finalize policies and regulations. As soon as he and Ms. Boucher are able to finalize the details, an email will be sent to the members informing them of the date and location of the retreat.

Mr. Mortlock updated members about items discussed at the Minister's Forum held on February 15-16 in Fredericton. He indicated that at these meetings, he stressed the need for districts to receive their budgets before May in order to complete the staffing process for next year. Mr. Mortlock informed Council members that he has been appointed to the Governance Committee. As well, DEC members who are selected to serve on provincial committees will receive notification from Minister Carr.

Mr. Mortlock received an email from the Acting Assistant Deputy Minister informing him that Anglophone North School District will be receiving 110 new Grade 11 Math books. The cost of these books will be covered by the Department of Education and Early Childhood Development.

Mr. Mortlock will be attending a meeting in Fredericton on March 20 with representatives from Ernst & Young, Human Resources personnel, and Superintendents to discuss efficiencies within the education system.

Information has been sent to the DEC members with regard to the Spring Symposium scheduled for May 24-26 in Fredericton. Parent School Support Committee members have the option of participating in these meetings as well. Expenses for four PSSC members will be covered by EECD's budget.

The Anglophone North District Education Council still does not have a First Nations' representative. Mr. Mortlock indicated that he requested Mr. Murphy to speak to potential candidates in his area.

The District Education Council currently has the name of a candidate for the vacant seat in Subdistrict 6. As soon as Mr. Mortlock has a complete list of names, he will forward it to the DEC members before it is sent to Minister Carr for his consideration. In the meantime, Mr. Mortlock and Ms. Boucher have assumed the responsibilities in Subdistrict 6 until the vacant seat is filled. Mr. Flanagan also agreed to assist with these responsibilities.

A DEC member was asked to inquire as to whether the next presentation scheduled for a cluster meeting could possibly be presented to each PSSC at their regular meetings. Mr. Mortlock indicated that the purpose of the cluster meeting is to allow parents from other PSSC's to interact with one another and to share ideas. He suggested that the second cluster meeting could take the form of an appreciation night and dinner for all PSSC members in each subdistrict, and that a representative from the district could be invited to give a presentation during the meeting.

	<p>Mr. Mortlock distributed copies of the January 31, 2013 Financial Report for Anglophone North School District, as well as a spreadsheet outlining expenditures from the District Education Council budget.</p>
<b>J.</b>	<p><b>SUPERINTENDENT'S COMMENTS</b></p> <p>Ms. Boucher invited DEC members to attend the 6<sup>th</sup> Annual CUTE Awards scheduled for March 20 at James M. Hill Memorial High School. She noted that this event had previously been held in the former District 16 and that this year, it has been expanded to include the entire Anglophone North School District. The Minister of Education and Early Childhood Development, the Acting Deputy Minister, and the Acting Assistant Deputy Minister will also be in attendance. Ms. Boucher described this event as an opportunity to celebrate the best technology projects in the district. The finalists and categories are included on the district website. The start date is March 21.</p> <p>Ms. Boucher was pleased to announce that the new logo for Anglophone North School District will be officially unveiled at the CUTE Awards on March 20. She displayed the new logo for the DEC members. Ms. Boucher stated that the winner of the logo design is Cristal Frenette, a Grade 12 student at Bathurst High School. Cristal will be recognized at these awards and will be presented with an iPad. Ms. Boucher noted that the new logo will be on the trophies that will be presented at the CUTE Awards.</p> <p>Blackville School was recently selected for a Future Shop Technology Grant in the amount of \$15,000. This will allow for the purchase of equipment that can be used for podcasting, video production, online publishing, photography, interviewing and writing. The equipment to be purchased will be used mainly for Journalism 120 and Media Studies 120, but will also be available to help students complete other technology-related assignments.</p> <p>Tide Head School recently won the "Recycle My Cell Student Challenge". The school received a \$500 grant which will be used for the school's vegetable garden project. Nationally, 131 schools participated in this project.</p> <p>Gretna Green Elementary School was recently recognized by Smart Technologies and will be receiving four SMART Board 800i interactive whiteboard systems, four SMART Document Cameras, SMART Response interactive response systems, a SMART Audio classroom amplification system, and SMART Sync software. Gretna Green Elementary School was one of three Canadian schools to receive this recognition.</p> <p>North &amp; South Esk Regional School recently received a \$5,000 "Band Aid Grant" from MusiCounts. This organization provides schools in need with funds to purchase and repair musical instruments.</p> <p>Ms. Boucher reported that fifteen nominations for Outstanding Volunteers were received – Christina Anderson, Sonja Mahabir, Patricia Lafitte, Blair Garrett, Jerry and Joyce Thibodeau, Tom Pettigrew, Vince Colton, Claudette Gallagher, Melanie</p>

	<p>Roy, Laurie Frenette, Superval Team, Gerry and Mae Tozer, and Sharon Derouaux. <b>IT WAS MOVED BY</b> Joe Petersen and seconded by Andy Flanagan that Certificates of Appreciation be prepared and sent to each of these volunteers. <b>MOTION CARRIED.</b></p>
<b>K.</b>	<p><b>DEC MEMBERS' COMMENTS</b></p> <p>Mrs. Rogers contacted the five principals in her subdistrict and arranged a cluster meeting for late April. Craig Caldwell will be the guest speaker at this meeting.</p> <p>Mrs. Rogers reported on the success of Parkwood Heights Elementary School's News Broadcast each morning. The school has received a lot of positive feedback from parents. Recently, Parkwood Heights received an email from a teacher on the other side of the province commenting on how well her school liked Parkwood's method of giving announcements. Debbie Walls, Vice-Principal, is the lead anchor for the broadcast and she has a different student co-anchor each morning.</p>
<b>L.</b>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next District Education Council meeting will be held on April 15, 2013 at Sugarloaf Senior High School.</p> <p>The meeting adjourned at 7:15 pm. on a motion by Joe Petersen.</p>

Respectfully submitted,

Brenda Dunnett  
Executive Assistant to the Superintendent